

# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

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## Commissioners

*Terry Moss – 1st*

*Terry Wright – 2nd*

*Mark Harrison – 3rd*

*Dillon Lamberth – 4th*

*Darrell Rogers – 5th*

*David Klein – 6th*

*Danny Sullivan – 7th*

*Baker Ring – 8th*

*Dr. Mary Genung – 9th*

*Benjamin Harris – 10th*

*Kevin Pomeroy – 11th*

*Deborah Holmes – 12th*

*Terri Boyt – 13th*

*Dr. Jamie Teachenor – 14th*

*J. Wes Wynne – 15th*

*Jeremy Mansfield – 16th*

*Robert Brown III – 17th*

*Don Schmit – 18th*

*Shannon Burgdorf – 19th*

*Merrol Hyde – 20th*

*Jerry Becker – 21<sup>st</sup>*

*Matthew Shoaf – 22<sup>nd</sup>*

*Tim Jones – 23<sup>rd</sup>*

*Chrissi Miller – 24<sup>th</sup>*

The following minutes are included in this packet:

**Committee on Committees.....December 11**

**Education Committee.....December 4**

**General Operations.....December 4**

**Legislative Committee.....December 11**

**COMMITTEE ON COMMITTEES  
MINUTES  
JEREMY MANSFIELD, CHAIRMAN  
DECEMBER 11, 2023**

**Present:**

Jeremy Mansfield, Chairman  
Chrissi Miller, Vice-Chairman, late  
Deborah Holmes

**Absent:**

Dr. Mary Genung  
Dr. Jamie Teachenor

**Also Present:**

Eric Sitler, Law Director  
Steve Weiner, Staff Attorney  
Merrol Hyde, Commission Chairman  
Jennifer Mitchell, minute taker

Chairman Mansfield brought the regular scheduled meeting of Committee on Committees to order with an invocation Monday, December 11, 2023, at 5:00 p.m. Chairman Mansfield stated Comm. Miller would be late and quorum would not be met until she arrived so started the meeting with public recognition. Comm. Miller arrived during public recognition.

Public Recognition.

Chairman Mansfield noted everyone would be allowed two minutes for comment.

Joanna Daniels, member of the Library Board, spoke about the Library Board.

Linda Heretta expressed support of Library Board members and confidence in Commissioner Jeremy Mansfield.

Jim Holcomb of 511 Coles Ferry Road, Gallatin, member of Library Board, spoke to his qualifications for serving on the Library Board.

Alice Dollwet, resident of Gallatin, spoke in favor of the Library Board and her confidence in recommendations brought forward by Commissioner Jeremy Mansfield.

Emily Goddard of 245 C South Leath Road, Portland recommended larger representation on the Library Board with each community represented.

Patricia Smith 112 England Place, Hendersonville, read an email against the new library policy. Chairman Mansfield warned her against disparaging comments about other citizens.

Agenda. Upon motion of Comm. Miller, seconded by Comm. Holmes, the Committee voted unanimously to approve the agenda.

Approval of Minutes of October 16, 2023. Upon motion of Comm. Miller, seconded by Comm. Holmes, the Committee voted unanimously to approve the minutes of October 16, 2023.

Report of the Chairman. Chairman Mansfield explained the process and responsibilities of the Committee. He stated Commission Chairman Hyde does not believe in self-perpetuating boards and committees. He further explained Commissioner Burgdorf had not expressed interest in serving on the Library Board before receiving a request by Commission Chairman Hyde and didn't feel a last-minute request was the right way to go about it. Chairman Mansfield also discussed reason and timeline of events that lead to the increase of the Library Board members from nine to eleven, spoke against the increase and in favor of reducing the number.

Report of the County Mayor. Not present

8. Old Business.

a. Appointments.

Music City Regional Airport Committee.

- Samuel Solorzano to replace Matt Harris

Chairman Mansfield moved, seconded by Comm. Miller, to discuss. The motion carried unanimously.

After brief discussion, Comm. Holmes moved, seconded by Comm. Miller, to approve the recommendation of Samuel Solorzano and forward to full Commission. The motion carried unanimously.

Regional Planning Commission 4-year term.

- Tommy Swint to replace Mike Honeycutt
- Adam Issa to replace Jeff Duncan
- Britt Little to replace Luther Bratton

Comm. Miller moved, seconded by Comm. Holmes, to discuss. The motion carried unanimously.

After discussion, Comm. Miller moved, seconded by Comm. Holmes, to approve Adam Issa and forward to full Commission. The motion carried unanimously.

Comm. Miller moved, seconded by Comm. Holmes, to defer the recommendation of Britt Little to next month. The motion to defer carried unanimously.

Comm. Miller moved, seconded by Comm. Holmes, to defer the recommendation of Tommy Swint. The motion carried unanimously.

9. New Business.

a. Appointments.

Emergency Communications District Board – 4-year term.

- Buddy Shaffer

Comm. Holmes moved, seconded by Comm. Miller, to approve and forward to the full Commission. The motion carried unanimously.

Sumner County Library Board of Trustees – 3-year term.

- Jennifer Sloan to replace Diane Johnson
- Tonya Ray to replace Ruth Fennell
- Jackie Wright to replace Beth Key

Chairman Mansfield gave a brief overview of each candidate/recommendation.

Commission Chairman Hyde expressed concerns with the library system and recommended appointing an ad hoc committee to gather information and get a diverse opinion on issues. He also recommended appointing Comm. Burgdorf and hold on the other recommendations.

Comm. Miller moved, seconded by Comm. Holmes, to discuss. The motion carried unanimously.

Comm. Holmes spoke to concerns with turnover on the library board. Chairman Mansfield spoke against formation of ad hoc committee.

Chairman Mansfield moved to approve and forward to full Commission, the recommendations of Jennifer Sloan, Tonya Ray and Jackie Wright. The motion failed for lack of second.

Comm. Miller moved, seconded by Comm. Holmes, to defer to next month. The motion carried (2-1-0). Chairman Mansfield voted against.

Sumner County Tourism Board – See Below for Terms.

- Cathy DrumWright, 2-year term ending August 31, 2025, to replace Tami Wallace
- David Staples - 2-year term ending August 31, 2025, to replace Jean Montgomery
- Mandy Christenson – White House Chamber Rep – 1-year term ending August 31, 2024

Comm. Holmes moved, seconded by Comm. Miller, to discuss. The motion carried unanimously.

Chairman Mansfield stated these recommendations came from Comm. Burgdorf.

Comm. Holmes moved, seconded by Comm. Miller, to approve and forward to the full Commission the recommendations of Cathy Drumwright, David Staples, and Mandy Christenson. The motion carried unanimously.

10. Adjournment. Upon motion of Comm. Miller, seconded by Comm. Holmes the Committee adjourned at 5:52 p.m.

# COMMITTEE ON COMMITTEES PUBLIC COMMENTS

<u>NAME</u>	<u>ADDRESS</u>	<u>TOPIC</u>
Joanna Daniels	Sumner County	Library Board
Linda Heretta	Sumner County	
Jim Holcauls	Sumner County <del>Sumner County</del>	Library Board.
Alice Dallowet	Sumner County	Library Board
Emily Goddard	Sumner County	Library Board
Patricia Smith	112 England Pl. Hendersonville	Library Board

**MINUTES  
EDUCATION COMMITTEE  
CHAIRMAN, ROBERT BROWN III  
DECEMBER 4, 2023**

**Present:**

Robert Brown, III, Chairman  
Shannon Burgdorf, Vice-Chairman  
Jerry Becker  
Darrell Rogers  
Don Schmit

**Absent:**

Dillon Lamberth  
Danny Sullivan

**Also Present:**

John Isbell, County Mayor  
Eric Sitler, Law Director  
Steve Weiner, Staff Attorney  
Dr. Scott Langford, Director of Schools  
Jennifer Mitchell, minute taker

Chairman Brown brought the regular meeting of the Education Committee to order with an invocation on Monday, December 4, 2023, at 6:00 p.m. in the Sumner County Administration building in Gallatin. Chairman Brown declared a quorum to conduct business.

3. Adoption of the Agenda.

Without objection, Chairman Brown added Merrol Hyde Magnet arts program as item 10b.

Upon motion of Comm. Becker, seconded by Comm. Burgdorf, the Committee voted unanimously to approve the agenda as amended.

4. Approval of Minutes November 6, 2023.

Comm. Becker requested several corrections be made to the minutes. Amend to show Comm. Becker present and Comm. Rogers absent, item 10a was seconded by Comm. Becker not Chairman Brown and to correct the spelling of "Indiana" in item 10d.

Comm. Schmit moved, seconded by Comm. Becker, to approve the minutes from November 6, 2023, as amended. The Committee voted to approve.

5. Recognition of the Public.

Pascal Jouvence, Gallatin City Councilman, of 1335 Long Hollow Pike, Gallatin spoke to school enrollment numbers in Gallatin schools.

