



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

Terry Moss – 1st
Terry Wright – 2nd
Mark Harrison – 3rd
Dillon Lamberth – 4th
Darrell Rogers – 5th
David Klein – 6th
Danny Sullivan – 7th
Baker Ring – 8th
Dr. Mary Genung – 9th
Benjamin Harris – 10th
Kevin Pomeroy – 11th
Deborah Holmes – 12th
Terri Boyt – 13th
Dr. Jamie Teachenor – 14th
J. Wes Wynne – 15th
Jeremy Mansfield – 16th
Robert Brown III – 17th
Don Schmit – 18th
Shannon Burgdorf – 19th
Merrol Hyde – 20th
Jerry Becker – 21st
Matthew Shoaf – 22nd
Tim Jones – 23rd
Chrissi Miller – 24th

The following minutes are included in this packet:

Budget Committee.....October 12
Committee on Committee.....October 11
Education Committee.....September 26 & October 3
General Operations.....October 3
Health & Emergency Services.....October 3
Highway Commission.....October 3
Law Director Selection.....October 11



BUDGET COMMITTEE MINUTES
October 12, 2022

MEMBERS PRESENT
Matthew Shoaf, Chairman
Jeremy Mansfield, Vice Chairman
Jerry Becker
Bob Brown
Mark Harrison
David Klein
Don Schmit
OTHERS PRESENT
David Lawing
Ben Allen
John Isbell

- I. CALL TO ORDER by Chairman Shoaf at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Mansfield.
 - B. Approval of Agenda- Chairman Shoaf removed item VI.B.4 and added item VI.B.5, with provided attachment. Items VI.B.6 and 7 were also added.
Motion to approve amended agenda by Commissioner Mansfield, second by Commissioner Klein, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes – September 12, 2022- Motion to approve by Commissioner Mansfield, second by Commissioner Harrison, unanimous approval.
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN
 - A. Staffing Study- Chairman Shoaf briefly entertained the idea of a staffing study. There was lengthy discussion. No action taken.
- III. REPORT OF THE COUNTY MAYOR- None
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Library salaries report- Finance Director briefly spoke. There was lengthy discussion. Finance Director Lawing stated this was approved in July by the former committee, and he was to report back the adjustments. Interim County Attorney Allen concurred. Motion to approve by Commissioner Becker, second by Commissioner Harrison, motion passes 5-2, with Chairman Shoaf and Commissioner Mansfield opposing.
 - B. Rule for additional funding of \$5,000 or more- The committee agreed to leave the rule as is.
 - C. Discussion of chart of accounts- Finance Director Lawing explained if anyone has questions on this to please contact his office.
 - D. Update of parking garage- There was lengthy discussion. Motion by Chairman Shoaf that if the City of Gallatin doesn't agree to pay the agreed upon amount of \$2.4M and waive all abatement fees, this item will go back to the general operations committee with a recommendation to be scoped down, second by Commissioner Mansfield, unanimous approval.
 - E. ARPA Report - Finance Director Lawing explained to the committee that the \$1.5M for ARPA machines is no longer needed because they will be funded fully by HAVA grants. He also mentioned that the \$500K for administrative costs would probably not be needed. Chairman Shoaf made a motion to send waterlines, broadband, and Hollows drainage improvement project back to the general operations committee, and approve all other items, second by Commissioner Mansfield, unanimous approval.
 - F. Highway/Public Works Fund analysis (send to county commission)- Included in packet.
 - G. Financial statement memo (send to county commission)- Included in packet.
- V. OLD BUSINESS
 - A. Reconsider funding for the construction of a new health department building near the New Shackle Island Volunteer Fire Department- Motion to send back to the general operations committee by Commissioner Mansfield, second by Commissioner Schmit, unanimous approval.
 - B. Reconsider funding for the construction of a new EMS building hear the New Shackle Island Volunteer Fire Department- Motion to send back to the general operations committee by Commissioner Mansfield, second by Commissioner Schmit, unanimous approval.
 - C. Purchase of AEDs- Motion to approve, first reading only, to bid out a minimum of 55 AEDs (up to a maximum of 115 machines) by Chairman Shoaf, second by Commissioner Mansfield, unanimous approval.
 - D. FY2022 salary lines over budget-Motion to approve by Chairman Shoaf, second by Commissioner Brown, unanimous approval.
 - E. Uncollected material receivables- Finance Director Lawing briefly spoke. County Mayor Isbell stated he would call the cities regarding this. Motion to approve, first reading only, by Chairman Shoaf, second by Commissioner Mansfield, unanimous approval.
 - F. Discussion of budget calendar for 2024 budget preparation- The committee agreed to discuss this item in November.

