



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Terry Wright

Second District
Billy Geminden
Larry Hinton

Third District
Alan Driver
Steve Graves

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Baker Ring
Danny Sullivan

Sixth District
Deanne DeWitt
Luke Tinsley

Seventh District
Gene Rhodes
Brian Stewart

Eighth District
Merrol N. Hyde
Shellie Young Tucker

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Jeremy Mansfield

Twelfth District
Michael Guthrie
Justin Nipper

The following minutes are included in this packet:

Beer Board.....July 18

Budget Committee.....July 11

Committee on Committees.....July 18

Emergency Services Committee.....July 11

Ethics.....July 20

Financial Management.....July 18

Highway.....June 7

Legislative.....July 11

**MINUTES
JULY 18, 2022
BEER BOARD
CHAIRMAN JERRY BECKER**

Present:

Jerry Becker, Chairman
Shellie Y. Tucker, Vice-Chairman
Deanne DeWitt
Paul R. Goode
Leslie Schell

Also Present:

Leah Dennen, County Attorney
Ben Allen, Staff Attorney
Anthony Holt, County Mayor

The regular meeting of the Beer Board was brought to order by Chairman Jerry Becker on Monday, July 18, 2022 at 6:30 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present.

Agenda. Upon motion of Comm. DeWitt, seconded by Comm. Schell, the Board voted unanimously to approve the agenda.

Minutes of February 28, 2022. Upon motion of Comm. Goode, seconded by Comm. Tucker, the Board approved unanimously the minutes for February 28, 2022.

Recognition of the Public. None

III. New Business.

A. Beer Applications.

The purpose of the meeting was to discuss and vote on the beer applications for the following:

Nestor Daniel Garcia Ayala d/b/a Senor Fajitas Mexican Kitchen, located at 123 Fairfield Road, Bethpage, TN 37022. This permit is for on premises consumption.

Upon motion of Comm. Schell, seconded by Comm. Goode, the Board voted unanimously to approve the on premises permit for Nestor Daniel Garcia Ayala d/b/a Senor Fajitas Mexican Kitchen.

IV. Adjournment.

Chairman Becker declared the meeting adjourned at 6:31p.m. upon motion of Comm. Schell, and duly seconded.



BUDGET COMMITTEE MINUTES
July 11, 2022

MEMBERS PRESENT Jerry Foster, Vice Chairman Deanne DeWitt Billy Geminden Justin Nipper Brian Stewart OTHERS PRESENT Leah Dennen Ben Allen David Lawing Anthony Holt Mickey Summers

- I. CALL TO ORDER by Vice Chairman Foster at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Vice Chairman Foster stated, without objection, items V.B.4 and 5 will be added under appropriations. Motion to approve amended agenda by Commissioner DeWitt, second by Commissioner Stewart, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes – May 31, 2022- Motion to approve by Commissioner Geminden, second by Commissioner Nipper, unanimous approval.

Vice Chairman Foster pointed out that any item passed unanimously automatically waives the second reading.

II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN

- A. Retirement- Law Director Dennen announced that she is retiring and spoke on the attached resolution. Motion to approve by Vice Chairman Foster, second by Commissioner Stewart, unanimous approval.

III. REPORT OF THE COUNTY MAYOR- County Mayor Holt commended Law Director Dennen for her hard work throughout the years.

IV. REPORT OF THE FINANCE DIRECTOR-None

V. NEW BUSINESS

A. Education

1. Budget amendments (for information only)- Included in packet.

B. Appropriations

1. Salary survey adjustments (summary)- Motion to group and approve items V.B.a through k by Commissioner Stewart, second by Commissioner DeWitt, unanimous approval.
 - a. Election Commission- Administrator of Elections Atchley briefly spoke.
 - b. General Sessions II
 - c. Consolidated Dispatch (ECC)
 - d. Ag Extension
 - e. Drug Court
 - f. Trustee
 - g. EMS
 - h. Judicial Commissioners
 - i. Libraries (system)
 - Gallatin
 - Hendersonville
 - Portland
 - Westmoreland
 - Millersville
 - j. Circuit Court Clerk
 - k. Chancery Court (Clerk & Master)
2. FY2022 capital projects carryovers and adjustments- Motion to approve by Commissioner Nipper, second by Commissioner Stewart, unanimous approval.