Kevin Baigert of 424 AB Wade Road, Portland commended the Committee for bringing up safety issues at school in the northern part of county.

6. Report of the Chairman.

- a. Station Camp gym roof. – Chairman Brown asked to suspend the rules to ask Director of Schools Scott Langford questions about the Station Camp gym roof. Comm. Schmit moved, seconded by Comm. Burgdorf, to suspend the rules. The motion carried unanimously.

Chairman Brown asked why the project was not completed on time. Dr. Langford explained the construction delays. Chairman Brown further questioned the flooring repair schedule at Station Camp High School. Dr. Langford explained that upstairs would be completed over Christmas break and downstairs during summer. Chairman Brown asked about the gutters at Madison Creek Elementary. Comm. Becker called for a point of information and opposed asking questions that weren't on the agenda.

Dr. Langford gave updates about the athletic facilities and gave an update for turning on sewer at Liberty Creek.

7. Report of County Mayor. No report

8. Report of Director of Schools. No report.

9. Old Business.

- a. SCBOE plan to alleviate overcrowding – Gallatin High School

Chairman Brown stated item to remain on old business to allow for discussion by public.

10. New Business.

- a. Sumner County Board of Education Amendments (for information only).
  1. Budget Amendment 98
  2. Budget Amendment 56
  3. Budget Amendment 66



b. Merrol Hyde arts program.

Comm. Burgdorf discussed the need and asked Dr. Langford to explore the addition of a choral arts program at Merrol Hyde Magnet School beginning next school year.

11. Adjournment.

Chairman Brown declared the Committee adjourned at 6:28 p.m. upon motion of Comm. Becker and seconded by Comm. Rogers.

Prepared by Jennifer Mitchell

# EDUCATION COMMITTEE

7 Dec 23

- Pascal Jonvance
- Kevin Baigert

**MINUTES  
GENERAL OPERATIONS COMMITTEE  
DAVID KLEIN, CHAIRMAN  
DECEMBER 4, 2023**

**Present:**

David Klein, Chairman  
Chrissi Miller, Vice-Chairman  
Mark Harrison  
Deborah Holmes  
Tim Jones  
Terry Moss  
Don Schmit

**Also Present:**

John Isbell, County Mayor  
Eric Sitler, Law Director  
Steve Weiner, Staff Attorney  
Kim Norfleet, Grants Administrator  
Commissioners: Mary Genung and Jeremy  
Mansfield  
Jennifer Mitchell, minute taker

Chairman Klein brought the regular scheduled meeting of the General Operations Committee to order with an invocation on Monday, December 4, 2023, at 7:00 p.m. in the Sumner County Administration Building. Chairman Klein declared a quorum present to conduct business.

3. Approval of Agenda.

Comm. Miller moved, seconded by Comm. Schmit, to approve the agenda. The motion carried unanimously.

4. Approval of the Minutes of November 6, 2023.

Upon motion of Comm. Miller, seconded by Comm. Holmes, the Committee unanimously voted to approve the minutes of November 6, 2023.

5. Report of Chairman. No report

6. Report of County Mayor. County Mayor John Isbell reported on old business items. Mr. Isbell stated the site meeting for the Archives roof is set up for December 11, 2023, at 1:00 p.m. and will have an opportunity to discuss the jail roof at this time. Courthouse parking structure still on track to open in June 2024, meeting with City of Gallatin on December 8, 2023, to resolve storm water issues. Getting information on completion of new courthouse and there will be a special called Budget Committee meeting on December 14, 2023. Fire sprinklers have been insulated.

Comm. Jones recommended cutting and capping off any sprinklers beyond the wall. Mr. Isbell stated he would discuss this with fire inspector.

Leland Howe with CSDG gave a brief overview of the timeline for the Sumner County Parks Master Plan and presented the plan. Presentation attached.

Kim Norfleet, Grants Administrator explained the original \$500,000.00 matching funds grant was increased to \$625,000.00 by the state due to rising construction costs, the match also increased.

Comm. Jones moved, seconded by Comm. Schmit, to suspend the rules. The motion carried unanimously.

The hard finish date is July 14, 2025, for completion of the park. Intention is for park to be a joint venture between schools and county. Schools are mowing and taking care of the home currently.

Law Director Eric Sitler said more time is needed to research will and trust documents in relation to the house.

Chairman Klein requested this item be left on the agenda under old business. He then brought the meeting back in session.

#### 7. Recognition of the Public.

Kevin Baigert of 424 AB Wade Road, Portland expressed his concerns with joint agreements and recurring costs but applauded the discussions.

#### 8. Old Business.

- a. Progress on Roof and Parapets of Archive Building – Requested site meeting with Architect, General Operations Committee, and any other interested parties.

County Mayor John Isbell addressed under his report.

Chairman Klein asked for this item to remain on the agenda.

- b. Progress on Roof of Sumner County Jail – Requested site meeting with Architect, General Operations Committee, and any other interested parties.

County Mayor Isbell addressed under his report.

Chairman Klein asked for this item to remain on the agenda.

c. Progress on Parking Structure for new Courthouse.

County Mayor Isbell addressed under his report.

Chairman Klein asked for this item to remain on the agenda.

d. Documentation relating to Historic Brown House.

Chairman Klein asked for this item to remain on the agenda.

9. New Business.

a. Discussion: Completion Date for the New Courthouse.

Comm. Miller moved, seconded by Comm. Jones to discuss. The motion carried unanimously.

County Mayor Isbell reported there are two issues, elevator smoke curtains and radio communications. The estimated costs are approximately \$379,000.00 with more expenses possible. The goal is to be completed April 1, 2024.

Comm. Schmit moved, seconded by Comm. Jones, to suspend the rules. The motion carried unanimously.

There was discussion about the structure of the contract and the resignation of the project manager.

Comm. Genung asked why a new project manager was not hired when resignation was received.

Comm. Mansfield asked if there was a contingency in the contract and stated the documents are needed before the Budget Committee meeting.

Chairman Klein brought the meeting back in session.

Chairman Klein moved, seconded by Comm. Jones, to request a full written and detailed report on all the outstanding issues with timeline of inspections and inspections, failure notices and failed re-inspections, if they exist, the how and why, full extent of the delays that are going to be addressed and any meeting minutes that may exist. The report is to be sent to all the Commissioners. The motion carried unanimously.

Comm. Jones moved, seconded by Comm. Miller, to recommend hiring a project manager and forward to the Budget Committee. The motion carried unanimously.

b. Discussion: Concerns about third floor (dormer) fire sprinklers in County Administration Building.

Chairman Klein asked for this item to remain on the agenda.

10. Adjournment. Upon motion of Comm. Harrison and seconded by Comm. Miller, the Committee adjourned at 8:30 p.m.

Prepared by Jennifer Mitchell

# WILLIAM AND MARTHA BROWN MEMORIAL PARK

## OVERALL PROJECT TIMELINE

**JUNE, 2015**  
WILLIAM BROWN DEEDS (LIFE ESTATE) LAND TO SUMNER COUNTY

**FEBRUARY, 2017**  
MR. BROWN PASSES AWAY. WILL'S MAJORITY OF HIS ESTATE TO CREATE AN ENDOWMENT TO SUMNER COUNTY SCHOOLS FOR TECHNOLOGY AND \$500K TOWARDS THE CONSTRUCTION AND DEVELOPMENT OF THE PARK

**FEBRUARY, 2020**  
SUMNER COUNTY ENGAGED CSDG TO DEVELOP A PARKS MASTER PLAN FOR THE COUNTY. TDEC REQUIRES COUNTY WIDE PARKS MASTER PLAN IN ORDER TO RECEIVE FUNDS

**MARCH, 2020**  
2020 TDEC APPLICATION WORKSHOP DELAYED DUE TO GLOBAL PANDEMIC. RESCHEDULED TO SEPTEMBER 3RD, 2020

**JUNE, 2020**  
COUNTY/CSDG MEET WITH TDEC, KICKOFF SUMNER COUNTY PARKS MASTER PLAN PROCESS

**SEPTEMBER, 2020**  
PARKS AND RECREATION ADVISORY BOARD CREATED. REQUIRED PER TDEC IN ORDER TO RECEIVE FUNDS

**NOVEMBER, 2020**  
SUMNER COUNTY COMMISSION APPROVAL OF COUNTY PARKS MASTER PLAN

**DECEMBER, 2020**  
SUBMITTAL OF TDEC GRANT APPLICATION FOR WILLIAM AND MARTHA BROWN MEMORIAL PARK AT LIBERTY CREEK

**JUNE, 2021**  
TDEC ANNOUNCES LOCAL PARKS AND RECREATION FUND (LPRF) GRANT AWARDED TO THE PARK FOR \$500K

**APRIL, 2022**  
TDEC EXTENDS GRANT AWARD FOR ADDITIONAL MONEY BASED ON MATERIAL COSTS AND INFLATION PRICING DURING PANDEMIC, OVERALL PROJECT BUDGET TOTAL INCREASED TO \$1.25M