- G. FY2022 budget carryovers to FY2023-Finance Director Lawing mentioned that we did not carryover an estimated \$50,000 for the County Administration Building flooring, and it will need to come back next month. Motion to transfer \$13,320 from the building improvements/EMS Station 13 to EMS generators by Chairman Shoaf, second by Commissioner Mansfield, unanimous approval. Finance Director Lawing requested to remove the \$112,200 for EMS, as it is no longer needed; the committee agreed. Motion to approve the first reading for \$225,328.04, and \$71,844, for Data Processing disaster recovery upgrades by Commissioner Becker, second by Commissioner Klein, unanimous approval. Finance Director Lawing requested to send the Archives and Administration Building roofs back to the general operations committee. Motion to approve by Commissioner Becker, second by Commissioner Mansfield, unanimous approval.
- H. Discuss moving ARPA funds budgeted for election machines to other ARPA projects (pending general operations committee decision)-The committee agreed to discuss this item in November.
- Sumner County Maintenance Facility – additional \$1M funding
- I. Education budget amendments (for approval)- Commissioner Brown recommended removing amendment 2 and sending back to the education committee. The committee agreed. Commissioner Schmidt pointed out that there are a lot of resources for students to utilize if counseling, etc., is needed. Motion to approve all amendments, except for amendment 2, by Commissioner Brown, second by Commissioner Klein, unanimous approval.

VI. NEW BUSINESS

A. Education –

1. Budget amendments (for information only)- included in packet.
2. Lease for new Canon copier (nursing department)- Motion to approve by Commissioner Harrison, second by Commissioner Klein, unanimous approval.

B. Appropriations

1. Election Commission - \$279,827.50 from general fund unassigned fund balance for part time personnel and election workers pay plus related social security and Medicare- The committee agreed to discuss this item in November.
2. Risk Management - \$10,723 from general fund unassigned fund balance for increase in surety bonds and building and liability insurances- Motion to approve the first reading, and for the bond for the property assessor to be provided in November, by Commissioner Becker, second by Commissioner Mansfield, unanimous approval.
3. General Sessions I – requesting new full-time employee-Chairman Shoaf stated he would call the judge regarding this and ask him to include it in his request for fiscal year 2024.
4. Oak Grove Volunteer Fire Department (pending approval by Emergency Services and General Operations Committees) – requesting funding of \$406,696 – The committee removed this item from the agenda.
5. Law Director- See attached. Motion to approve and waive the second reading by Commissioner Mansfield, second by Commissioner Brown, unanimous approval.
6. Nonprofit Ad-Hoc Subcommittee-Chairman Shoaf stated he would send out an email to the committee to elect the members for the nonprofit ad hoc subcommittee.
7. Christmas Decorations and Lighting-Mayor Isbell requested to be allowed, with corporate donations only, to use up to \$30,000 for Christmas decorations, lighting, and any other related costs. Motion to approve and waive the second reading by Commissioner Becker, second by Commissioner Mansfield, unanimous approval.

C. Transfers

1. Payroll related
 - a. Finance Department - \$120 from longevity to part time personnel due to staff shortage- Motion to approve by Chairman Shoaf, second by Commissioner Becker, unanimous approval.
 - b. Sheriff's Office – transfer \$198,000 from jail guards to medical and dental services- Motion to approve by Commissioner Becker, second by Commissioner Klein, unanimous approval.
2. Other inter-budgetary- Motion to approve by Commissioner Becker, second by Commissioner Klein, unanimous approval.

VII. ADJOURNMENT- Motion to adjourn at 8:57pm by Commissioner Mansfield.

**COMMITTEE ON COMMITTEES
MINUTES
JEREMY MANSFIELD, CHAIRMAN
October 11, 2022**

Present:

Jeremy Mansfield, Chairman
Chrissi Miller, Vice-Chairman
Dr. Mary Genung
Deborah Holmes
Dr. Jamie Teachenor

Also Present:

Ben Allen, Staff Attorney
John C. Isbell, County Mayor
Merrol Hyde, Commission Chairman

Chairman Mansfield brought the regular scheduled meeting of Committee on Committees to order with an invocation by Comm. Genung on Monday, October 11, 2022, at 5:00 p.m. Chairman Mansfield declared a quorum to conduct business.

Agenda. Upon motion of Comm. Teachenor, seconded by Comm. Miller, the Committee voted unanimously to approve the agenda.

