



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

Terry Moss – 1st
Terry Wright – 2nd
Mark Harrison – 3rd
Dillon Lamberth – 4th
Darrell Rogers – 5th
David Klein – 6th
Danny Sullivan – 7th
Baker Ring – 8th
Dr. Mary Genung – 9th
Benjamin Harris – 10th
Kevin Pomeroy – 11th
Deborah Holmes – 12th
Terri Boyt – 13th
Dr. Jamie Teachenor – 14th
J. Wes Wynne – 15th
Jeremy Mansfield – 16th
Robert Brown III – 17th
Don Schmit – 18th
Shannon Burgdorf – 19th
Merrol Hyde – 20th
Jerry Becker – 21st
Matthew Shoaf – 22nd
Tim Jones – 23rd
Chrissi Miller – 24th

The following minutes are included in this packet:

Committee on Committees.....	June 9
General Operations.....	June 2
Health & Emergency Services.....	June 2
Legislative Committee.....	June 9

**COMMITTEE ON COMMITTEES
MINUTES
CHRISSI MILLER, CHAIRMAN
JUNE 9, 2025**

Present:

Chrissi Miller, Chairman
Dr. Mary Genung, Vice-Chairman
Deborah Holmes
David Klein
Dillon Lamberth

Also Present:

John Isbell, County Mayor
Eric Sitler, Law Director
Jennifer Mitchell, minute taker

Chairman Miller brought the regular scheduled meeting of Committee on Committees to order with an invocation by Comm. Lamberth on Monday, June 9, 2025, at 5:00 p.m. Chairman Miller declared a quorum to conduct business.

Agenda.

Upon motion of Comm. Lamberth, seconded by Comm. Klein, the Committee voted unanimously to approve the agenda.

Approval of Minutes of April 14, 2025.

Upon motion of Comm. Klein, seconded by Comm. Holmes, the Committee voted unanimously to approve the minutes of April 14, 2025.

Public Recognition.

None

Report of the Chairman.

Chairman Miller reported there is no need for appointments for the Joint Economic Board to come through Committee on Committees. The recommendations to the board are made by the County Mayor and voted on by the board, Commission does not approve. Documentation attached.

Report of the County Mayor.

No report

8. Old Business.

a. Appointments.

Sumner County Solid Waste Board 6-year term.

- Michael Farino

Comm. Genung moved, seconded by Comm. Lamberth, to approve the appointment of Michael Farino to the Solid Waste Board and forward to full Commission. The Committee vote (3-2-0), Comm. Holmes and Miller voted against the appointment.

Health and Safety Standards Board 6-year term.

- Mindy Moore, present member
- Steve Graves, present member
- Jim Young, present member

No action taken

Industrial Development Board 6-year term.

- Jim Hodges, present member

No action taken

9. New Business.

Library Board 3-year term.

- Jackie Wilbur, expired term

Comm. Klein moved, seconded by Comm. Genung, to discuss. The motion carried unanimously.

Chairman Miller moved, seconded by Comm. Holmes, to recommend the appointment of Jonathan Lankford to serve on the Library Board. The motion carried unanimously.

10. Adjournment. Upon motion of Comm. Genung, seconded by Comm. Klein, the Committee adjourned at 5:12 p.m.

JECD Board

Chrissi Miller <chrissi.miller@sumnercountyttn.gov>;

0008-04- Joint Economic Community Development Resolution.pdf;

Commissioner Miller,

Attached is the Resolution concerning the Joint Economic & Community Development Board. Based on my interpretation, appointments are made by the mayor and approved by the Board. I do not see any need for this to go through Committee on Committees. Please feel free to reach out should you have any additional questions or concerns.

Sincerely,

Eric W. Sitler

Law Director
Sumner County, Tennessee

(615) 451-6060, x1064

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STATE OF TENNESSEE
Sumner County



AUGUST 21, 2000

Date

Board of County Commissioners

RESOLUTION

No. 0008-04

TITLE

A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT
CREATING A JOINT ECONOMIC AND COMMUNITY
DEVELOPMENT BOARD IN SUMNER COUNTY

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 21st day of August, 2000, that this body approves the interlocal agreement creating a joint economic and community development board for Sumner County and the incorporated municipalities located in Sumner County. (copy of the interlocal agreement is attached as Exhibit A)

BE IT FURTHER RESOLVED that the County Executive is authorized to execute the interlocal agreement with approval of the Law Director.

CERTIFICATION OF ACTION

COUNTY EXECUTIVE

COUNTY CLERK

DATE

Ayes 20 Nays 1 Abs 3

APPROVED: ☒

REJECTED: ☐

WHEREAS, PURSUANT TO TENNESSEE CODE ANNOTATED, SECTIONS 5-1-113 AND 12-9-101 ET.SEQ., INTERLOCAL AGREEMENTS BETWEEN LOCAL GOVERNMENTS ARE AUTHORIZED;

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. BOARD. THERE IS HEREBY CREATED A JOINT ECONOMIC AND COMMUNITY DEVELOPMENT BOARD: THE SUMNER COUNTY JOINT ECONOMIC AND COMMUNITY DEVELOPMENT BOARD HEREAFTER REFERRED TO AS THE "BOARD".
2. BOARD PURPOSE. THE PURPOSE OF THE BOARD IS TO FOSTER COMMUNICATION AND FACILITATE ECONOMIC AND COMMUNITY DEVELOPMENT BETWEEN AND AMONG GOVERNMENTAL ENTITIES, INDUSTRY, AND PRIVATE CITIZENS.
3. BOARD AUTHORITY. IN ORDER TO FOSTER COMMUNICATION AND COOPERATION AMONG THE LOCAL GOVERNMENTS IN SUMNER COUNTY AND TO PROVIDE FOR PLANNING FOR ECONOMIC AND COMMUNITY DEVELOPMENT, THE BOARD MAY:
 - REQUEST PARTICIPATION AND INFORMATION FROM EACH PARTICIPATING GOVERNMENT'S PLANNING AND ECONOMIC DEVELOPMENT AGENCY FOR REPORTS AND UPDATES;
 - REQUEST PARTICIPATION AND INFORMATION FROM THE SUMNER COUNTY BOARD OF EDUCATION RELATIVE TO SCHOOL PROBLEMS AND OPPORTUNITIES;
 - PROVIDE PROGRAMS AND INFORMATION FOR THE MEMBERS AND THE BROADER COMMUNITY RELATING TO GROWTH AND PLANNING ISSUES IN THE COUNTY AND CITIES;
 - DEVELOP AND RECOMMEND STRATEGIC POLICIES AND ACTIONS THAT WILL IMPROVE COORDINATION AMONG THE PARTICIPATING ENTITIES AND THAT WILL SUPPORT SOUND ECONOMIC AND COMMUNITY DEVELOPMENT TO IMPROVE THE QUALITY OF LIFE IN THE COUNTY;
 - UPON THE REQUEST OF A MEMBER JURISDICTION, PROVIDE INFORMATION AND COORDINATION ON PROJECTS WHICH IMPACT MORE THAN ONE JURISDICTION INCLUDING BUT NOT LIMITED TO TRAFFIC IMPACT, PROVISION OF UTILITIES, LAND USE CHARACTERISTICS,