**JULY, 2022**  
TDEC LPRF GRANT CONTRACT EXECUTED

**MARCH, 2023**  
SCHEMATIC DESIGN KICKOFF FOR WMBMP

**APRIL, 2023**  
SUMNER COUNTY PARKS MASTER PLAN IS ANNOUNCED TO HAVE WON THE 2023 TN ASLA - ANALYSIS AND PLANNING MERIT AWARD

**OCTOBER, 2023**  
WMBMP IS CHOSEN AS THE PROJECT FOR LIBERTY CREEK ELEMENTARY PBL FOR STEM CERTIFICATION

**NOVEMBER, 2023**  
DESIGN DEVELOPMENT KICKOFF FOR WMBMP

**DECEMBER, 2023**  
CONSTRUCTION DOCUMENTATION KICKOFF FOR WMBMP

**JANUARY, 2024**  
SUMNER COUNTY ADMINISTRATIVE SITE PLAN REVIEW  
TDEC REVIEW OF WMBMP

**FEBRUARY, 2024**  
CONSTRUCTION DOCUMENTATION FINALIZED

**EARLY MARCH, 2024**  
PROJECT BIDDING OPENS TO PUBLIC

**END OF MARCH, 2024**  
CONTRACTOR SELECTION

**APRIL, 2024**  
CONSTRUCTION START

**APRIL, 2025**  
EXPECTED CONSTRUCTION COMPLETION

\*PROJECT DEADLINE: JULY 14TH, 2025



## MASTER PLAN PROCESS AND ENGAGEMENT

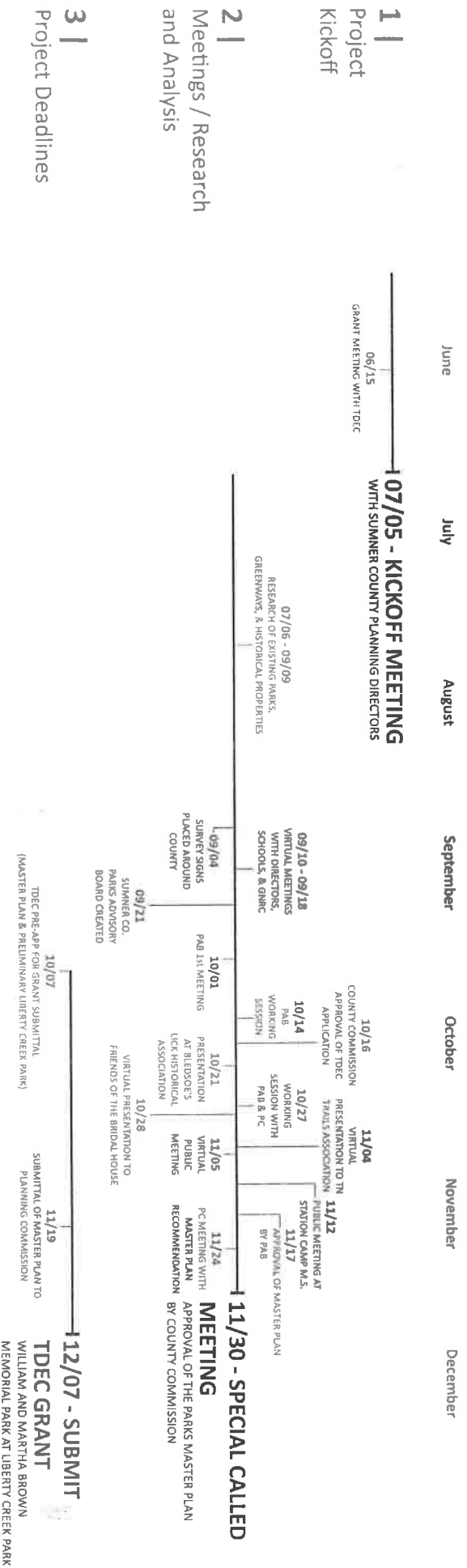
In early 2020, Sumner County engaged CSDG, a multi-disciplinary firm of Planners, Engineers and Landscape Architects based in Nashville, TN, to develop a Parks Master Plan for the County.

CSDG began the inventory and analysis by compiling the locations of all parks, trails and landmarks within Sumner County, including those within the city limits of Gallatin, Goodlettsville, Hendersonville, Millersville, Mitchellville, Portland, Westmoreland and White House. In collaboration with the County, CSDG conducted a series of virtual meetings with Planning and Parks Directors from these municipalities as well as representatives from Greater Nashville Regional Council (GNRC) and Sumner County Schools to obtain input on establishing the Parks Master Plan.

Input from the community and feedback from the users of the existing parks throughout the County was gathered via an online survey. Data collected from the survey was used to establish the future goals for the County parks system, including a gap analysis, level of service analysis and a needs analysis. The public input process included (4) four public meetings to collect additional input from the community.

The Sumner County Parks Master Plan went through final review with approval by the Sumner County Parks and Recreation Board on November 17th, final review with recommendation by the Sumner County Planning Commission on November 24th, 2020 and final approval by the Sumner County Commission on November 30th, 2020.

### PROJECT PROCESS - 2020



#### \* ABBREVIATIONS:

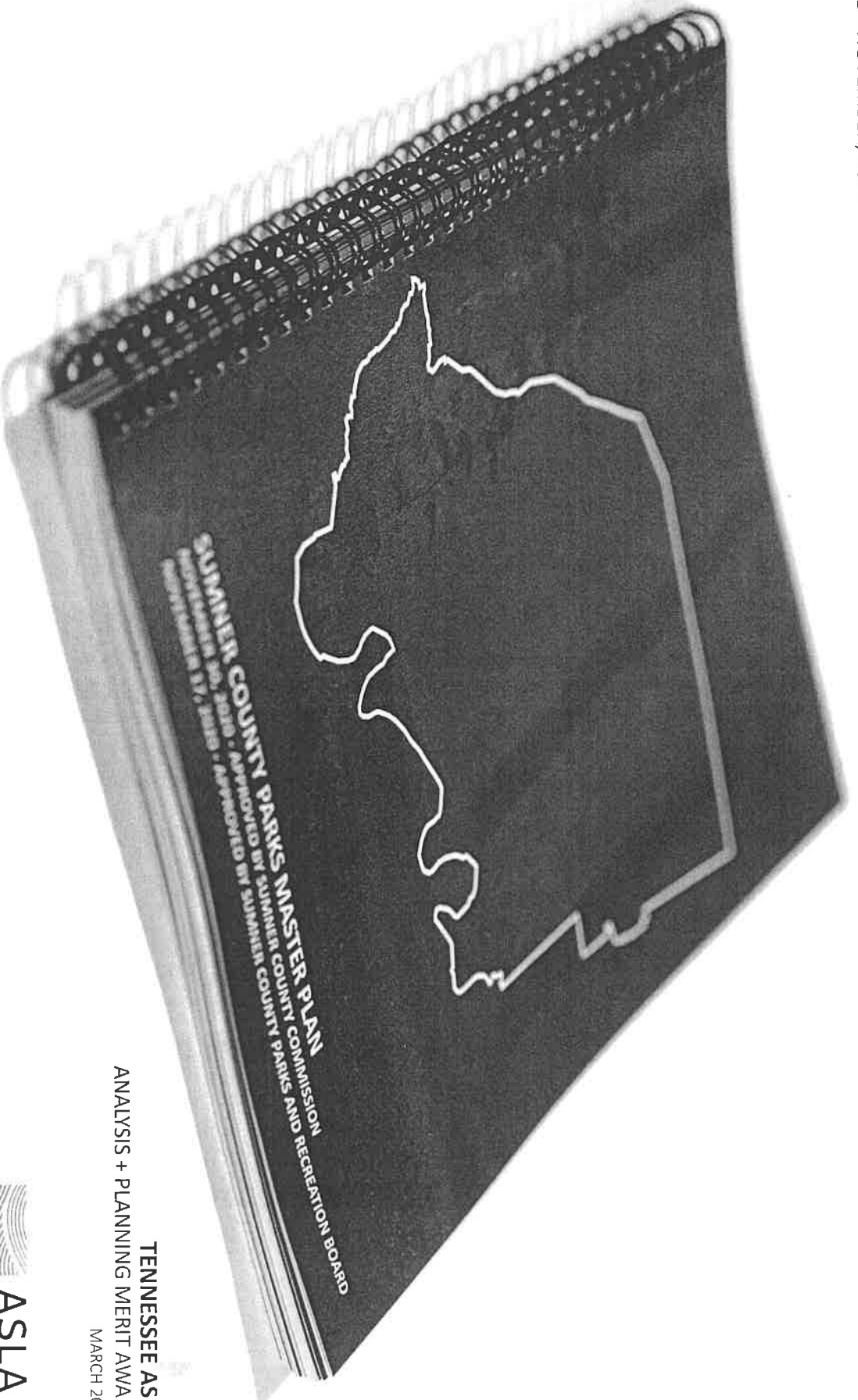
PAB PARKS ADVISORY BOARD (SUMNER CO. SPECIFICALLY)  
PC PLANNING COMMISSION (SUMNER CO. SPECIFICALLY)  
TDEC TENNESSEE DEPARTMENT OF RECREATION AND CONSERVATION  
GNRC GREATER NASHVILLE REGIONAL COUNCIL