Approval of Minutes of September 12, 2022. Upon motion of Comm. Genung, seconded by Comm. Holmes, the Committee voted unanimously to approve the minutes of September 12, 2022.

Public Recognition.

Pascal Jouvence of 1335 Long Hollow Pike, Gallatin inquired about the vacancy on the Airport Authority Board and asked what he needed to do to be considered.

Bruce Carter spoke to the Library Board appointments and acknowledged the nominees in attendance. He also corrected a mistake on the agenda, Beth Key's term does not expire until July 2024. He offered to answer any questions the committee members may have.

Beth Popick explained the vetting process for the Library Board. She stated all vacancies are posted publicly and applications are available online or at the local libraries. Applications are reviewed in sub-committee and then recommendations are sent to the County Mayor.

Report of the Chairman. No report

Report of the County Mayor. No report

8.Old Business. None

9. New Business.

Music City Airport Authority – 5-year term.

- Mike Ryan replacement for Thomas Richie Williams, resigned.

After discussion, Comm. Mansfield moved, seconded by Comm. Teachenor, to defer to November meeting. The Committee voted unanimously to defer the appointment to next month's meeting.

West Fork Creek Reservoir/Dam Authority – 4-year term.

- Billy Geminden expired September 2022

Comm. Genung moved, seconded by Comm. Teachenor, to defer to November meeting.

Library Board – 3-year term.

- Judge Jane Wheatcraft, resigned, term expires September 2022
- Donna MacFarland, term expires September 2022
- Dennis Cary, term expired August 2022
- Ronnie Fox, term expired July 2022
- Beth Key, expires October 2022 *correction – *term expires July 2024**

Comm. Mansfield made the following recommendations for the Library Board:

- Beverly Hyde
- Debbie Martin
- Joanna Daniels
- Diane Johnson – *deferred to November meeting*

After discussion, Comm. Mansfield moved, seconded by Comm. Genung, to group and approve the appointments of Beverly Hyde, Debbie Martin and Joanna Daniels to the Library Board and to defer Diane Johnson to the November meeting. The Committee voted unanimously to approve the appointments of Beverly Hyde, Debbie Martin and Joanna Daniels to the Library Board and to defer Diane Johnson to next month.

Solid Waste Board – 6-year term.

- Mark Bristol, resigned/moved away, term expired May 2022
- J. Bruce Rainey, term expired May 2022
- Fred Qualls, term expired May 2022
- Ben Harris, term expired May 2022

Comm. Mansfield moved, seconded by Comm. Holmes, to defer the appointments to the Solid Waste Board to November meeting. The Committee voted unanimously to defer the appointments to next month's meeting.

Agricultural Extension Service Committee – 2-year term.

Comm. Mansfield made the following recommendations:

- Comm. Terry Wright to replace Alan Driver, ex commissioner – expires January 2024
- Comm. Darrell Rogers to replace Luke Tinsley, ex commissioner – expires January 2024
- Comm. Deborah Holmes to replace Caroline Krueger, ex commissioner – expires January 2024

Comm. Mansfield moved, seconded by Comm. Genung, to group and approve the appointment of Comm. Wright, Comm. Rogers and Comm. Holmes to the Agricultural Extension Service Committee. The Committee voted unanimously to approve the appointments to the Agricultural Extension Service Committee.

Delinquent Tax Committee.

- Alan Driver, ex commissioner
- Luke Tinsley, ex commissioner
- Brian Stewart, ex commissioner

Comm. Mansfield moved, seconded by Comm. Miller, to defer to November meeting. The Committee voted unanimously to defer the appointments to next month's meeting.

Employee Benefits Committee.

Comm. Mansfield made the following recommendations:

- Comm. Robert Brown to replace Justin Nipper, ex commissioner
- Comm. Terri Boyt to replace Michael Guthrie, ex commissioner
- County Mayor John C. Isbell (Alternate)

Comm. Teachenor moved, seconded by Comm. Genung, to approve the appointment of Comm. Brown and Comm. Boyt to the Employee Benefits Committee. The Committee voted unanimously to approve the appointments to the Employee Benefits Committee.

Ethics Committee – 1-year term (Appointed in September on a yearly basis).

- Scott Langford, ex commissioner
- Larry Hinton, ex commissioner
- Caroline Krueger, ex commissioner
- Kathryn Strong
- James Ramsey

Comm. Mansfield moved, seconded by Comm. Miller, to defer to November meeting. The Committee voted unanimously to defer the appointments to next month's meeting.

Liability Claims.