COMPATIBLE DEVELOPMENT STANDARDS AND CODES AND SIMILAR ACTIVITIES;

- ADOPT A BUDGET TO FUND THE ADMINISTRATIVE EXPENSES OF OPERATING THE BOARD. THE ADOPTED BUDGET SHALL BE APPROVED BY EACH PARTICIPATING GOVERNMENT'S LEGISLATIVE BODY PRIOR TO IT BECOMING EFFECTIVE. FAILURE OF ANY SUCH PARTICIPATING GOVERNMENT TO APPROVE THE BUDGET SHALL NOT REMOVE THEM FROM PARTICIPATION IN THE BOARD.

4. MEMBERSHIP OF THE BOARD. THE BOARD SHALL CONSIST OF THE COUNTY EXECUTIVE, AND THE MAYOR OR CITY MANAGER, IF SO DESIGNATED BY THE GOVERNING BOARD, OF EACH MUNICIPALITY IN THE COUNTY AND THREE (3) MEMBERS OF THE COUNTY COMMISSION. THE BOARD SHALL ALSO SELECT SIX (6) ADDITIONAL MEMBERS, WHICH MAY INCLUDE MINORITIES, REPRESENTATIVES OF BUSINESS AND INDUSTRY, AND OTHER CITIZENS WHO HAVE DEMONSTRATED AN INTEREST IN IMPROVING THE DEVELOPMENT OF SUMNER COUNTY AND ITS INCORPORATED CITIES, TO SERVE ON THE BOARD. A MINIMUM OF ONE (1) OF THE ADDITIONAL MEMBERS SHALL OWN LAND QUALIFYING FOR CLASSIFICATION AND VALUATION UNDER TENNESSEE CODE ANNOTATED, TITLE 67, CHAPTER 5, PART 10, (GREENBELT). SUCH SELECTION SHALL BE ACCOMPLISHED BY NOMINATION BY THE COUNTY EXECUTIVE OR BY A MAYOR OF EACH MUNICIPALITY, OR HIS/HER DESIGNATED REPRESENTATIVE AND SHALL BE APPROVED BY A MAJORITY VOTE OF THE BOARD AT ITS FIRST MEETING.
5. TERMS OF OFFICE. THE TERMS OF OFFICE FOR ELECTED OFFICIALS SHALL COINCIDE WITH THE TERMS OF OFFICE FOR THEIR ELECTED POSITIONS. OTHER BOARD MEMBERS SHALL BE APPOINTED SUCH THAT THREE (3) MEMBERS SHALL SERVE TWO YEAR TERMS AND THREE (3) MEMBERS SHALL SERVE FOUR YEAR TERMS. AFTER THE EXPIRATION OF THE INITIAL TWO (2) YEAR TERMS, ALL TERMS SHALL BE FOUR (4) YEARS.
6. EXECUTIVE COMMITTEE. THERE SHALL BE A SEVEN (7) MEMBER EXECUTIVE COMMITTEE OF THE BOARD WHICH SHALL INCLUDE THE COUNTY EXECUTIVE, ONE (1) MEMBER OF THE COUNTY COMMISSION AND MAYORS OR CITY MANAGERS OF THREE (3) MUNICIPALITIES IN THE COUNTY, TWO (2) OF WHICH SHALL BE FROM THE LARGEST PARTICIPATING MUNICIPALITIES, AND SUCH OTHER MEMBERS AS THE ENTIRE BOARD MAY SELECT AT ITS FIRST MEETING. THE EXECUTIVE COMMITTEE IS AUTHORIZED TO ACT FOR AND ON BEHALF OF THE ENTIRE BOARD DURING THE TIME BETWEEN BOARD MEETINGS.