**SUMNER COUNTY PARKS MASTER PLAN**  
APPROVED - NOVEMBER, 2022



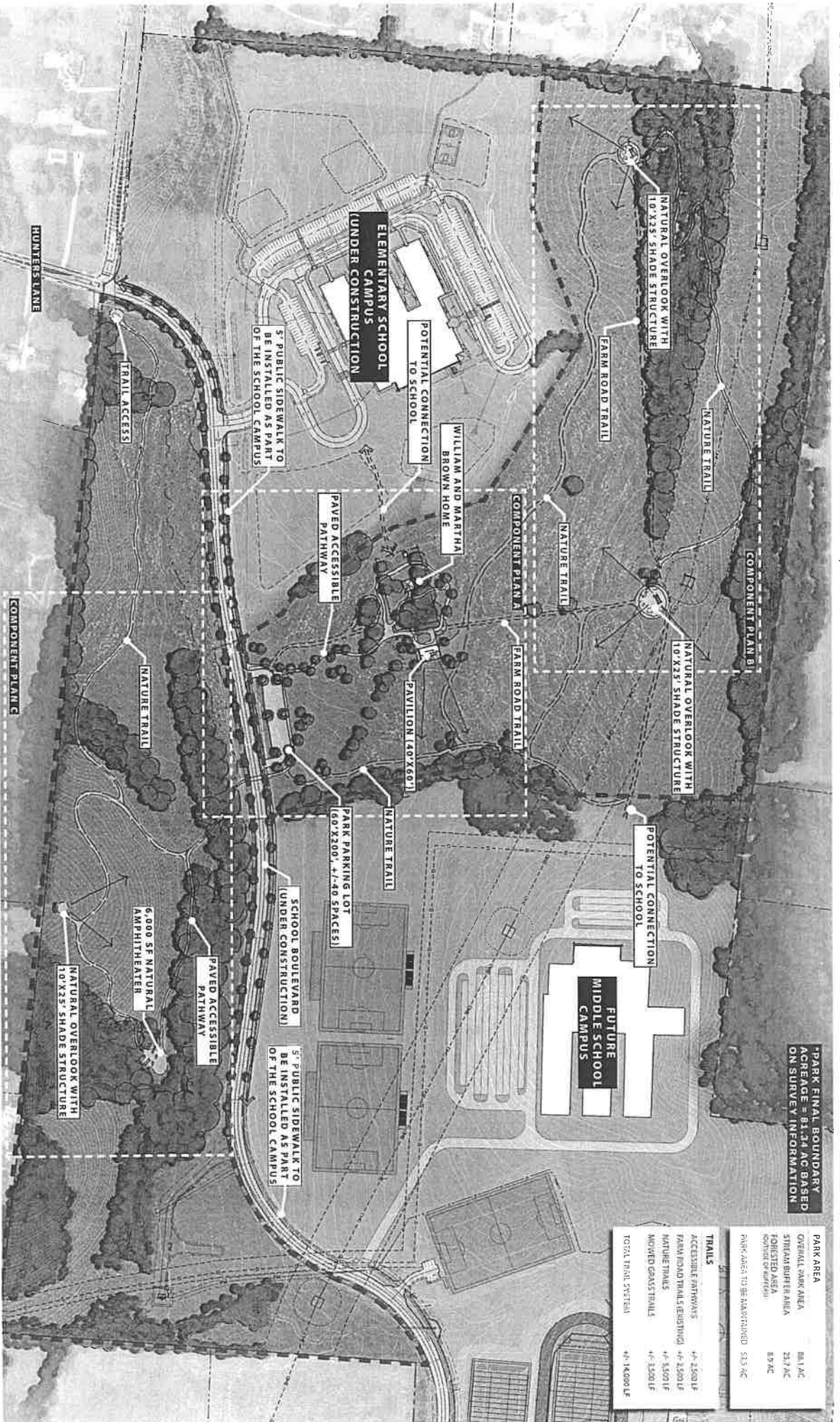
**TENNESSEE ASLA**  
ANALYSIS + PLANNING MERIT AWARD  
MARCH 2023



**ASLA**  
TENNESSEE

# WILLIAM AND MARTHA BROWN MEMORIAL PARK

## CONCEPT PLAN FOR TDEC GRANT APPLICATION - DECEMBER, 2020



\*PARK FINAL BOUNDARY  
ACREAGE = 81.34 AC BASED  
ON SURVEY INFORMATION

### PARK AREA

OVERALL PARK AREA	81.34 AC
STREET BUFFER AREA	23.7 AC
FORESTED AREA (NOT FOR CONSTRUCTION)	8.0 AC
PARK AREA TO BE MAINTAINED	53.5 AC

### TRAILS

ACCESSIBLE PATHWAYS	+/- 2,500 LF
FARM ROAD TRAILS (EXISTING)	+/- 2,500 LF
NATURE TRAILS	+/- 5,500 LF
MIXED GRASS TRAILS	+/- 3,500 LF
TOTAL TRAIL SYSTEM	+/- 14,000 LF



**WILLIAM AND MARTHA BROWN MEMORIAL PARK**

TDEC GRANT AWARDED - JUNE, 2021

TDEC EXTENDS GRANT AWARD AMOUNT - APRIL, 2022

TDEC GRANT CONTRACT EXECUTED - JULY, 2022



WILLIAM AND MARTHA BROWN MEMORIAL PARK  
DESIGN PROCESS

PROJECT SCHEDULE

- 1. **SCHEMATIC DESIGN**
  - A. 03/07/23 - PROJECT KICKOFF WITH CLIENT
  - B. 04/17/23 - DEC - PROTECTED BOUNDARY MAP SUBMITTED
  - C. 05/17/23 - DEC - APPROVAL
  - D. 06/21/23 - SCHEMATIC DESIGN DOCUMENTS SUBMITTED
- 2. **DESIGN DEVELOPMENT**
  - A. 10/23/23 - DESIGN DEVELOPMENT KICKOFF MEETING / BEGIN WORK
  - B. 11/17/23 - DESIGN DEVELOPMENT DOCUMENTS SUBMITTED
- 3. **CONSTRUCTION DOCUMENTS**
  - A. 12/13/23 - CONSTRUCTION DOCUMENT KICKOFF
  - B. 12/20/23 - PRICING CHECK SET
  - C. 01/26/24 - BID / PERMITTING SET
  - D. 02/14/24 - ISSUE FOR CONSTRUCTION SET
- 4. **BIDDING**
  - A. 12/20/23 - PRICING CHECK SET
  - B. 01/26/24 - BID / PERMITTING SET
    - I. 03/04/24 - PUBLIC BIDDING OPENS
    - II. 03/29/24 - CONTRACTOR SELECTED
- 5. **CONSTRUCTION**
  - A. 04/08/24 - CONSTRUCTION START (EXPECTED ~10-12 MONTH CONSTRUCTION)
  - B. ~02/25 - FINAL PUNCH LIST + INSPECTIONS
  - C. 07/14/25 - CONSTRUCTION DEADLINE (NO EXTENSIONS)