- Deanne DeWitt, ex commissioner
- Billy Geminden, ex commissioner
- Anthony Holt

Local Emergency Planning Commission.

- Michael Guthrie, ex commissioner

Comm. Mansfield moved, seconded by Comm. Holmes, to group and defer appointments to Liability Claims and Local Emergency Planning Commission to November meeting. The Committee voted unanimously to group and defer the appointments to Liability and Local Emergency Planning Commission next month's meeting.

Regional Planning Commission.

- Billy Geminden, ex commissioner
- Gene Rhodes, ex commissioner
- Chris Taylor, ex commissioner

Comm. Mansfield named the following recommendations from County Mayor John C. Isbell:

- Comm. Darrell Rogers
- Comm. Wes Wynne
- Comm. David Klein

Comm. Mansfield moved, seconded by Comm. Teachenor, to open discussion about the recommended appointments to the Regional Planning Commission. The Committee voted unanimously to discuss.

Comm. Genung expressed concern with no female representation and recommended Comm. Miller. County Attorney Ben Allen spoke to the rules of the make-up of the Regional Planning Commission members and further explained that there are planning districts and there cannot be more than two representatives from each district, one citizen and one commissioner.

County Mayor John C. Isbell stated since it is his recommendation, he would prefer to defer to November.

After further discussion, Comm. Mansfield moved, seconded by Comm. Holmes, to defer the appointments to the Regional Planning Commission to November meeting. The Committee voted unanimously to approve to defer until next month's meeting.

Resource Authority.

Comm. Mansfield made the following recommendations:

- Comm. Terri Boyt to replace Paul R. Goode, ex commissioner
- Comm. Mary Genung to replace Billy Geminden, ex commissioner

Comm. Mansfield moved, seconded by Comm. Teachenor, to approve the appointment of Comm. Boyt and Comm. Genung to the Resource Authority. The Committee voted unanimously to approve the appointments to the Resource Authority.

Tourism Board.

Comm. Mansfield made the following recommendations:

- Comm. Jerry Becker to replace Billy Geminden, ex commissioner, term expired August 2022
- Comm. Shannon Burgdorf to replace Shellie Young Tucker, ex commissioner, term expired August 2022

- Comm. Don Schmit to replace Caroline Krueger, ex commissioner, term expired August 2022
- Comm. Deborah Holmes to replace Baker Ring, County Commissioner, term expired August 2022

Comm. Mansfield moved, seconded by Comm. Miller, to approve the appointments of Comm. Becker, Comm. Burgdorf, Comm. Schmit and Comm. Holmes to the Tourism Board. The Committee voted unanimously to approve the appointments to the Tourism Board.

Next Month October 2022

Civil Service Board – 2-year term.

- Bill Johnson, Sheriff's Representative

Board of Construction Appeals.

- Larry Brown, alternate – 1-year term
- Rick Halcomb, alternate – 1-year term
- Shawn Utley – 3-year term
- James Hodges – 2-year term
- Bob Goodall – 2-year term
- Henry Brown – 3-year term
- Robert Hill – 2-year term
- Kenny Louallen – 3-year term

Industrial Development Board.

- Danny Hales – 6-year term expires November 2022
- Kevin McCutcheon – 6-year term expires November 2022

10. Adjournment. Upon motion of Comm. Genung, seconded by Comm. Teachenor, the Committee adjourned at 5:32 p.m.

**MINUTES
SPECIAL CALLED
EDUCATION COMMITTEE
SEPTEMBER 26, 2022**

Present:

Robert B. Brown III, Chairman
Darrell Rogers, Vice-Chairman
Terri Boyt
Dillon Lamberth
Chrissi Miller
Absent:
Shannon Burgdorf
Danny Sullivan

Also Present:

Ben Allen, Staff Attorney
John C. Isbell, County Mayor
Merrol N. Hyde, Commission Chairman
Amanda Prichard Brown, CFO, SCS
Scott Langford, Chief Academic Officer, SCS
Chris Harrison, Purchasing Supervisor, SCS

Chairman Brown brought the special called meeting of the Education Committee to order with an invocation by Comm. Rogers on Monday, September 26, 2022 at 6:00 p.m. in the Sumner County Administration building in Gallatin.

Approval of the Agenda. Upon motion of Chairman Brown, seconded by Comm. Lamberth, the Committee members approved the agenda by unanimous voice vote.

Recognition of the Public.

Jessica McKarns of 657 Neals Lane, Gallatin spoke to concerns about inappropriate books available in the library as well as the book "Hatchet" and other books used as part of the ELA curriculum.