7. OFFICERS. AT THE FIRST MEETING OF THE ENTIRE BOARD, INCLUDING ELECTED AND APPOINTED MEMBERS: A CHAIRMAN, VICE-CHAIRMAN AND SECRETARY-TREASURER SHALL BE ELECTED BY THE MEMBERSHIP. THE OFFICERS SHALL SERVE AS MEMBERS OF THE EXECUTIVE COMMITTEE. THE CHAIRMAN SHALL CALL REGULAR AND SPECIAL MEETINGS OF THE BOARD AND EXECUTIVE COMMITTEE, PRESIDE AT ALL MEETINGS OF THE BOARD AND EXECUTIVE COMMITTEE, AND SHALL GENERALLY BE AUTHORIZED TO EXERCISE GENERAL SUPERVISION OF ACTIVITIES AND FUNCTIONS APPROVED BY THE BOARD AND/OR EXECUTIVE COMMITTEE. THE VICE-CHAIRMAN SHALL PERFORM THE DUTIES OF CHAIRMAN IN HIS/HER ABSENCE. THE SECRETARY-TREASURER SHALL KEEP THE MINUTES OF ALL BOARD AND EXECUTIVE COMMITTEE MEETINGS AND MAINTAIN SUCH RECORDS AND SHALL BE THE CHIEF FINANCIAL OFFICER OF THE BOARD. THE SECRETARY-TREASURER SHALL RECEIVE AND EXPEND ALL MONIES, IN ACCORDANCE WITH APPROPRIATIONS APPROVED BY THE BOARD. ALL CHECKS DISBURSING FUNDS ARE TO BE SIGNED BY THE SECRETARY-TREASURER AND CO-SIGNED BY THE CHAIRMAN. ALL OFFICERS ARE TO BE BONDED IN AN AMOUNT TO EQUAL OR EXCEED THE LARGEST SINGLE ESTIMATED EXPENDITURE OF FUNDS, IN ACCORDANCE WITH STATE LAWS.
8. MEETINGS. THE BOARD SHALL MEET A MINIMUM OF FOUR (4) TIMES EACH YEAR AND THE EXECUTIVE COMMITTEE SHALL MEET AT LEAST EIGHT (8) TIMES EACH YEAR. MINUTES OF ALL MEETINGS OF THE BOARD AND EXECUTIVE COMMITTEE SHALL BE DOCUMENTED BY MINUTES KEPT AND CERTIFICATION OF ATTENDANCE. MEETINGS OF THE BOARD AND EXECUTIVE COMMITTEE ARE SUBJECT TO THE TENNESSEE OPEN MEETINGS LAW.
9. FUNDING. THE OPERATING COSTS OF THE BOARD SHALL BE JOINTLY FUNDED BY THE PARTIES TO THE AGREEMENT BASED UPON THE FORMULA AS PROVIDED BY LAW.
10. RULES OF ORDER. ALL BUSINESS SHALL BE TRANSACTED IN ACCORDANCE WITH THE LATEST EDITION OF ROBERTS RULES OF ORDER.
11. AMENDMENTS. THIS AGREEMENT MAY BE AMENDED BY THE ADOPTION OF ANY SUCH AMENDMENT(S) BY THE GOVERNING BODIES OF THE PARTIES TO THIS AGREEMENT.
12. OTHER AGREEMENTS. NOTHING CONTAINED IN THE AGREEMENT SHALL PROHIBIT OR RESTRICT ANY OF THE PARTIES HERETO FROM ENTERING INTO OTHER INTERLOCAL AGREEMENTS AS PROVIDED BY LAW.
13. EFFECTIVE DATE. THIS AGREEMENT SHALL BECOME EFFECTIVE UPON

INTERLOCAL AGREEMENT CREATING A JOINT ECONOMIC AND
COMMUNITY DEVELOPMENT BOARD IN SUMNER COUNTY

THIS INTERLOCAL AGREEMENT IS MADE AND ENTERED INTO BY AND BETWEEN THE
PARTICIPATING GOVERNMENTS WHICH ARE AS FOLLOWS:

COUNTY: SUMNER COUNTY

CITIES:

GALLATIN
GOODLETTSVILLE
HENDERSONVILLE
MILLERSVILLE
MITCHELLVILLE
PORTLAND
WALNUT GROVE
WESTMORELAND
WHITE HOUSE

WITNESSETH

WHEREAS, IN ENACTING ACTS OF 1998, PUBLIC CHAPTER 1101, COMMONLY
REFERRED TO AS "GROWTH POLICIES LEGISLATION", THE TENNESSEE GENERAL
ASSEMBLY INTENDED THAT LOCAL GOVERNMENTS ENGAGE IN LONG TERM PLANNING,
AND THAT SUCH PLANNING BE ACCOMPLISHED THROUGH REGULAR COMMUNICATION
AND COOPERATION AMONG LOCAL GOVERNMENTS, THE AGENCIES ATTACHED TO
THEM, AND THE AGENCIES THAT SERVE THEM; AND

WHEREAS, THE LEGISLATURE ALSO INTENDED THAT THE GROWTH PLANS REQUIRED
BY PUBLIC CHAPTER 1101 RESULT FROM THE COMMUNICATION AND COOPERATION
AMONG LOCAL GOVERNMENTS; AND

WHEREAS, PUBLIC CHAPTER 1101 REQUIRES THE CREATION IN EACH COUNTY OF
A JOINT ECONOMIC AND COMMUNITY DEVELOPMENT BOARD ESTABLISHED BY
INTERLOCAL AGREEMENT PURSUANT TO TENNESSEE CODE ANNOTATED, SECTION 5-
1-113 TO FOSTER COMMUNICATIONS RELATIVE TO ECONOMIC AND COMMUNITY
DEVELOPMENT BETWEEN AND AMONG GOVERNMENTAL ENTITIES, INDUSTRY, AND
PRIVATE CITIZENS; AND

WHEREAS, THE PARTIES TO THIS AGREEMENT HAVE AGREED THAT IT IS
ADVANTAGEOUS TO THE LOCAL GOVERNMENTS AND THE CITIZENS OF SUMNER
COUNTY, AS A WHOLE, THAT AN AGREEMENT BE REACHED TO FACILITATE GROWTH
AND DEVELOPMENT IN A COOPERATIVE EFFORT; AND

Library Board Member

Jonathan Lankford <jonathanwlankford@outlook.com>

Jonathan Lankford Resume (Library Board Member).pdf;

Chairman Miller and Committee on Committee members,

I am writing to follow up on the email that I sent a few weeks ago regarding volunteering for the Library Board. I saw in the list of board members that one person's term is coming to an end this month, and I would like to be considered for the open position.

I am originally from Nashville, but I lived in Vietnam for 14 years working in higher education there. I currently live in Portland, TN, and work in IT. I understand that the library standard requires at least one member to have skill or work experience in IT, and I am confident that my diverse background in education and in IT can fulfill that requirement.

Please feel free to reply with any questions.

Jonathan W. Lankford

Jonathan W. Lankford

jonathanwlankford@outlook.com • (615) 618-6446
www.linkedin.com/in/jonathanlankford • Portland, TN

IT and Education Technology Specialist

Built degree program complying with regional accreditation requirements. Supervised faculty training. Led workshops using a variety of SaaS and technology tools. Advised management in the improvement of user interfaces for proprietary desktop and online education software. Documented issues and engaged in troubleshooting of Moodle-based LMS, proprietary software, Windows OS, Mac OS, and networking.

Areas of Expertise

- **Administration:** Research, accreditation, professional development
- **Training & Development:** Program development, course creation, lesson plan drafting, assessment methods, document design
- **Information Technology:** Learning management systems (Blackboard, Moodle, Google Classroom), database queries (Microsoft SQL Server), cloud services for organizations (Microsoft 365 Admin Center, Google Workspace), digital document administration (DocuSign, Adobe Sign), website technician (WordPress; Google Analytics, Tag Manager, Search Console; Meta Business Suite), CompTIA A+ and Network+.