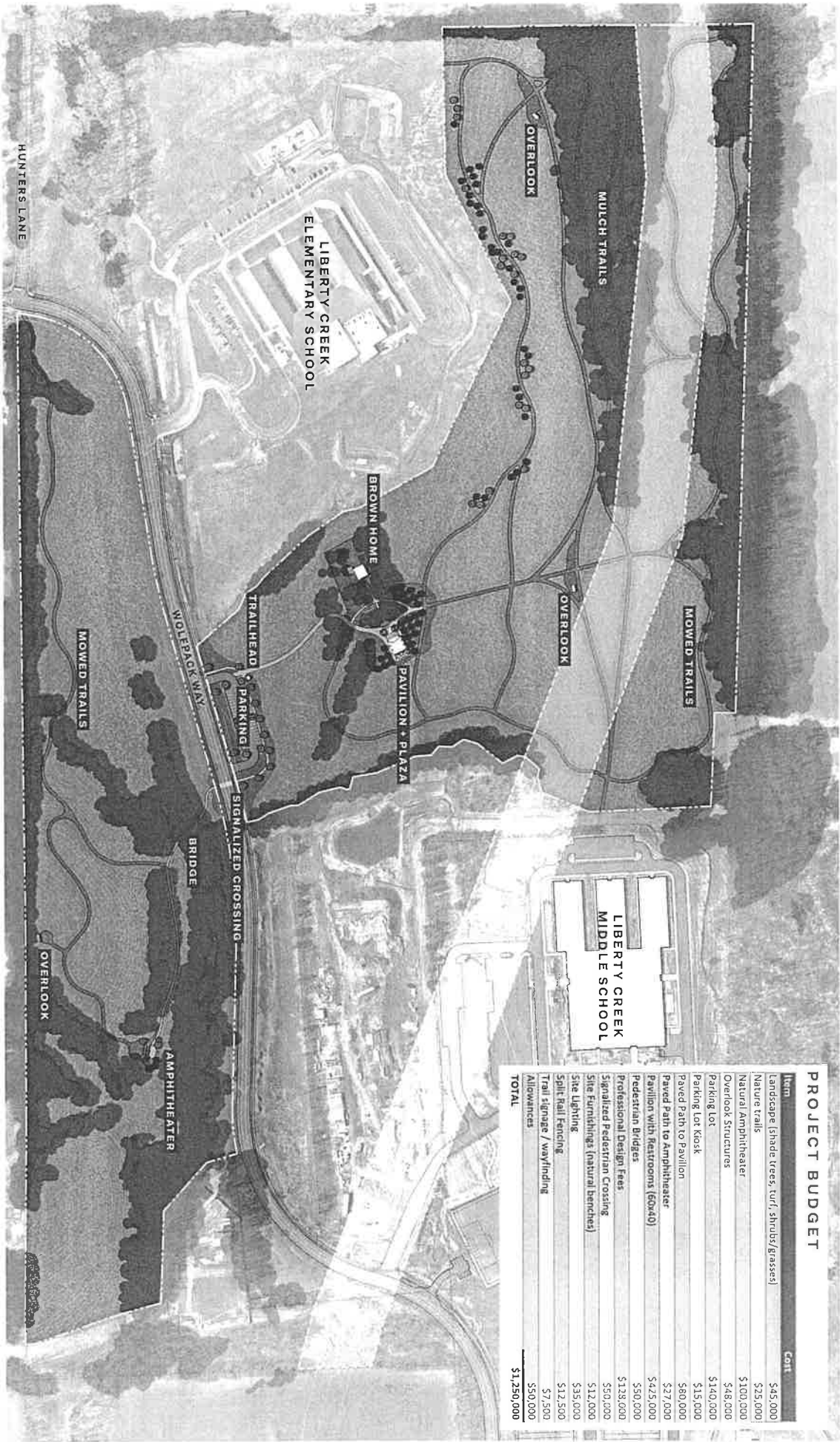


OCTOBER, 2023 - LIBERTY CREEK ELEMENTARY APPLIES FOR STEAM DESIGNATION

LIBERTY CREEK ELEMENTARY IS APPLYING FOR STEAM (SCIENCE, TECHNOLOGY, ENGINEERING, ART, MATH) DESIGNATION THROUGH TSIN (TN STEM INNOVATION NETWORK).

LIBERTY CREEK ELEMENTARY PARTNERED WITH SUMNER COUNTY AND CSOG ON A QUARTERLY PBL (PROBLEM/PROJECT BASED LEARNING) FOR THEIR 5TH GRADE CLASS. (125) STUDENTS HAVE BEEN WORKING IN GROUPS OF (5) ON SPECIFIC SMALLER PROJECT SITES WITHIN THE WILLIAM AND MARTHA BROWN MEMORIAL PARK. STUDENTS HAVE PUT TOGETHER A PRESENTATION, MODEL, PLAN, AND VISION BOARD TO SHOWCASE THEIR DESIGNS. DURING THIS TIME, THEY HAVE LEARNED ABOUT THE HISTORY OF THE LAND DURING EARLY SETTLEMENT IN TENNESSEE AS WELL AS HOW THEIR STUDIES RELATE TO REAL WORLD PROBLEMS AND PROFESSIONS.