Joanna Daniels of 152 North Shadowhaven Way, Hendersonville spoke about her concerns with the school budget amendments coded "other" and lack of answers she has received from her inquiries.

Marlice Boyce of 1051 Brooke Way, Hendersonville thanked the committee for holding the meeting to take a more in depth look into the school budget amendments.

Kevin Baigert of 424 AB Wade Road, Portland, asked why all the transfers were needed and expressed his appreciation for meeting to discuss the transfers and amendments.

Report of the Chairman. Chairman Brown said he is aware of the concern over inappropriate books and it is to be addressed at the next school board meeting.

He stated he spoke to Dr. Phillips about the amendment descriptions and was assured they would receive better descriptions in future.

Report of County Mayor. No report

Report of Director of Schools. Not present

Old Business. None

New Business.

10a. Sumner County Board of Education Amendments. Chairman Brown opened discussion and explained he would like to go line by line for a better understanding.

Budget Amendment Request 2 - Amanda Brown, CFO of Sumner County Schools explained that this amendment is for CEIS and is a required set aside from federal appropriations. She further explained that the state requires the IDEA funds be taken out of federal funds and put into the general purpose fund. Included in this amendment is the salary, taxes and benefits for one behavioral support analyst, two social workers along with the purchase of software.

After further discussion, Purchasing Supervisor Chris Harrison explained purchasing processes used by the school system.

Budget Amendment Request 3 – Revenue received from Liberty Mutual for wind damage at Portland High School. There was a \$25,000.00 deductible and this amount is after deductible. It was further explained that this is a request to appropriate funds so the repairs can be made.

Budget Amendment Request 7 - It was explained that these are restricted funds to be used for SPED preschools. This is the reserve balance used to pay the 20% for SPED assistants at each location.

Budget Amendment Request 9 – Mrs. Brown gave an overview and explained that these are IEP related and Stellar is a private company that submits for reimbursement from TennCare. She further explained funds are not amended back into the budget until funds are received to keep from increasing Maintenance of Effort.

Budget Amendment Request 12 – Another set aside for CEIS.

Budget Amendment Request 14 & 15 – Revenue received from insurance company for bus accidents. Will be used towards purchase of new buses.

Budget Amendment Request 16 – Mrs. Brown clarified that these are year-end reserve balances for before/after school programs run by the school system. These are restricted funds and reserved by school. They are labeled as other

supplies then allocated as requests are submitted by the principals. There was lengthy discussion.

Budget Amendment Request 17 – Donated money for band instruments and small miscellaneous projects that are required to be tracked.

Budget Amendment Request 18 – Includes salary and benefits for a nurse position and eligible for TennCare reimbursement. Also includes funds for AED's.

Budget Amendment Request 20 – Restricted year end carry over capital money. Balance by each high school, must be used for capital projects. There was lengthy discussion.

Budget Amendment Request 21 – Specific grants or donations that are required to be tracked.

Upon motion by Comm. Lamberth, seconded by Comm. Rogers, to approve the school board budget amendments and forward to full Commission. The Committee voted unanimously by voice vote to approve the amendments and forward to full Commission.

Adjournment.

Chairman Brown declared the Committee adjourned at 8:09 p.m. upon motion of Comm. Lamberth and seconded by Comm. Rogers.

Prepared by Jennifer Mitchell

**MINUTES
EDUCATION COMMITTEE
Robert B. Brown, III, Chairman
October 3, 2022
6:00 P.M.**

Members Present:

**Robert B. Brown, III, Chairman
Darrell Rogers, Vice-Chairman
Shannon Burgdorf
Chrissi Miller
Terri Boyt**

Members Absent:

**Danny Sullivan
Dillon Lamberth**

Also Present:

**John C. Isbell, County Mayor
Ben Allen, Interim County Attorney
Merrol Hyde, Commission Chairman**

Chairman Brown brought the regular scheduled meeting of the Education Committee to order with an invocation on Monday, October 3, 2022, at 6:45 p.m. Chairman Brown declared a quorum to conduct business.

Approval of Agenda - Upon motion by Chairman request to strike Item "D" and refer back to the school board. Commissioner Boyt moved, seconded by Commissioner Miller, passed unanimously.

Approval of Minutes of August 1, 2022 by form – Upon motion by Chairman Brown, Commissioner Rogers moved, seconded by Commissioner Boyt, passed unanimously.

Report of Chairman - None

Report of Mayor - None

Recognition of the Public – Ms. Daniels from Hendersonville, TN

Old Business - None.