Career Experience

The 20 MSP, Hendersonville, TN
Regional Service Technician

2024 – Present

Install and repair computers and networking systems. Conduct IT assessments and create technical documentation of company assets. Respond to critical client issues and quickly implement mitigation measures. Investigate failures and service gaps. Train clients in use of Microsoft 365, third-party software, and workflows. Audit websites and emails with a focus on security and functionality, such as SSL, DNS records, and blacklists.

A.C.E. School of Tomorrow, Hendersonville, TN
Technical Support Representative

2021 – 2023

Sent recommendations to supervisor and software development team after logging bugs and difficulties with using software client interfaces. Resolved software installation issues in Windows and Mac OS via remote desktop support. Ran basic SQL queries to correct errors in data tables and interface functionality. Gave phone tutorials and wrote technical emails to clients regarding a variety of online and offline school management and distance learning products. Logged technical issues and correspondence with customers using Redmine.

- Tested a variety of ticketing software and other tools to use across departments in the organization.
- Wrote FAQ documents and support video scripts for offline software and online apps.
- Implemented cross-domain tracking of 11 company websites in Google Analytics 4, using Tag Manager, Google Ads, Search Console, and Meta Business Suite; created reports for site traffic and ecommerce store activity.

Designed digital courses through Moodle and Google Classroom, using various tools such as Microsoft Teams, Microsoft 365, and Google Workspace for organizations. Built out PowerPoint and digital lectures. Delivered lectures in digital writing, blogging, composition, literature, cross-cultural communication, research methods, education, and history. Updated syllabi, assessment methods, and grading rubrics. Advised on work-study and internships.

- Increased enrollments by organizing events for new and potential undergraduate students.
- Improved course content delivery for all English department teachers by standardizing syllabi and assisting in the production of multimedia content.

Reported academic and financial data to the Vice Provost. Contributed to policy decisions on the board of directors. Received inquiries from international schools, organizations, and businesses. Vetted faculty and student transcripts for employment and transfer. Streamlined document processing using digital solutions. Processed and stored hard copies and soft copies of student and faculty records. Published annual calendar, timetables, and schedules.

- Coordinated workshops with department heads for NEASC and ASEAN regional accreditation.
- Acquired academic and business partnerships through outside networking and sales.
- Opened opportunities for undergraduate transfer students by aligning academic policies to U.S. higher education expectations.
- Enabled students to transfer credits to Rice and Duke universities by authoring a Bachelor of Arts in English that met specific standards.

Additional Experience

PSB College, Ho Chi Minh City, Vietnam, Principal Lecturer

Raffles International College, Ho Chi Minh City, Vietnam, Business & ESL Lecturer

Education

Master of Business Quality Management

Solvay Brussels School of Economics, Brussels, Belgium, 2013-2014

Master of Education Leadership and Administration

Jones International University, Denver, CO, 2009-2010

Licenses & Certifications

CompTIA Network+ Certification (N10-009)

CompTIA, 2024

CompTIA A+ Certification (220-1101/1102)

CompTIA, 2023

**MINUTES
GENERAL OPERATIONS COMMITTEE
JEREMY MANSFIELD, CHAIRMAN
JUNE 2, 2025**

Present:

Jeremy Mansfield, Chairman
David Klein, Vice-Chairman
Dr. Mary Genung
Deborah Holmes
Tim Jones
Terry Moss
Chrissi Miller

Also Present:

Eric Sitler, Law Director
Scott Shamrock, Projects and Grant Specialist
Jennifer Mitchell, minute taker

Chairman Mansfield brought the regular scheduled meeting of the General Operations Committee to order with an invocation by Comm. Klein on Monday, June 2, 2025, at 6:00 p.m. in the Sumner County Administration Building. Chairman Mansfield declared a quorum present to conduct business.

3. Approval of Agenda.

Without objection, Chairman Mansfield moved item 10c. in front of item 9a. Comm. Miller moved, seconded by Comm. Holmes, to approve the agenda as amended. The motion carried unanimously.

4. Approval of the Minutes of May 5, 2025.

Upon motion of Comm. Moss, seconded by Comm. Jones, the Committee voted unanimously to approve the minutes of May 5, 2025.

5. Recognition of the Public.

None

6. Report of Chairman.

No report

7. Report of Finance Director.

a. Capital Projects and ARPA Projects Update

Scott Shamrock, Projects and Grants Specialist reported on current projects. Handout with updates is attached.

8. Report of County Mayor.

Not present

Chairman Mansfield will address mayor's responses as they come up on the agenda.

10c. Storybook Trail.

Chairman Mansfield moved, seconded by Comm. Jones, to suspend the rules to all the representatives from the Health Department to speak to the matter.

They explained they are trying to install story book trails and already have them in place in Portland and Hendersonville. The Hendersonville Rotary Club would like to install one on the Station Camp Greenway and will fully fund the project. There is an ask for the County to install the poles using concrete, attach the panels and provide mowing maintenance. They further explained that a story book trail is 18 to 22 panels, at child height, that run about a half mile along the trail to promote reading.

There was discussion about the books that would be chosen and the approval process used to make sure the books are age appropriate. Chairman Mansfield asked them to bring back 4 recommendations plus Bethany VanMeter's book to present to the committee in July.

Chairman Mansfield brought the meeting back in session.

9. Old Business.

a. Latimer (Brown) House Restoration.

Chairman Mansfield reported the ad hoc has met twice and there might be a need for an architect as required by state law. He hopes to have a plan in July to pass on to the Budget Committee.

No action taken; keep on old business

b. Discussion: Children are People Building and Resolution 2504-08 Approving Sale of Certain Real Property located at 139 Winchester Street Gallatin.

c. Discussion: Routine Maintenance, Support Services, billing and Invoices for Hendersonville Library pursuant to Resolution 1504-02.

Without objection, Chairman Mansfield removed items 9b and 9c from the agenda.

d. Discussion: Vacated Gallatin Square Old Courthouse, 100 Public Square – Plans.

- Status of inventory by County Mayor's Office

Comm. Klein moved, seconded by Comm. Miller, to discuss. The motion carried unanimously.

Chairman Mansfield reported County Mayor John Isbell sent a listing of items for surplus property. Comm. Klein to ask the mayor's office about the antique furniture in the building.