WILLIAM AND MARTHA BROWN MEMORIAL PARK  
OVERALL MASTER PLAN

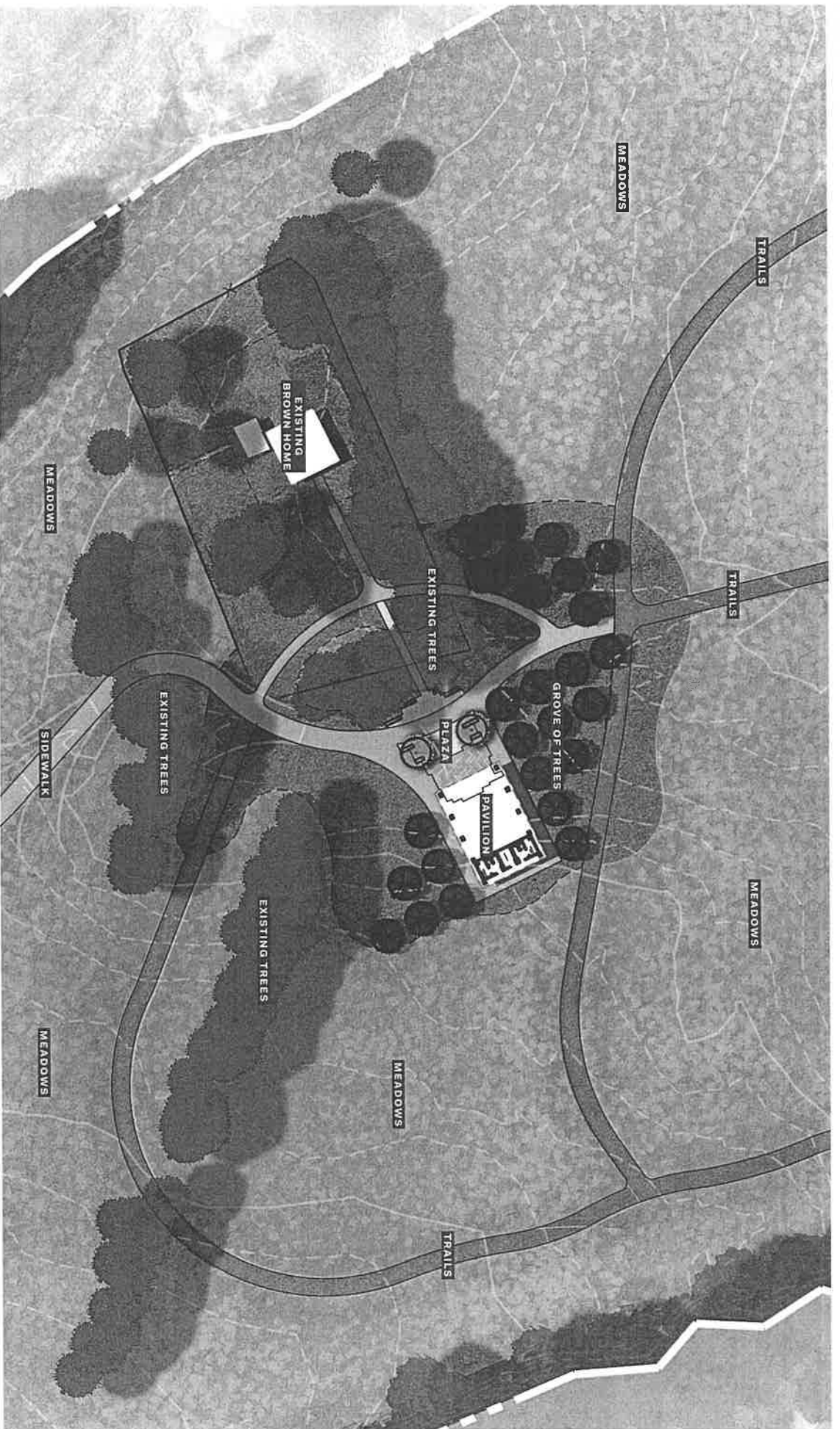


PROJECT BUDGET

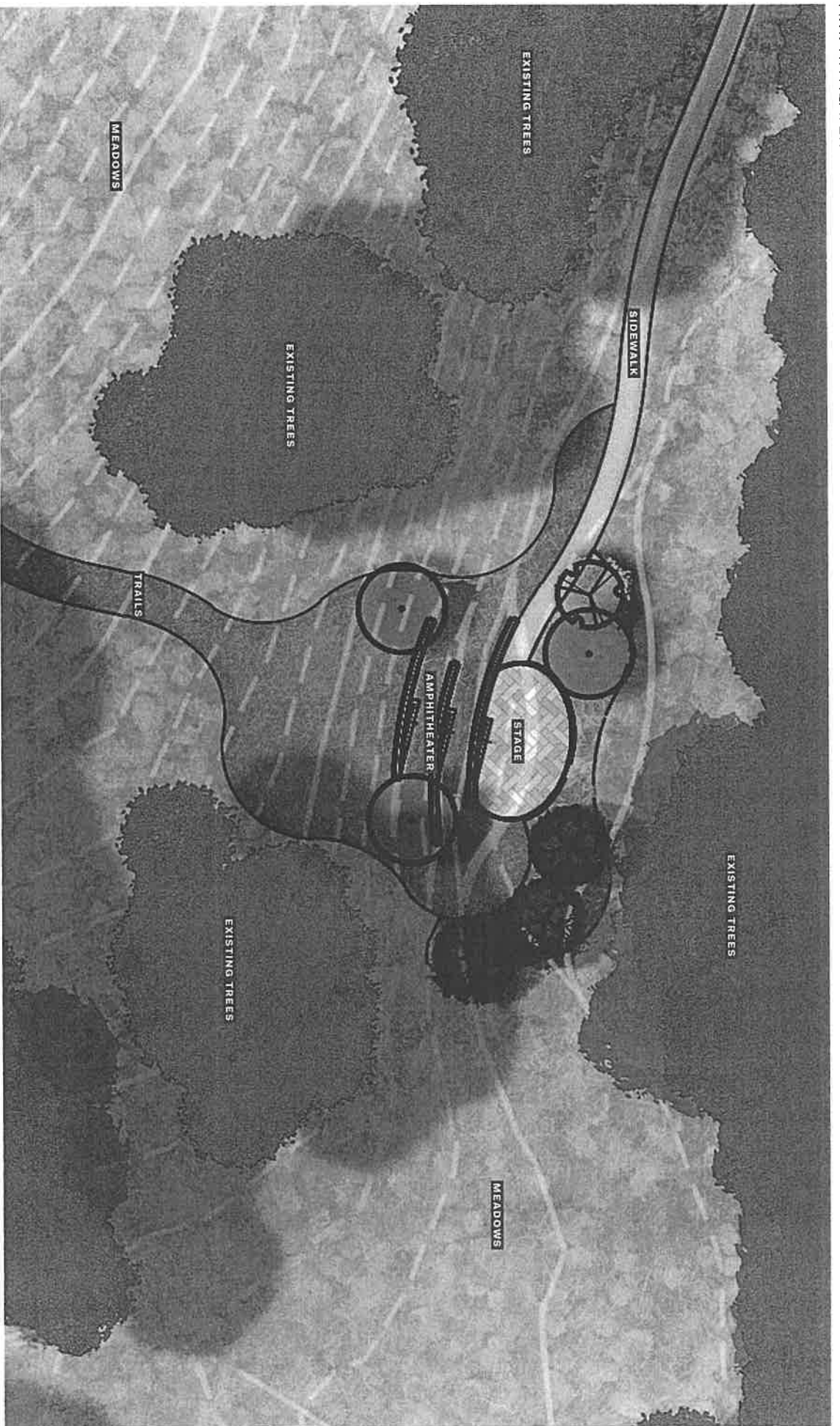
Item	Cost
Landscape (shade trees, turf, shrubs/grasses)	\$45,000
Nature trails	\$25,000
Natural Amphitheater	\$100,000
Overlook Structures	\$48,000
Parking lot	\$140,000
Parking lot kiosk	\$15,000
Paved Path to Pavilion	\$80,000
Paved Path to Amphitheater	\$27,000
Pavilion with Restrooms (60x40)	\$425,000
Pedestrian Bridges	\$50,000
Professional Design Fees	\$128,000
Signalized Pedestrian Crossing	\$50,000
Site Furnishings (natural benches)	\$12,000
Site Lighting	\$35,000
Split Rail Fencing	\$12,500
Trail signage / wayfinding	\$7,500
Allowances	\$50,000
TOTAL	\$1,250,000



**WILLIAM AND MARTHA BROWN MEMORIAL PARK**  
**BROWN HOME AND PAVILION**

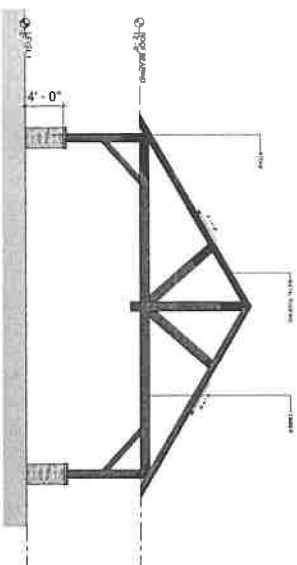
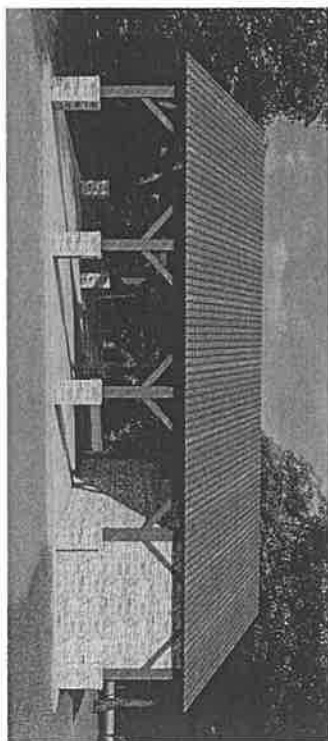
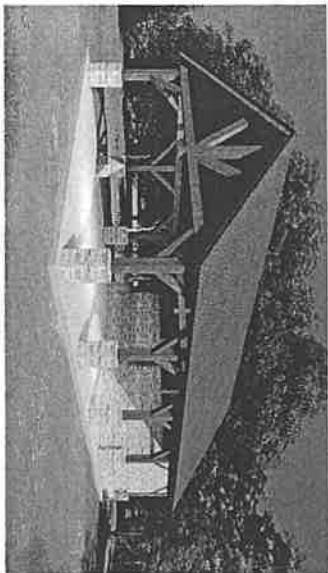


WILLIAM AND MARTHA BROWN MEMORIAL PARK  
AMPHITHEATER

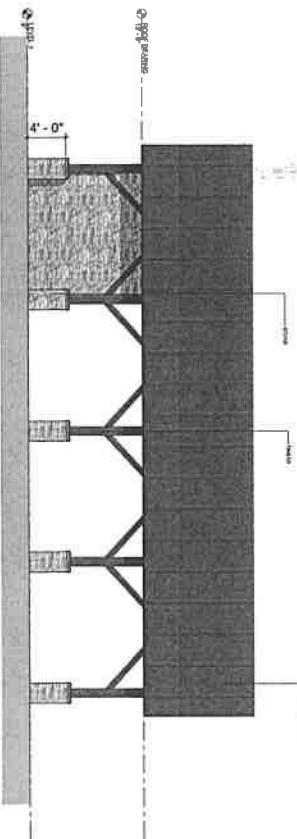




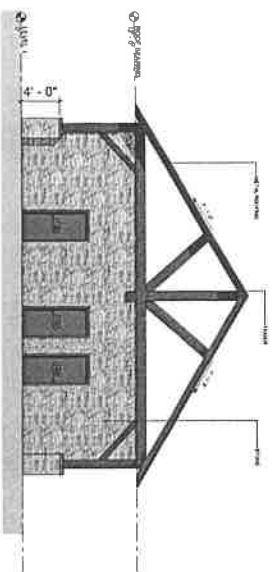
WILLIAM AND MARTHA BROWN MEMORIAL PARK  
PICNIC PAVILION