New Business –

- A. Sumner County Board of Education Amendments (for approval) motion made by Commissioner Rogers, failed due to lack of second.**
- B. Sumner County Board of Education Amendments (for information only)**

- C. Andy Leath discussion concerning buildings and structures (Field Houses for High Schools) No discussion
- D. School Board's Annual Year End Encumbrance Carry Forward Memo – referred to Board of Education during the approval of agenda.
- E. Lease for a new canon copier for Board of Education (Nursing Department) Upon motion by Chairman Brown, Commissioner Boyt moved, seconded by Commissioner Burgdorf. Upon vote of the Committee it passed.

Adjournment - Chairman Brown declared the meeting adjourned, Commissioner Boyt moved and seconded by Commissioner Miller at 7:30 p.m.

**MINUTES
GENERAL OPERATIONS COMMITTEE**

David Klein, Chairman

October 3, 2022

7:00 P.M.

Members Present:

David Klein, Chairman

Chrissi Miller, Vice-Chairman

Don Schmit

Deborah Holmes

Tim Jones

Terry Moss

J. Wes Wynne

Also Present:

John C. Isbell, County Mayor

Ben Allen, Interim County Attorney

Merrol Hyde, Commission Chairman

Chairman Klein brought the regular scheduled meeting of the General Operations Committee to order with an invocation by Commissioner Jones on Monday, October 3, 2022, at 7:34 p.m. Chairman Klein declared a quorum to conduct business.

Chairman Klein added two items to the agenda, G. demolition on county property and H. heating and air conditioning for the administration building. Upon motion by Chairman Klein, Commissioner Miller moved, seconded by Commissioner Jones, passed unanimously by the Committee.

Approval of Agenda - Upon motion by Chairman Klein, Commissioner Miller moved, seconded by Commissioner Jones, passed unanimously by the Committee.

Approval of Minutes of May 9, 2022 by form - Upon motion by Chairman Klein, Commissioner Wynne moved, seconded by Commissioner Holmes, passed unanimously by the Committee.

Report of Chairman - The General Operations Committee has important tasks to accomplish.

Report of Mayor - The mayor will speak about items G. and H. when the committee gets to them.

Recognition of the Public - J.K. Brister of Cottontown, TN., Randy Pomeroy lives on Long Hollow Way. Commissioner Terri Boyt had comment regarding I.T. Department item supplies.

Old Business - None.

New Business -

- A. **Surplus I.T. Department various items-** defer items to November meeting. Motion by Commissioner Wynne, seconded by Commissioner Holmes, passed unanimously by the Committee.
- B. **Moving ARPA funds budgeted for election machines to discussion amongst the committee members-** deferred to November meeting. Upon motion by Chairman Klein, Commissioner Wynne moved, seconded by Commissioner Holmes, passed unanimously by the Committee.
- C. **Sumner County Maintenance Facility-** discussion on facility and motion made to defer to November meeting to do research. Commissioner Hyde recommends that it would be appropriate that the Chairman appoint an Ad Hoc Committee. Upon motion by Chairman Klein, Commissioner Jones moved, seconded by Commissioner Miller, and passed unanimously by the Committee.
- D. **Sumner County Administration Building security needs-** discussion on a plan for the building. Motion by Chairman Klein, Commissioner Wynne moved, to request County Mayor to investigate options, seconded by Commissioner Jones, and passed unanimously by the Committee.
- E. **Volunteer Fire Allocations - Strike Out**
- F. **Discussion on audio/video system in the Commission Chambers.** Discussion, but No Vote.
- G. **Demolition on County Property-** discussion that Chairman of General Operations, Legal and County Mayor need to meet and discuss Historic Registry within city and county- form an Ad Hoc Committee. Move Post Office to higher ground, discussion, No Vote.
- H. **Heat and Air Conditioning for Administration Building-** Comfort Group controls heating and air in the Administration Building by computer. Discussion, but No Vote.

Adjournment - Chairman Klein declared the meeting adjourned, Commissioner Miller moved and seconded by Commissioner Holmes at 9:12 p.m.

**MINUTES
HEALTH AND EMERGENCY SERVICES COMMITTEE
CHAIRMAN, DARRELL ROGERS
OCTOBER 3, 2022
5:00 P.M.**

Present:

**Darrell Rogers, Chairman
Mary Genung, V-Chairman
Shannon Burgdorf
Don Schmit
Tim Jones
Terry Wright
Ben Harris**

Also Present:

**Ben Allen, Interim County Attorney
John C. Isbell, County Mayor
Merrol Hyde, Commission Chair
Sonny Weatherford, Sheriff
Greg Miller, EMS Chief
Ken Weidner, EMA Director
Joe McLaughlin, Cottontown Vol. Fire Chief
Christie Davis, Emergency Communications
Center**

Chairman Rogers brought the regular scheduled meeting of the Health and Emergency Services Committee to order with an invocation by Commissioner Hyde on Monday, October 3, 2022, at 5:00 p.m. Chairman Rogers declared a quorum to conduct business.