Law Director Eric Sitler to follow up and make sure property is listed on county surplus website and not Govedeals.gov

Item to remain on old business

e. Discussion: Cottontown Debris Cleanup.

Chairman Mansfield opened discussion and reported permission has been obtained by the property owner that the county debris has washed onto. He further explained there should not be any money needed to complete the removal.

After discussion, Chairman Mansfield moved, seconded by Comm. Jones, to instruct the County Mayor to have the maintenance department remove the debris from the property in Cottontown. The motion carried unanimously.

f. Discussion: Millersville EMS Station Reconfiguration Status.

Comm. Klein, seconded by Comm. Miller, to discuss. The motion carried unanimously.

Chairman Mansfield explained the MOU is null and void since the City of Millersville passed to pay for the renovations with the intent to house full time firefighters in the next one to two years. He further explained there is now a need to discuss long-term housing for the EMS personnel.

During discussion, Comm. Klein moved to buy a camper to house the EMS personnel .

After further discussion, Chairman Mansfield moved, seconded by Comm. Klein, to ask Scott Shamrock to investigate costs of a permanent water and sewer hookup and who is pumping now. The motion carried unanimously.

Comm. Klein withdrew his motion.

Item to remain on old business.

g. Discussion: HB2426/SB 2261

Comm. Klein moved, seconded by Comm. Miller, to discuss. The motion carried unanimously.

Chairman Mansfield explained this is a new law that was passed in the 2024 legislative session. He further explained that the current adequate facilities tax rate for new residential construction is \$.70, and the new rate would be \$1.50, and the current rate for new commercial/industrial construction is \$.40 and new rate would be \$1.50. He stated it would require a private act to enact the new rates.

After further discussion, Comm. Klein moved, seconded by Comm. Jones, to approve and send to the next appropriate committee as determined by Law Director Eric Sitler. The motion carried unanimously.

10. New Business.

a. Surplus Property.

Comm. Klein moved, seconded by Comm. Genung, to approve. The motion carried unanimously.

b. Discussion: Archive Building Extraneous Cleanout.

Comm. Klein moved, seconded by Comm. Miller, to discuss. The motion carried unanimously.

Comm. Klein explained which offices have items in the storage area of the archives building.

Comm. Miller moved, seconded by Comm. Klein, to suspend the rules to allow Julie Kincheloe to speak to the matter. The motion carried unanimously.

Chairman Mansfield brought the meeting back in session.

Chairman Mansfield moved, seconded by Comm. Miller, for Comm. Klein to reach out to the department heads that have items stored in the archives storage area about moving the items. The motion carried unanimously.

Item to remain on old business.

11. Adjournment. Upon motion of Comm. Miller and seconded by Comm. Jones, the Committee adjourned at 8:23 p.m.



SUMNER COUNTY COUNTY MAYOR

JOHN C. ISBELL
COUNTY MAYOR
johncisbell@sumnercountyttn.gov

355 N. BELVEDERE DRIVE, ROOM 102
GALLATIN, TENNESSEE 37066
PHONE (615) 452-3604 • FAX (615) 451-6066

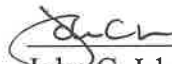
County Mayor's Report General Operations Committee June 2, 2025

Old Business

- a. No report
- b. No report
- c. No report
- d. The inventory is attached and posted to the county website.
- e. Still need approval and appropriation from County Commission with a defined scope of work for the project.
- f. Awaiting MOU and direction from the City of Millersville on their intentions with the renovation.
- g. No report

New Business

- a. No report
- b. I would encourage the committee to discuss the storage with the County Officials prior to any policy decision.
- c. Charlotte Hollis & Lillian Dillard from the Sumner County Health Department will be present to discuss the Storybrook Trail.


John C. Isbell

6/2/2025
June 2, 2025

From: John C. Isbell
Sent: Wednesday, May 14, 2025 10:01 AM
To: Eric Sitler; County Commissioners
Cc: Jeremy Mansfield; David Klein; Mary Genung; Deborah Holmes; Tim Jones; Chrissi Miller; Terry Moss; Steven Weiner
Subject: RE: Gen Ops Meeting 5 May 2025

Eric,

Please see responses in red.

Take Care,

John C. Isbell, County Mayor
Certified Public Administrator
355 N. Belvedere Dr. Room 102
Gallatin, TN 37066
615-452-3604 (office) | 615-788-0865 (cell)



2:13 PM

To: John C. Isbell <johncisbell@sumnercountyttn.gov>

Cc: Jeremy Mansfield <jeremy.mansfield@sumnercountyttn.gov>; David Klein <david.klein@sumnercountyttn.gov>; Mary Genung <mary.genung@sumnercountyttn.gov>; Deborah Holmes <deborah.holmes@sumnercountyttn.gov>; Tim Jones <tim.jones@sumnercountyttn.gov>; Chrissi Miller <chrissi.miller@sumnercountyttn.gov>; Terry Moss <terry.moss@sumnercountyttn.gov>; Steven Weiner <sweiner@sumnercountyttn.gov>

Subject: Gen Ops Meeting 5 May 2025

Mayor,

At the most recent General Operations Committee meeting, the committee voted that I notify you of the following:

The committee voted to respectfully request you address the disposal of county property and disposition thereof in accordance with county surplus property policy at the old courthouse and provide the committee with the previously requested inventory. It has come to the committee's attention that county property is being removed from the old courthouse without a proper inventory and disposal. The County Commission typically does not delve into the oversight of trash disposal. Please advise if there is a policy/Resolution granting the County Commission that oversight and I will adjust accordingly. The Committee will receive the inventory when it is completed. The individual who was responsible for that function has been moved to Finance and indicated that they did not have time. The maintenance team is working on it as time allows.

The committee also wanted you to work with the relevant authorities to address mailing issues that have arisen at the new courthouse. One particular issue is the absence of a mail collection point outside the new courthouse, This issue is already being addressed.

The final subject which the committee wishes for you to address is the Cottontown flood mitigation issue. The Committee would like to see the county clear debris from county property and work with the adjacent property owner to accomplish the same to help alleviate area flooding in the area. Feel free to contact my office should any documents be required to work with the private property owner. I will need an appropriation of funds and a clear scope of work requested by the Commission. If the project exceeds \$25,000, I will complete the RFP and bid process with the project manager. Additionally, I will need the legal department secure permission, in writing, for access to the property.