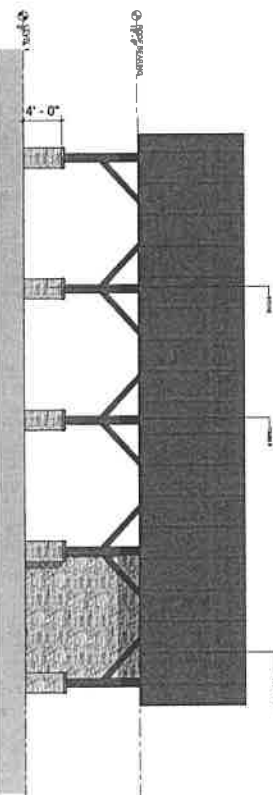
SECTION THROUGH ROOF



SECTION THROUGH ROOF



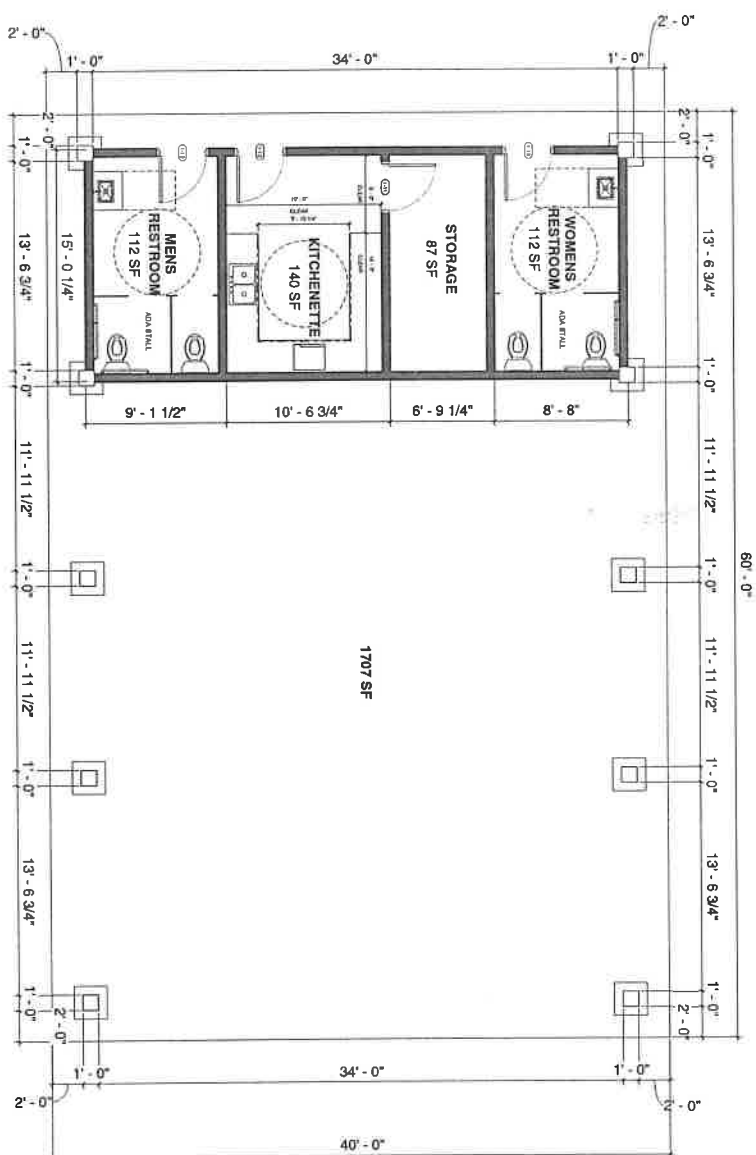
SECTION THROUGH ROOF



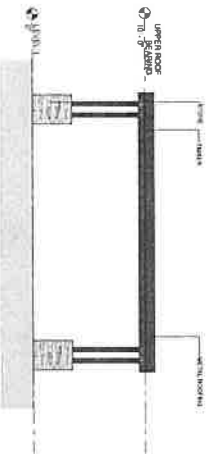
SECTION THROUGH ROOF

<b>PAVILION:</b>	
SIZE: 40' X 60'	
<b>PLUMBING FIXTURES:</b>	
MEN:	1
WOMEN:	2
<b>TOTAL:</b>	4

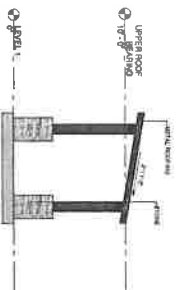
DOOR MECHANICAL SERVICE 112						
QUANTITY	DESCRIPTION	DOOR			FRAME	
		W/CLIN	H/CLIN	THICK	W/CLIN	H/CLIN
1.00	WOOD DOOR 1 1/2" X 6' 0" X 2 1/4"	2'	6'	2 1/4"	0.00	22.50
1.00	WOOD FRAME 1 1/2" X 6' 0" X 2 1/4"	2'	6'	2 1/4"	0.00	22.50
1.00	WOOD DOOR 1 1/2" X 6' 0" X 2 1/4"	2'	6'	2 1/4"	0.00	22.50
1.00	WOOD FRAME 1 1/2" X 6' 0" X 2 1/4"	2'	6'	2 1/4"	0.00	22.50
1.00	WOOD DOOR 1 1/2" X 6' 0" X 2 1/4"	2'	6'	2 1/4"	0.00	22.50
1.00	WOOD FRAME 1 1/2" X 6' 0" X 2 1/4"	2'	6'	2 1/4"	0.00	22.50



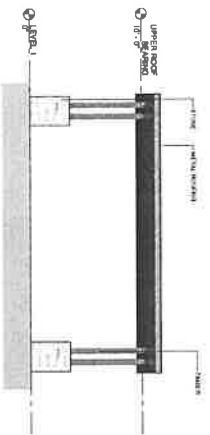
# WILLIAM AND MARTHA BROWN MEMORIAL PARK OVERLOOK SHADE STRUCTURE



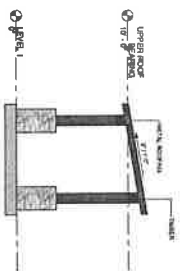
SECTION ELEVATION SHADE STRUCTURE



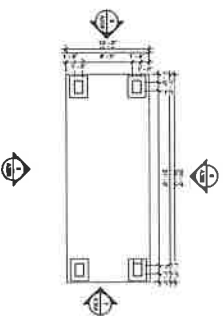
SECTION ELEVATION SHADE STRUCTURE



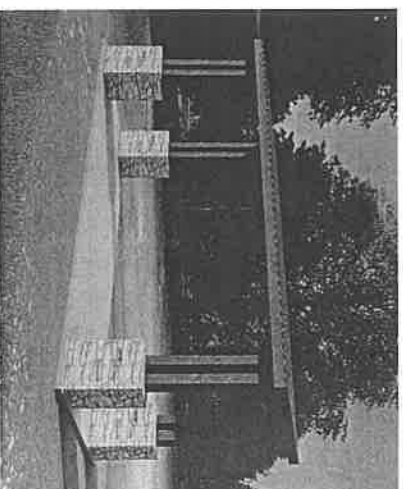
SECTION ELEVATION SHADE STRUCTURE



SECTION ELEVATION SHADE STRUCTURE



SECTION ELEVATION SHADE STRUCTURE



**MINUTES  
LEGISLATIVE COMMITTEE  
JEREMY MANSFIELD, CHAIRMAN  
DECEMBER 11, 2023**

**Present:**

Jeremy Mansfield, Chairman  
David Klein, Vice-Chairman  
Robert B. Brown III  
Merrol N. Hyde, Commission Chairman  
Darrell Rogers

**Absent:**

Matthew Shoaf  
Jamie Teachenor

**Also Present:**

Steve Weiner, Staff Attorney  
Jennifer Mitchell, minute taker

Chairman Mansfield brought the regular scheduled Legislative Committee meeting to order with an invocation by Comm. Brown on Monday, December 11, 2023, at 6:00 p.m. Chairman Mansfield declared a quorum present to conduct business.

3. Approval of Agenda.

Comm. Rogers moved, seconded by Comm. Brown, to approve the agenda. The motion carried unanimously.

Without objection, Chairman Mansfield added recognition of an eagle scout as item 10b. The Committee voted unanimously to approve the addition to the agenda.

4. Approval of minutes of November 13, 2023. Upon motion of Comm. Klein, seconded by Comm. Brown, the Committee voted (4-0-1) to approve the minutes of November 13, 2023. Comm. Rogers abstained from the vote since he was absent from the meeting.

5. Recognition of the Public.

Joanna Daniels, resident of Hendersonville, member of Library Board, spoke in favor of reduction in Library Board members.

6. Report of the Chairman. No report

7. Report of County Mayor. Not present

## 8. Old Business.

- a. Discussion – Resolution 1504-02 clarifying Ownership, Routine Maintenance, Support Service, and Funding for the Hendersonville Library.

Chairman Mansfield reported the elevator is still not fixed at the library. He reported he was not notified of being placed on the BOMA agenda. No meeting or resolution has happened, hopeful to have more information in January. Requested deed be included in the packet for January meeting. Hendersonville Mayor Clary wants the City's Finance Committee to work with the County to resolve the issues.

Comm. Klein moved, seconded by Comm. Brown, to discuss. The motion carried unanimously.

After discussion, Comm. Rogers moved, seconded by Commission Chairman Hyde, to defer to January and ask the legal department to pull resolutions and deeds for all other libraries and Chairman Mansfield to meet with Hendersonville to receive their ideas. The motion carried unanimously.

- b. Request for Procedural Requirement for Cast Vote Records Request.

Chairman Mansfield asked to keep on old business for January.

## 9. New Business.

- a. Veterans' Service Report and Presentation.

Jeff Oakey, Veteran Services Director gave a brief overview of office activity.

- b. Health Department Surplus Property.

Comm. Rogers moved, seconded by Comm. Brown, to approve.

After discussion about the three working generators on the list, Comm. Klein moved, seconded by Comm. Rogers, to defer to January. The motion carried unanimously.

- c. Resolution: Requesting Support by the General Assembly Relating to Repealing or Amending the County Powers Relief Act T.C.A. 67-4-2901 et. Seq.

Comm. Rogers moved, seconded by Comm. Klein, to approve and forward to the full Commission. After discussion, the motion carried unanimously.

- d. Resolution: Requesting Support of Tennessee House Bill 28 by the General Assembly Relating to the Annexation of Unincorporated Territory.

Chairman Mansfield moved, seconded by Comm. Klein, to discuss. The motion carried unanimously.

After brief discussion, Comm. Rogers moved, seconded by Comm. Klein, to approve and forward to full Commission. The motion carried unanimously.

- e. Resolution: Rescinding Actions and Authorizing the Number of Members on the Sumner County Library Board to be Restored Back to Nine from Eleven Members.