3. EMA – EMPG appropriation for boat and/or boat motor (FY22 fund balance is approx \$78,000; FY23 estimated fund balance is approx \$90,000)- Mickey Summers briefly spoke to this. Motion to approve \$100,000 and be funded from the EMPG grant(see attached),by Vice Chairman Foster, second by Commissioner Geminden, unanimous approval.
4. Carryover for Coronavirus Response and Relief Supplemental Appropriations Acts for ADA Improvements- Mayor Holt briefly spoke regarding the attached. Motion to approve by Commissioner DeWitt, second by Commissioner Nipper, unanimous approval.
5. Building and Contents Insurance-see attached. Finance Director Lawing stated this came in more than the estimates he was provided from risk management. Motion to approve an appropriation of \$18,169 by Vice Chairman Foster, second by Commissioner Stewart, unanimous approval.

C. Transfers

1. Payroll related
 - a. EMS- Motion to approve by Commissioner Stewart, second by Commissioner Nipper, unanimous approval.

Finance Director Lawing stated the libraries are requesting to use the available funds for part time employees. There was lengthy discussion. The committee agreed to allow human resources and the libraries to work up an acceptable plan on how to use the available funds. The plan will then need to be given to the finance director to verify it is within the budgetary limits and returned to the budget committee. Motion to approve by Commissioner DeWitt, second by Commissioner Stewart,unanimous approval.

- b. ECD – transfer \$714 to longevity and associated benefits for transfer of employee- Motion to approve by Commissioner DeWitt, second by Commissioner Nipper,unanimous approval.
 - c. Law Director – transfer \$5,000 to overtime and \$1,000 to part time plus associated benefits- Motion to approve by Vice Chairman Foster, second by Commissioner Geminden, unanimous approval.
 2. Other inter-budgetary (Jun transfers)- Motion to approve by Commissioner Geminden, second by Commissioner Nipper, unanimous approval.

D. Tax Refunds- Motion to group and approve items V.D.1. through 4 by Commissioner DeWitt, second by Commissioner Stewart, unanimous approval.

1. Michael etux Kristina Carr and Regina Carr - \$172
2. Dailys Market aka Tri Star Energy LLC 7207 - \$210
3. Christopher and/or Rebecca Milla - \$180.96
4. Aaron L Pickard and Teresa Bennett - \$362

VI. ADJOURNMENT- Motion to adjourn at 6:40 pm by Commissioner Nipper.

**COMMITTEE ON COMMITTEES
MINUTES
PAUL R. GOODE, CHAIRMAN
JULY 18, 2022**

Present:
Paul R. Goode, Chairman
Shellie Young Tucker, Vice-Chairman
Jerry Becker
Deanne DeWitt
Leslie Schell

Also Present:
Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor

Chairman Goode brought the regular scheduled meeting of Committee on Committees to order with an invocation by Comm. Tucker on Monday, July 18, 2022, at 6:31 p.m. Chairman Goode declared a quorum to conduct business.

Agenda. Upon motion of Comm. Schell, seconded by Comm. Becker, the Committee voted unanimously to approve the agenda.

Approval of Minutes of June 13, 2022. Upon motion of Comm. Schell, seconded by Comm. Tucker, the Committee voted unanimously to approve the minutes of June 13, 2022.

Public Recognition. None

Report of the Chairman. No report

Report of the County Mayor. No report

8. Old Business. None

9. New Business.

Music City Executive Airport Authority Regional.

- Don Dickerson, reappointment

Comm. Schell moved, seconded by Comm. Becker, to approve the reappointment of Don Dickerson. The Committee voted unanimously to approve the reappointment to the Music City Executive Airport Authority Regional.

Library Board.