The Committee appreciates your prompt attention to these matters.

Sincerely,

Eric W. Sitler

Law Director
Sumner County, Tennessee
355 North Belvedere Drive, Room 303
Gallatin, TN 37066
(615) 451-6060, x1064

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GovDeals Auction

Surplus Items - Inventory List

Department/Office: Mayor's Office
Contact Name: Tammie Myres
Date: 5/9/25 All items in the Basement

Surplus Location: Old C/H
Phone: 615-452-3604
email: tamyres@sumnercountyttn.gov

Item	Brand/ Model	Working Y/N	Serial Number	Description
23 Straight back chairs				Used Chairs
17 Office chairs				Used Chairs
8 Straight leg Tables				Used Tables
2 Drawer File Cabinet				Used File Cabinet
1 Desk				Used Desk
1 Podium				Used Podium
Various old computer equipment		?		Old Computer Equipment
21 Folding Chairs				Used Folding Chairs
1 Folding Table				Used Table
1 Stove		Y		Used Stove
1 Refrigerator		Y		Used Refrigerator
7 Wooden Benches				Used Wooden Benches

Return to:
Steve Weiner, Rm. 303 Administration Building email: sweiner@sumnercountyttn.gov



GovDeals Auction

Surplus Items - Inventory List

Department/Office: Mayor's Office
Contact Name: Tammie Myres
Date: 4/28/25 All items on floor 1

Surplus Location: Old C/H
Phone: 615-452-3604
email: tammyres@sumnercountyttn.gov

Item	Brand/ Model	Working Y/N	Serial Number	Description
1 L-shaped Desk				Used Desk
1 Glass top Desk				Used Desk
4 Straight leg Tables				Used Tables
3-2 Drawer File Cabinets				Used File Cabinets
13 Desks				Used Desks
3 Monitors				Used Monitors
1 Lektriever	Kardex	N	25691	Used Lektriever Jams up
1 Lektriever	Kardex	Y	14968	Used Lektriever
9 Straight leg Chairs				Used Chairs
4 Tables				Used Tables
1 GE Refrigerator		Y	443266	Used Refrigeerator
				Used Wooden Benches
2 Padded Chairs				Used Chairs

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GovDeals Auction

Surplus Items - Inventory List

Department/Office: Mayor's Office
Contact Name: Tammie Myres
Date: 4/10/25 All items on floor 2

Surplus Location: Old C/H
Phone: 615-452-3604
email: tammyres@sumnercountyttn.gov

Item	Brand/ Model	Working Y/N	Serial Number	Description
2 Desks				Used Desks
3 Office Chairs				Used Chairs
1 Wooden Chair				Used Chair
8 Straight back chairs				Used Chairs
4 Folding Chairs				Used Chairs
3 Tables				Used Tables
2 Folding leg tables				Used Tables
1 Refrigerator		Y		Used Refrigerator
1 Ice Maker		Y	19011280011017	Used Ice Maker
1 Mobile TV Stand				Used TV Stand
1 Cabinet				Used Cabinet
4 Wooden Benches				Used Wooden Benches

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GovDeals Auction

Surplus Items - Inventory List

Department/Office: Mayor's Office
Contact Name: Tammie Myres
Date: 4/8/25

Surplus Location: Old C/H
Phone: 615-458-9604
email:

Floors 3 & 4

Item	Brand/ Model	Working Y/N	Serial Number	Description
7 Desks Third Floor				Used Office Desks
9 Desks Forth Floor				Used Office Desks
7 Office Chairs Third Floor				Used Office Chairs
6 Office Chairs Forth Floor				Used Office Chairs
10 Straight Back Chairs Third Floor				Used Straight back Chairs
3 Straight Back Chairs Forth Floor				Used Straight back Chairs
				Used Wooden Chairs
				Used Wooden Chairs
Set of Law Books Third Floor				Used Law Books
Lektriever Fourth Floor	Kardex	N	92483	Electric File Cabinet

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SUMNER COUNTY GOVERNMENT
FINANCE DEPARTMENT
355 North Belvedere Drive ~ Room 302
Gallatin, Tennessee 37066
615.451.6033

Archive Roof Repairs

- Project complete, awaiting manufacturer inspection.

Westmoreland EMS

- Grading and Site Utility installation began
- Work continues on the value engineering for the fire pump and associated items.

Oak Grove VFD

- Waiting on Rock Removal Approval
- Will begin to Form and pour aprons, and stoops, as well as set oil/water separator.
- County staff is in the process of obtaining quotes for the new septic system that will serve both the EMS and VFD buildings.

Brown House

- Exploratory work completed
- Waiting on plan to move forward

Franklin St. Storm Water

- 60% complete anticipated completion in 2-4 weeks

Courtroom Buildout

- Reviewing contract from WOLD.

Hendersonville Health Department Remodel

- Contract executed
- Work to begin in the next two weeks

TNECD Broadband Ready Communities Grant

- Working on Sole Sourcing
- Awaiting memo from the state

Hollows Drainage Improvement Project

- The last utility conflict was resolved with NES. NES crews along with the contractor will begin relocating service lines in the coming weeks. Once moved, work will begin installing culverts and drainage structures.

Water Grant/SWIG (Oak Hill Water Line, Mason's Waterline, and Oak Hill Elevated Water Tank, Westmoreland Projects)

Portland Projects

Oak Hill Water Line- 99% completed waiting on tie-in the Oak Hill Elevated Tank

Mason's Water Line- 99% completed waiting on tie-in the Oak Hill Elevated Tank

Oak Hill Elevated Tank- 70% Currently Installing Tank

Westmoreland Projects (Preconstruction Meeting Wednesday, June 4th @ 1:30 pm)

Bill Henson Rd.

Lake Westmoreland Rd.

Bishop Trout Rd.

Dewey Carr Rd.