Chairman Mansfield moved, seconded by Comm. Klein, to discuss. The motion carried unanimously.

Chairman Mansfield explained events that led to increase of Library Board members from nine to eleven. He also discussed the guidance received to support reduction of members back to nine.

Commission Chairman Hyde stated that he opposed, at one time, the increase to eleven members but has since changed his mind due to the huge interest in serving on the Board.

After further discussion, Chairman Mansfield moved, seconded by Comm. Brown, to approve and forward to full Commission. The Committee voted (3-2-0) to approve. Comm. Rogers and Commission Chairman Hyde voted against.

- f. Resolution: New SIB (Self-Insurance Board) consolidating Employee Benefits and Liability Claims Committees.

Comm. Rogers moved, seconded by Comm. Brown, to discuss. The motion carried unanimously.

After discussion, Comm. Rogers moved, seconded by Comm. Klein, to approve. The motion carried unanimously.

- g. Discussion: County Parks and Recreation Board.

Commission Chairman Hyde moved, seconded by Comm. Klein, to discuss. The motion carried unanimously.

Commission Chairman Hyde explained this board would replace the current board for the Liberty Creek Park.

After discussion, Commission Chairman Hyde moved, seconded by Comm. Rogers, to defer to January. The motion to defer carried unanimously.

Comm. Brown requested a list of properties that would be controlled by the Board.

h. Discussion: Resource Authority CTAS Response.

Chairman Mansfield explained that CTAS gave a response, but the request was for a response from the Attorney General.

Chairman Mansfield moved to old business for January.

i. Approve Meeting Dates for County Commission Year 2024.

Comm. Rogers moved, seconded by Comm. Klein, to discuss. The motion carried unanimously.

The Committee agreed to meet on the fourth Monday in January and February 2024 and the third Monday for all other months.

Commission Chairman Hyde moved, seconded by Chairman Mansfield, to approve and forward to full Commission. The motion carried unanimously.

10. Commission Recognition.

- a. Tennessee United Soccer Club 2006 Boys NPL – Division I State Champions
- b. *Eagle Scout*

Chairman Mansfield moved, seconded by Comm. Brown, to group and approve and forward to full Commission. The motion carried unanimously.

11. Zoning.

- a. Lewis Head Commercial Plaza PUD – Major Plan Amendment #1- Lewis Head, represented by 615 Design Group – 4<sup>th</sup> Commission Voting District (Dillon Lamberth) – Applicant is seeking a Major Plan Amendment of an existing PUD, for the purpose of modifying proposed building layout and adding additional property to the development for rezoning. Proposed uses comply with existing entitlements. Subject property is located at 135 & 139 W. Roberts Road, Portland, TN 3718, Tax Map 072, Parcel 035.05 & 035.06, contains 10.09 acres and Planned Unit Development (PUD) and Rural Residential (RR).

The Sumner County Regional Planning Commission forwarded a Negative recommendation related to this item on November 21, 2023.  
(First Reading)

b. Riggs Hwy 31 W PUD-Rezoning Jeremy Riggs, represented by GreenLID Design - 4<sup>th</sup> Commission Voting District (Dillon Lamberth) – Applicant is seeking to rezone subject property from Rural Residential (RR) to Planned Unit Development (PUD) for the purpose of constructing and operating six mini storage buildings. Subject property is located at 4614 Hwy. 31W, Westmoreland, TN 37186, is Tax Map 036, Parcel 008.01, contains 2.48 acres and is zoned Rural Residential (RR).

The Sumner County Regional Planning Commission forwarded a positive recommendation related to this item on November 21, 2023. (First Reading)

c. Brayden Madison Broadcasting PUD – Major Plan Amendment #2 – Cristobal Picado, represented by GreenLID Design – 4<sup>th</sup> Commission Voting District (Dillon Lamberth) – Applicant is seeking a Major Plan Amendment of an existing PUD, for the purpose of updating the table of allowable uses and indicating building and parking improvements for the subject property. Subject property is located at 1625 Scotty Parker Road, Gallatin, TN 37066, is Tax Map 104, Parcel 004.01, contains 1 acre and is zoned Planned Unit Development (PUD).

The Sumner County Regional Planning Commission forwarded a Positive recommendation related to this item on November 21, 2023. (First Reading).

d. Heavenly Garage Doors PUD – Rezoning – Tim Carnes, represented by GreenLID Design – 7<sup>th</sup> Commission Voting District (Danny Sullivan) – Applicant is seeking to rezone subject property from Rural Residential (RR) to Planned Unit Development (PUD) for the purpose of constructing and operating a warehouse for materials and satellite office for a garage door company. Subject property is located at 1973 Hwy 109N, Gallatin, TN 37066, is Tax Map 092, Parcel 007.01, contains 6.7 acres and is zoned Rural Residential (RR).

The Sumner County Regional Planning Commission forwarded a Negative recommendation related to is item on November 21, 2023. (First Reading).

e. Departmental Name Change – To rename the “Sumner County Development Services Department” the “Sumner County Planning and Engineering Department”.

The Sumner County Planning Commission forwarded a Positive recommendation related to this item on November 21, 2023. (First Reading).



Docketing purposes only; no vote taken.

Comm. Klein moved, seconded by Comm. Rogers, to suspend the rules to allow discussion with Hal Hendricks about Health Department surplus items.

Mr. Hendricks explained that the generators are in working order, but replacements received as part of ARPA. He stated they can stay in his basement until a new home is found. He went on to explain the other items on the list.

Chairman Mansfield back the meeting back in session.

12. Adjournment. Chairman Mansfield declared the meeting adjourned at 7:05 p.m. upon motion of Comm. Rogers and seconded by Comm. Klein.

Prepared by Jennifer Mitchell

**RECOGNITION OF THE PUBLIC**  
**\*\*\*SPEAK ONLY TO ITEMS ON THE AGENDA\*\*\***

MEETING DATE: 12-11-2023

	NAME	COMPLETE ADDRESS & TELEPHONE #	AGENDA ITEM
1	Joanna Daniels	Sumner County	Library
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*- For discussion -*

## **RESOLUTION ESTABLISHING THE BOARD OF PARKS AND RECREATION FOR SUMNER COUNTY, TENNESSEE**

WHEREAS, the County Commission of Sumner County, Tennessee (the "County Commission") recognizes the voice of its citizens on issues related to County owned and controlled parks, trails, open space, passive area, historic/meaningful sites, sports and recreation amenities, programs and services; and

WHEREAS, the County Commission wishes to engage the citizens of the county in an advisory capacity on matters as they pertain to county owned or controlled parks, sports, and recreational amenities programs and services; and

WHEREAS, the County Commission believes that the establishment of a Parks and Recreation Board will provide citizens with the opportunity to contribute to making Sumner County a community committed to active, healthy lifestyles through parks and recreation.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF SUMNER COUNTY, TENNESSEE, AS FOLLOWS:**

1. **BOARD ESTABLISHED.** A Board to be known as the Board of Parks and Recreation is hereby established.
2. **PURPOSE.** The Committee shall have the purpose of guiding the County staff through designated representatives and its liaison on matters related to County owned and controlled parks, programs, and services conducted both within and without the boundaries of the County. The Committee will:
  - a. make recommendations pertaining to the planning, development, regulation, maintenance, repair and operation of facilities, programs and service fees and charges and issues brought forth by the community and county;
  - b. Work with the county on issues related to capital improvement projects designated within their authority.

- c. participate in public engagement processes related to the Boards work.
- d. participate in project milestones such as groundbreakings, progress tours, and grand openings;
- e. participate in the naming of parks, recreation and other facilities; and
- f. promote public awareness and understanding of parks, recreation, programs, services, facilities, and projects.
- g. The scope of responsibilities of the Board will be determined by the Board of Sumner County Commissioners. Management of land, historic sites, recreational ventures, passive properties, and events will be assigned by the Board of Commissioners to the Board of Parks and Recreation of Sumner County.

**MEMBERSHIP AND APPOINTMENT:** The Board will be comprised of nine members as follows: four (4) members of the County Commission chosen by the Committee on Committees, five (5) citizens who should be representative of the communities of White House, Portland, Westmoreland, Gallatin, and Hendersonville. Members will serve without compensation and their term in office will be concurrent with the county commission. Membership will be reviewed annually by the Committee on Committees

Members may be removed for cause. The Chairman of the Commission and the County Mayor shall serve as non voting, exofficio members of the Board of Parks and Recreation.

**MEETINGS AND QUORUM:** MEETING TIMES AND PLACE WILL BE ESTABLISHED BY THE BOARD ANNUALLY AT THEIR FIRST MEETING. AT THE FIRST MEETING, A CHAIRMAN AND VICE CHAIRMAN WILL BE ELECTED AND SERVE ANNUALLY.

A QUORUM WILL BE HALF PLUS ONE OF THE MEMBERSHIP OF THE BOARD.