- Jackie Wilber, reappointment
- Ronnie Fox, reappointment

Comm. Tucker moved, seconded by Comm. Becker, to approve the reappointments of Jackie Wilber and Ronnie Fox. After discussion about the new structure of the library system, the Committee voted unanimously to approve the reappointments to the Library Board.

Equalization Board.

- Radford Garrott, present member, resigned - deferred

Regional Planning Commission.

- Jim Williams, reappointment

Comm. Schell moved, seconded by Comm. Becker, to approve the reappointment of Jim Williams. The Committee voted unanimously to approve the reappointment to the Regional Planning Commission.

Next Month August 2022

- Tom Tucker, present member, 4-year term

10. Adjournment. Upon motion of Comm. Becker, seconded by Comm. Schell, the Committee adjourned at 6:39 p.m.

MINUTES
EMERGENCY SERVICES COMMITTEE
CHAIRMAN, ALAN DRIVER
JULY 11,2022

Present:

Alan Driver, Chairman
Jerry Foster, Vice-Chairman
Michael Guthrie
Caroline Krueger

Absent:

Merrol N. Hyde
Luke Tinsley
Terry Wright

Also Present:

Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor
Aaron Pickard, Sheriff Chief Deputy
Mickey Summers, Emergency Management
Agency
Joe McLaughlin, Cottontown Volunteer Fire
Greg Miller, EMS Chief
Commissioners: Mansfield

Chairman Alan Driver called the meeting of the Emergency Services Committee to order with an invocation on Monday, July 11, 2022 at 5:02 p.m. in the Sumner County Administration Building. A quorum was present.

3. Approval of Agenda. Comm. Foster moved, seconded by Comm. Krueger, to approve the agenda. The motion carried unanimously.

4. Approval of Minutes of April 4, 2022. Comm. Guthrie moved, seconded by Comm. Foster, to approve the minutes of April 4, 2022. The motion carried unanimously.

5. Recognition of the Public. None

6. Report of the Chairman. No report.

7. Report of the County Mayor. No report

8. Report of the Sheriff. Sheriff Chief Deputy Aaron Pickard reported on June 2022 financials and animal control statistics for the Sheriff's Office. The jail population for June 2022 was 681. He stated the lose of eight employees and addition of three, ten in training and all schools will be staffed once training completed. Pods are opened.

9. Report of the Fire Department. Joe McLaughlin of the Cottontown Volunteer Fire Department reported 462 calls in May and 468 in June with no report from

Gallatin VFD. More detail will now be included in committee reports as seen on second page of attachment. During chiefs meeting, it was decided to divide the equipment money equally between departments with each receiving \$10,216.00. Apparatus specs were agreed upon and detailed in attachment.

Gallatin VFD spoke to the need of a new tanker/pumper. There was discussion whether or not it was included in the budget. Law Director Leah Dennen stated due to the amount that it will have to be bid out according to the specs and directed them to Finance.

10. Report of the Emergency Services Director. Greg Miller, Emergency Medical Services reported 2061 responses in the month of June with \$689,754 in revenue. There were 1589 transports. Covid has spiked. Down three employees. He stated hospitals have been on diversions and not accepting patients recently.

11. Report of the Emergency Management Agency. Mickey Summers Deputy Director of the Emergency Management Agency reported on a lightening strike at Mutton Hollow Tower site, systems back up and operating. Working with agencies across county and state for active attacks. He also spoke to Marine 1 and the request for \$100,000 pass through funds from EMPG grant to purchase boat/motor/trailer and outboard motor for Marine 1.

After discussion, Comm. Kreuger moved, seconded by Comm. Foster, to use \$100,000 pass through money from EMPG grant to purchase new boat/motor/trailer and motor for Marine 1. The motion carried unanimously.

12. Report of the Emergency Communications Center. Christie Davis ECC Director reported on call numbers for the last fiscal year. Staffing shortages of 10 employees on the floor. Interviews held for Deputy Director and narrowed candidates from four to two. Text to 911 was implemented in May and 5th anniversary of ECC opening to be celebrated on July 17th.

13. Old Business. None

14. New Business.

15. Adjournment. Chairman Driver declared the meeting adjourned at 5:27 p.m. upon motion by Comm. Guthrie and seconded by Comm. Foster.