**Safe Water Infrastructure Grant (SWIG)
Portion of City of Westmoreland, Tennessee**

Grant Timeline

The anticipated timeline for this grant offering is as follows:

April 2022:	Application period for collaborative grant proposals opened
May 30, 2022:	First round of collaborative grant awards announced; grant awards announcement monthly thereafter as needed
June 1, 2022:	Application period for non-collaborative grant proposals opened
August 31, 2022:	First round of non-collaborative grant awards announced; grant awards announcement monthly thereafter as needed
November 1, 2022:	Non-competitive grant phase closes
December 31, 2022:	All remaining grant awards announced and contracts executed
January 31, 2023:	Competitive grant timeline and fund total announced
TBD:	Application period for competitive grant proposals opened
December 31, 2024:	All remaining WIIP funds awarded or otherwise obligated
September 30, 2026:	All non-competitive and competitive grant agreements end

Westmoreland Architect: Hethcoat Davis (Awarded)

New Proposed Budget Line Item Detail	
Project ID	Grant Amount (\$)
Professional Fee, Grant and Award	
DW-PDC-1: Bill Henson Design	35,636.36
DW-PDC-3 Lake Westmoreland Design	61,091.91
DW-PDC-3: Bishop Troutt Design	26,472.73
DW-PDC4 - Dewey Carr Design	100,800.00
	224,001

Westmoreland Construction: Kemp Brothers (Contract In Progress)

New Proposed Budget Line Item Detail	
Project ID – Line Item	Grant Amount (\$)
Capital Purchase	
DW-PDC-1: Henson Permits and Construction	303,884.05
DW-PDC-2: Lake Westmoreland Permits and Construction	606,075.17
DW-PDC-3: Bishop Troutt Permits and Construction	123,585.16
DW-PDC-4; Dewey Carr Permits and Construction	1,042,855.62
DW-Costd-5 Masons Transmission Line Permits and Construction	2,475,344.00
DW-Costd-6 Oak Hill Transmission Line Permits and Construction	2,137,325.50
DW-Costd – 7 Oak Hill Elevated Tank Permits and Construction	2,601,511.00
	9,290,580.50

Budget Changes

Provide ALL budget line item details in the "Original Budget Line Item Detail" section and reflect any requested changes to those line items in the "New Proposed Budget Line Item Detail" section of the following chart. The amounts below should reflect ONLY the Grant Contract amount and should NOT include the Grantee Match Amount or reflect the Total Project Amounts.

Original Budget Line Item Detail		New Proposed Budget Line Item Detail	
Project ID – Line Item	Grant Amount (\$)	Project ID	Grant Amount (\$)
<u>Professional Fee, Grant and Award</u>		<u>Professional Fee, Grant and Award</u>	
DW-PDC-1: Bill Henson Design	30,508.66	DW-PDC-1: Bill Henson Design	35,636.36
DW-PDC-3 Lake Westmoreland Design	52,300.57	DW-PDC-3 Lake Westmoreland Design	61,091.91
DW-PDC-3: Bishop Troutt Design	22,663.58	DW-PDC-3: Bishop Troutt Design	26,472.73
DW-PDC4 – Dewey Carr Design	86,295.93	DW-PDC4 – Dewey Carr Design	100,800.00
Subtotal	191,768.74		224,001

Original Budget Line Item Detail		New Proposed Budget Line Item Detail	
Project ID – Line Item	Grant Amount (\$)	Project ID – Line Item	Grant Amount (\$)
<u>Capital Purchase</u>		<u>Capital Purchase</u>	
DW-PDC-1: Henson Permits and Construction	156,465.85	DW-PDC-1: Henson Permits and Construction	303,884.05
DW-PDC-2: Lake Westmoreland Permits and Construction	312,060.03	DW-PDC-2: Lake Westmoreland Permits and Construction	606,075.17
DW-PDC-3: Bishop Troutt Permits and Construction	63,632.35	DW-PDC-3: Bishop Troutt Permits and Construction	123,585.16
DW-PDC-4; Dewey Carr Permits and Construction	536,952.46	DW-PDC-4; Dewey Carr Permits and Construction	1,042,855.62
DW-Costd-5 Masons Transmission Line Permits and Construction	1,569,016.93	DW-Costd-5 Masons Transmission Line Permits and Construction	2,475,344.00
DW-Costd-6 Oak Hill Transmission Line Permits and Construction	2,092,022.57	DW-Costd-6 Oak Hill Transmission Line Permits and Construction	2,137,325.50
DW-Costd – 7 Oak Hill Elevated Tank Permits and Construction	1,830,519.75	DW-Costd – 7 Oak Hill Elevated Tank Permits and Construction	2,601,511.00
Subtotal	6,560,669.94		9,290,580.50

Document:

Tenn. Code Ann. § 62-2-107

[< Previous](#)[Next >](#)**Tenn. Code Ann. § 62-2-107****Copy Citation**

Current through the 2024 Regular Session.

[Tennessee Code Table of Contents PAW- ET TABLE OF CONTENTS](#) [Title 62](#)
[Professions, Businesses and Trades](#) [Chapter 2 Architects, Engineers, Landscape](#)
[Architects and Interior Designers](#) [Part 1 General Provisions](#)

62-2-107. Employment of licensees on public works — Excluded public works.

(a) Neither the state, nor any county, city, town or village or other political subdivision of the state, shall engage in the construction or maintenance of any public work involving architecture, engineering or landscape architecture for which the plans, specifications and estimates have not been made by a registered architect, registered engineer or registered landscape architect.

(b)

(1) Nothing in this section shall be held to apply to such public work if:

(A) The contemplated expenditure for the complete project does not exceed fifty thousand dollars (\$50,000), and the work does not alter the structural, mechanical or electrical system of the project; or

(B) The contemplated expenditure for the complete project does not exceed one hundred thousand dollars (\$100,000), the project is located in a state park, and the work is solely maintenance, as defined in the policy and procedures of the state building commission.

(2) For a public work located in a state park, existing plans may be used as a basis of design if the plans have been designed and sealed by a registered architect, engineer, or landscape architect and a registered architect, engineer, or landscape architect reviews such plans for compliance with all applicable codes and standards and appropriateness for the site conditions of the project, makes changes if required, and seals the plans in accordance with the requirements of this chapter.

(c) For the purposes of this chapter, “public work” does not include construction, reconstruction or renovation of all or any part of an electric distribution system owned or operated directly or through a board by a municipality, county, power district or other subdivision of this state that is to be constructed, reconstructed or renovated according to specifications established in the American National Standard Electrical Safety Code, the National Electrical Code or other

recognized specifications governing design and construction requirements for such facilities. Notwithstanding this subsection (c), "electrical distribution system" does not include any office buildings, warehouses or other structures containing walls and a roof that are to be open to the general public.