Approval of Agenda. Upon motion by Commissioner Harris, seconded by Commissioner Wright, the Committee voted unanimously to approve the agenda.

Approval of Minutes of August 1, 2022, by form. Upon motion by Commissioner Wright, seconded by Commissioner Genung, the Committee voted unanimously to approve the minutes of August 1, 2022.

Recognition of the Public – None

Report of the Chairman – Meet with the Mayor regarding fire hydrants in rural areas of the county. The plan will come from the direction of the mayor's office, and he will be working with Josh Suddath, Director of Development Services.

Report of the County Mayor – None

Report of the Sheriff – Report given by Sheriff Weatherford

Report of the Fire Department – Report given by Volunteer Fire Chief Joe McLaughlin

Report of the Emergency Services Director - Report given by Greg Miller

Report of the Emergency Management Agency – Report given by Ken Weidner

Report of the Emergency Communication Center - Report given by Christie Davis

Old Business: None

New Business:

- A. Discussion on Resolution 1712:04 (A Resolution Allowing the Counties of Sumner and Robertson to allow for out of county services in order better service the citizens and visitors to the area) terminating agreement between Sumner County and Robertson County, motion by Ben Harris, seconded by Shannon Burgdorf, the Committee voted unanimously.
- B. Earning and accumulating sick days – EMS; Motion to add to the floor by Chairman Rogers, Commissioner Harris, moved, seconded by Commissioner Wright, passed unanimously by the Committee.
- C. Earning and accumulating sick days- Sheriff's Office - Motion to add to the floor by Chairman Rogers, Commissioner Harris moved, seconded by Tim Jones, passed unanimously by the Committee.
- D. Volunteer Fire Allocations – Encouraging chief to discuss funds and how to divide among volunteer fire departments – defer to November Committee

Adjournment: Chairman Rogers declared the meeting adjourned, seconded by Commissioner Schmit at 6:37 p.m.

SUMNER COUNTY HIGHWAY COMMISSION

October 3, 2022

MINUTES

Members Present:

Dr. Jamie Teachenor, Chairman
Shannon Burgdorf, Vice-Chairman
Toby Ellis, Road Superintendent
John Isbell, County Executive
Dr. Mary Genung, Commissioner
Tim Jones, Commissioner
Terry Wright, Commissioner

Members Absent:

Tom Neal, Citizen Member

Others Present:

Ben Allen, Staff Attorney
Merrol Hyde, Commission Chairman

1. Call to Order

Chairman Teachenor called the regular monthly meeting of the Sumner County Highway Commission to order, Monday, October 3, at 9:00 p.m. in Room 112 of the Sumner County Administration Building. Chairman Teachenor opened with a prayer.

2. Roll Call

Chairman Teachenor did roll call and everyone was in attendance with the exception of Mr. Tom Neal, Citizen member.

3. Approval of Agenda

Chairman Teachenor asked for approval of the agenda. Ms. Mary Genung motioned and was seconded by Ms. Shannon Burgdorf. No discussion. The Commission approved the agenda unanimously.

4. Approval of August 2, 2022 Minutes

Ms. Mary Genung motioned to approve the last minutes of the Highway Commission and it was seconded by Mr. Terry Wright. Chairman Teachenor declared the motion approved unanimously.

5. Public Recognition

Mark Egbers of 311 Hunters Lane - Been resident for 30 years. Discussed the stop sign that was placed on Hunters Lane coming from Mt. Olivet. Concerned about the amount of traffic coming out of the Liberty Creek campus road which is called Wolfpack Lane.

Toby Ellis of SC Highway Dept. – Sets up the discussion for Marshall Boyd to speak.

Marshall Boyd, Development Services – Tries to explain why the stop sign is on Hunters Lane and not on Wolfpack Lane. Talks about the traffic pattern.

Deborah Holmes, Commissioner – speaks about having a meeting with the County Mayor and Superintendent of Schools 3 years ago. Asked them lots questions. Ms. Holmes was told the school would ask parents not to go out that exit. Questions were not answered at that meeting.

Steven King, School Board Member Dist. 5 – Explained that putting another stop sign up on Wolfpack Lane could impact possible accidents as it later gets decided that it wasn't needed.