**ETHICS COMMITTEE
MINUTES
KATHRYN STRONG, CHAIRMAN
JULY 20, 2022**

Present:

Kathryn Strong, Chairman
Larry Hinton, Vice-Chairman
Caroline Krueger
Scott Langford, Commission Chairman
James Robert Ramsey

Also Present:

Leah Dennen, County Law Director
Ben Allen, Staff Attorney

Chairman Strong brought the meeting of the Ethics Committee to order with an invocation by Comm. Langford on Wednesday, July 20, 2022, at 5:34 p.m. Chairman Strong declared a quorum to conduct business.

Agenda. Upon motion of Comm. Langford, seconded by comm. Krueger, the Committee voted unanimously to approve the agenda.

Consideration of April 5, 2022, complaints (see pages 1-10).

Chairman Strong opened discussion and explained that there were three separate complaints filed on April 5, 2022 against three county commissioners, complaints are the same with only change being commissioner name. She further explained four possible courses of action detailed within the ethics policy. The Committee may refer to the county attorney for legal opinion or recommendation, send to the legislative body, refer to the District Attorney's office for further investigation or dismiss the complaints.

Law Director Leah Dennen confirmed there were no outside witnesses and all the complaints were the same. It was determined during discussion any complaint to school board policy needs to be addressed with the school board.

After discussion, Comm. Langford moved, seconded by Comm. Hinton, to let the complaints against Commissioners Stewart, Rhodes and Goode stand as filed. The motion carried unanimously.

After further discussion, Comm. Langford moved, seconded by Comm. Kreuger, that Comm. Brian Stewart did not commit an ethics violation. The motion carried unanimously.

Comm. Langford moved, seconded by Comm. Krueger, to recommend no further action be taken against Comm. Brian Stewart. The motion carried unanimously.

Comm. Langford moved, seconded by Comm. Hinton, that Comm. Gene Rhodes did not commit an ethics violation and no further action be taken. The motion carried unanimously.

Comm. Langford moved, seconded by Comm. Hinton, that Comm. Paul Goode did not commit an ethics violation and no further action be taken. The motion carried unanimously.

10. Adjournment. Chairman Strong declared the meeting adjourned at 5:59 p.m. upon motion of Comm. Langford and seconded by Comm. Kreuger.

Prepared by Jennifer Mitchell



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES' MINUTES
July 18, 2022

MEMBERS PRESENT
Jerry Becker, Chairman
Anthony Holt
Scott Langford
Jeremy Mansfield
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing

- I. CALL TO ORDER by Chairman Becker at 6:15pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Mansfield.
 - B. Approval of agenda- Motion to approve by Commissioner Mansfield, second by Commissioner Langford, unanimous approval.
 - C. Recognition of public- None
 - D. Approval of minutes – March 21, 2022- Motion to approve by Commissioner Mansfield, second by Commissioner Langford, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY MAYOR-None
- IV. REPORT OF THE LAW DIRECTOR-None
- V. REPORT OF THE TRUSTEE – included in packet
 - A. Banking services analysis and recommendation- Motion to approve by Commissioner Langford, second by Commissioner Mansfield, unanimous approval.
- VI. REPORT OF THE FINANCE DIRECTOR
 - A. FY2023 budget letter from the comptroller's office- Finance Director Lawing briefly spoke. Motion to send to the county commission by Commissioner Langford, second by Commissioner Mansfield, unanimous approval.
- VII. NEW BUSINESS
 - A. County Mayor – Lowe's purchase order over the allowed amount by \$1,813.50 due to purchasing fans and portable air conditioners for the courthouse- Finance Director Lawing and Mayor Holt briefly spoke to this. Motion to approve by Commissioner Langford, second by Commissioner Mansfield, unanimous approval.
- VIII. ADJOURNMENT- Motion to adjourn at 6:25pm by Commissioner Mansfield.