John Isbell, County Mayor – Recommends that a School traffic guard is possibly needed.

April Dodd of 123 Ridgemar Trail – Draws diagram of the road and shows where the traffic problem is located. Called and spoke with Mrs. Judy Hardin and was directed to Mr. Long.

Larry & Cheryl Dykes of 128 Ridgemar Trail – Concerned about the additional traffic on Hunters Lane.

Jeremy Mansfield, Commissioner – discussion

6. Report of Chairman:

A. Old Business – None

B. New Business – Welcome and introductions of the Commission and members present at the meeting. Discussion for the forming of the agenda, meeting and operating procedures. Ms. Mary Genung questioned why there weren't any page numbers on the documents. Ms. Christy Marlett explained that the documents came from different sources.

7. Report of Road Superintendent:

A. Old Business – None

B. New Business –

Request Acceptance of Cages Bend Court Ext. as a County Road (See Attached)

Toby Ellis, Road Superintendent motions to accept Cages Bend Court Ext. to be accepted as a county road. There is discussion what goes into a road becoming a county. Discussion.

Motion to accept by Toby Ellis and seconded by John Isbell, County Mayor. Approval with 8 yes votes and a no vote from Chairman Teachenor.

8. Report of County Mayor

A. Old Business – None

B. New Business – None

9. Commission Business

A. Old Business – None

B. New Business – Discussed options for Hunter's Lane access and egress at entrance of Liberty Creek Elementary School

Mr. Ellis motioned to move Commission Business ahead of Report of Road Superintendent due to the amount of citizens in attendance to speak. Ms. Shannon Burgdorf seconded the motion. Approved unanimously.

Chairman Teachenor mentioned that he had been contacted by several citizens about the Liberty Creek Elementary School entrance. Chairman Teachenor invited the public to come and speak. **(See Public Recognition)**

Ms. Mary Genung makes a motion to suggest a crossing guard at Hunters Lane intersection. It is seconded by Mr. Terry Wright. Passed unanimously. Chairman Teachenor moved to have a continuing study of the intersection and to move the subject to Old business on next month's agenda. Chairman Teachenor wants Mr. Steven King to let the committee know what happens with the crossing guard/flashing lights. Chairman Teachenor asks Mayor Isbell and Toby Ellis to talk to Del Phillips & Don Long about looking into crossing guard.

10. Report of County Attorney

A. Old Business – None

B. New Business – None

11. MOTION TO ADJOURN:

Upon motion of Commissioner Tim Jones and duly seconded by Commissioner Shannon Bergdorf, the Committee adjourned at 10:28 p.m.

Minutes prepared by: Christy Marlett

MINUTES
LAW DIRECTOR SELECTION AD HOC COMMITTEE
JEREMY MANSFIELD, CHAIRMAN
OCTOBER 11, 2022

Present:

Jeremy Mansfield, Chairman
Mark Harrison, Vice-Chairman
Shannon Burgdorf
Craig Garton

Also Present:

Ben Allen, Staff Attorney
John C. Isbell, County Mayor
Merrol N. Hyde, Commission Chairman

Commission Chairman Hyde brought the Law Director Selection Ad Hoc Committee meeting to order with an invocation on October 11, 2022, at 8:12 p.m. Commission Chairman Hyde declared a quorum present to conduct business.

3. Approval of Agenda. Without objection, Comm. Mansfield moved to strike item C under new business. Upon motion of Comm. Harrison and duly seconded, the Committee voted unanimously to approve the agenda, as amended.

4. New Business.

a. Vote on Chairman and Vice Chairman of Committee. Comm. Burgdorf nominated Comm. Mansfield for Chairman. Hearing no other nominations, the Committee voted unanimously to elect Comm. Mansfield as Chairman and Chairman Mansfield took over the meeting.

Comm. Mansfield nominated Comm. Harrison for Vice-Chairman, seconded by Comm. Burgdorf. Hearing no other nominations, the Committee voted unanimously to elect Comm. Harrison as Vice-Chairman.

b. Discussion of selection process. After discussion, Comm. Mansfield moved, seconded by Craig Garton, to move forward, submit questions and hold next meeting on Monday, October 24, 2022 at 5:00 p.m. The Committee voted unanimously to approve the next meeting date.

c. Discuss received applications. – Removed from the agenda.

5. Adjournment. Chairman Mansfield declared the meeting adjourned at 8:47 p.m. upon motion of Comm. Harrison, and seconded by Comm. Burgdorf.