SUMNER COUNTY HIGHWAY COMMISSION

June 7, 2022

MINUTES

Members Present:

Steve Graves, Vice Chairman
Judy Hardin, Road Superintendent
Tom Neal, Citizen Member
Jeremy Mansfield, Commissioner

Members Absent:

Anthony Holt, County Executive
Ben Allen, Staff Attorney
Larry Hinton, Chairman
Gene Rhodes, Commissioner
Terry Wright, Commissioner
Brock Burmeister, Asst. Rd. Superintendent

Others Present:

Leah Dennen, Law Director

1. & 2. Call to Order & Roll Call

Vice Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, June 7th, at 4:33 P.M. in the Chambers at the Sumner County Administration Building.

3. Approval of Agenda

Vice Chairman Graves asked to approve the agenda. Ms. Hardin moved, seconded by Mr. Mansfield to approve the agenda. The Commission approved the agenda unanimously.

4. Approval of May 5, 2022 Minutes

Mr. Mansfield moved, seconded by Mr. Neal to approve the May 5, 2021 minutes of the Highway Commission. Vice Chairman Graves declared the motion approved unanimously.

5. Public Recognition – None

6. Report of Chairman:

A. Old Business – None

B. New Business – None.

7. Report of Road Superintendent:

A. Old Business – None

B. New Business –

1. Request Acceptance of Dorset Drive as a County Road (See Attached)
2. Request Acceptance of Hawkwell Circle as a County Road (See Attached)
3. Request Acceptance of Luxborough Drive as a County Road (See Attached)
4. Request Acceptance of Rowbarton as a County Road (See Attached)

Ms. Hardin explained the Highway Department will be keeping a Maintenance Bond on the above listed roads, so if the road is damaged from the trucks. The Codes Department has also been watching the roads closely. Mr. Graves asked if the roads have sidewalks. Ms. Hardin stated yes they do. Mr. Graves wanted to know if we, the County Highway Department, has to maintain those sidewalks. Ms. Hardin explained the answer was no, our bond is curb to curb. Mr. Jeremy Mansfield stating he will not be voting for the acceptance of these road since he didn't vote for this growth of the area to begin with. Stated he will be a No vote. Vice Chairman Graves asked to approve the Acceptances of the new roads. Mr. Neal moved, seconded by Ms. Hardin. The Commission approved the agenda with 3 Yes and 1 No vote.

8. Report of County Mayor

A. Old Business – None

B. New Business – None

9. Commission Business

A. Old Business – None

B. New Business – None

10. Report of County Attorney

A. Old Business – None

B. New Business – None

11. MOTION TO ADJOURN:

Upon motion of Mr. Jeremy Mansfield, Commissioner, and duly seconded by Mr. Graves, Vice Chairman, the Committee adjourned at 4:38 p.m.

Minutes prepared by: Suzie Troutt

**MINUTES
LEGISLATIVE COMMITTEE
BAKER RING, CHAIRMAN
JULY 11, 2022**

Present:

Baker Ring, Chairman
Alan Driver, Vice-Chairman
Larry Hinton
Leslie Schell
Danny Sullivan

Absent:

Paul Goode
Chris Taylor
Scott Langford, Commission Chairman

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor
Commissioner Mansfield

Chairman Ring brought the Legislative Committee meeting to order with an invocation by Comm. Schell on July 11, 2022, at 5:34 p.m. Chairman Ring declared a quorum present to conduct business.

3. Approval of Agenda. Law Director Leah Dennen asked for a determination to be made about the open seat in District 1. Comm. Sullivan moved, seconded by Comm. Driver, to approve the agenda as amended. The motion carried unanimously.

4. Minutes of June 7, 2022 for approval. Upon motion of Comm. Sullivan, seconded by Comm. Schell, the Committee voted unanimously to approve the minutes of June 7, 2022.

5. Recognition of the Public. None

6. Report of Chairman. Chairman Ring spoke to the empty District 1 commission seat.

Upon motion of Comm. Hinton, seconded by Comm. Sullivan, the Committee voted unanimously to defer an appointment for District 1.

7. Report of County Mayor. No report

8. Old Business.

9. New Business.

- a. Veterans service report (attached).
No action taken

- b. Surplus items for Development Services Department.
- c. Surplus items for Health Department.

Upon motion of Comm. Schell, seconded by Comm. Sullivan, the Committee voted unanimously to group and approve items 9b and 9c.

- d. Portland sales tax. Comm. Sullivan moved, seconded by Comm. Hinton, to decline to increase sales tax. The motion passed unanimously.
- e. Naming meeting room 112. Comm. Sullivan moved, seconded by Comm. Driver, to forward to full commission.

Comm. Mansfield asked the Committee to defer the matter and stated he intended to bring a request before the new commission to name meeting room 112 after Comm. Moe Taylor.

After discussion, the motion carried unanimously.

- f. Naming bridge on Greenway. Comm. Sullivan moved, seconded by Comm. Hinton, to forward to full commission. The motion carried unanimously.
- g. County general personnel policy amendment. Ms. Dennen explained the request came from Finance to clean up items in the policy and Human Resources requested changes to help with hiring and retaining employees.

After discussion, Comm. Hinton moved, seconded by Sullivan, to approve and forward to full commission. The motion carried unanimously.

10. Commission Recognition.

- a. Merrol Hyde Magnet School Boys' Tennis Team

Upon motion of Comm. Schell, seconded by Comm. Sullivan, the Committee voted unanimously to approve recognition of Merrol Hyde Magnet School Boys' Tennis Team.

11. Zoning.

- a. Rezoning Reflections Event Venue – Tanglea Leath – Applicant is seeking a rezoning from Rural Residential (RR) to Planned Unit Development (PUD) for the purpose of conducting a Retreat, Entertainment and Amusement Services and other uses described on the Concept Plan. Subject property is located at 143 Alexander Lane, Bethpage, TN 37022, is on Tax Map 08, Parcel 090.08, contains 5.19 acres and is zoned Rural Residential (RR) - Second Reading.

- b. Rezoning Fit Farm – Patrick Steffen – Applicant is seeking a rezoning Rural Residential (RR) to Planned Unit Development (PUD) for the purpose of operating a Retreat Center. Subject property is located at 732B Rock Springs Road, Castalian Springs, TN 37031, is on Tax Map 089, Parcels 055.00 & 052.00, contains 162.68 acres and is zoned Rural Residential (RR) – Second Reading.

Comm. Hinton moved, seconded by Comm. Sullivan, to group and approve items 11a and 11b and forward to full commission. The Committee voted to approve (4-1-0). Comm. Driver voted against.

- c. Rezoning Beech Commons PUD – Applicant is seeking a rezoning from Rural Residential (RR) and Commercial General (CG) to Planned Unit Development (PUD) for the purpose of conducting various commercial uses listed on the Concept Plan. Subject Property is located at 3381 and 3251 Long Hollow Pike, Hendersonville, TN, 37075 is on Tax Map 123, Parcels 044.00 and 044.01, contains 8.94 acres and is zoned Rural Residential (RR) and Commercial General (CG). First Reading.
- d. Rezoning Brimstone Woods (County Line Subdivision) – Applicant is seeking a rezoning from Rural Residential (RR) to Suburban Residential (SR). Subject property is located at 318 Woods Road, Portland, TN 37148, is on Tax Map 016, Parcel 047.03, contains 14.1 acres and is zoned Rural Residential (RR). First Reading
- e. Rezoning Head Steel Services PUD – Applicant is seeking to rezone 3.26 acres from Rural Residential (RR) to Planned Unit Development (PUD) for the purpose of operating a steel fabricating company. Subject property is located at 456 Thompson Lane, Portland, TN 37148, is on Tax Map 073, Parcel 013.02, contains 120.92 acres and is Zoned Residential (RR). First Reading

Comm. Sullivan moved, seconded by Comm. Hinton, to group and approve items 11c through 11e. The motion carried unanimously.

12. Adjournment. Chairman Ring declared the meeting adjourned at 5:51 p.m. upon motion of Comm. Hinton, and seconded by Comm. Sullivan.