History

Acts 1979, ch. 263, § 36; T.C.A., § 62-236; Acts 1988, ch. 990, § 9; 1994, ch. 644, § 3; 2012, ch. 927, § 1; 2015, ch. 403, § 1.

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Document: Tenn. Code Ann. § 12-4-107

Tenn. Code Ann. § 12-4-107**Copy Citation**

Current through the 2024 Regular Session.

**Tennessee Code Table of Contents PAW- ET TABLE OF CONTENTS Title 12 Public Property,
Printing And Contracts Chapter 4 Public Contracts Part 1 General Provisions**

12-4-107. Contracts for professional services.

(a)

(1) All contracts for architectural and engineering services procured by any municipal corporation, county, state, development district, utility district, human resource agency, or other political subdivision created by statute, and all contracts for construction services procured by any county, city, metropolitan government, or town for projects described in subsection (b), shall meet the following requirements:

(A) In the procurement of architectural and engineering services, the selection committee or procurement official may seek qualifications and experience data from any firm or firms licensed in this state and interview such firm or firms. The selection committee or procurement official shall evaluate statements of qualifications and experience data regarding the procurement of architectural and engineering services, and shall conduct discussions with such firm or firms regarding the furnishing of required services and then shall select the firm deemed to be qualified to provide the services required;

(B) The selection committee or procurement official shall negotiate a contract with the qualified firm for architectural and engineering services at compensation which the selection committee or procurement official determines to be fair and reasonable to the government. In making such determination, the selection committee or procurement official shall take into account the estimated value of the services to be rendered, the scope of work, complexity and professional nature thereof;

(C) Should the selection committee or procurement official be unable to negotiate a satisfactory contract with the firm considered to be qualified, at a price determined to be fair and reasonable, negotiations will continue with other qualified firms until an agreement is reached;

(D) A city, county or utility district having a satisfactory existing working relationship for architectural or engineering services may expand the scope of the services; provided, that they are within the technical

competency of the existing firm, without exercising this section.

(2) A city or county may procure surveying services by the means set forth under subdivision (a)(1).

(b) Construction projects of a county, city, metropolitan government, town, utility district, or utility authority shall meet the following requirements:

(1) For construction of local projects or additions to existing buildings, a county, city, metropolitan government, town, utility district, or utility authority may contract for construction management agent or advisor services or construction manager at-risk services. Construction management services may be performed by a qualified person licensed under the Contractors Licensing Act of 1994, compiled in title 62, chapter 6, part 1. Construction management services are to be procured for each project through a written request for proposals process through advertisement. The procurement and advertisement shall be in accordance with the laws, regulations, and ordinances of the county, city, metropolitan government, town, utility district, or utility authority. The written request for proposals process shall invite prospective proposers to participate and shall indicate the service requirements and the factors used for evaluating the proposals. These factors may include the construction manager's qualifications and experience on similar projects, qualifications of personnel to be assigned to the project, fees and costs, or any additional factors deemed relevant by the procuring entity for procurement of the service. The contract for such services shall be awarded to the best qualified and responsive responder. A construction manager agent or advisor is prohibited from undertaking actual construction work on a project over which the construction manager agent or advisor coordinates or oversees the planning, bid, or construction phases of the project, except in instances when bids have been solicited twice and no bids have been submitted. If the construction manager agent or advisor can document that a good faith effort was made in each bid solicitation to obtain bids and no bids were received, then the construction manager agent or advisor may perform the construction work at a price agreed upon by the construction manager agent or advisor, the architect, and the owner of the project. A governing body, at its own discretion, may perform work on the project with its own employees and may include the coordination and oversight of this work as part of the services of the construction manager agent or advisor. Sealed bids for actual construction work shall be opened at the bid opening and the names of the contractors and their bid amounts shall be announced;

(2) Construction management agent or advisor services or construction manager at-risk services for the construction of local projects or additions to existing buildings may be performed by:

(A) A general contractor licensed in this state pursuant to the Contractors Licensing Act of 1994; provided, that none of such services performed by a general contractor involve any of the services exempt from the requirements of title 62, chapter 6, part 1 as "normal architectural and engineering services" under § 62-6-102(4)(B), unless, with regard to the performance of any services defined as normal architectural and engineering services, the general contractor is also licensed as an architect or engineer under title 62, chapter 2; or

(B) An architect or an engineer licensed pursuant to title 62, chapter 2; provided, that none of such services performed by an architect or engineer involve any of the services required to be performed by a contractor within the definition of "contractor" under § 62-6-102, unless with regard to the performance

Document: Tenn. Code Ann. § 12-3-1209

Tenn. Code Ann. § 12-3-1209**Copy Citation**

Current through the 2024 Regular Session.

**Tennessee Code Table of Contents PAW- ET TABLE OF CONTENTS Title 12 Public Property,
Printing And Contracts Chapter 3 Public Purchases Part 12 Local Governments**

12-3-1209. Requirements of professional persons or groups providing legal services, fiscal agent, financial advisor or advisory services, services of insurance provider, educational consultant services or other services covered by this part.

(a) Contracts by counties, cities, metropolitan governments, towns, utility districts and other municipal and public corporations of this state for legal services, fiscal agent, financial advisor or advisory services, services from an insurance producer, as that term is defined in § 56-6-102, educational consultant services, and similar services by professional persons or groups of high ethical standards, must not be based upon competitive solicitations, but must be awarded on the basis of recognized competence and integrity. The prohibition against competitive soliciting in this subsection (a) does not prohibit an entity enumerated from interviewing eligible persons or entities to determine the capabilities of such persons or entities.

(b) Any person providing fiscal agent, financial advisor or advisory services to any county, city, metropolitan government, town, utility district or other municipal or public corporation shall perform such services only pursuant to a written contract, specifying the services to be rendered, the costs therefore, and the expenses to be covered under such contract.

(c) Any person providing fiscal agent, financial advisor or advisory services to any county, city, metropolitan government, town, utility district or other municipal or public corporation of this state who desires to bid, directly or indirectly, on any bonds, notes or other obligations of such entity sold pursuant to public, competitive sale shall receive in writing prior to the sale the permission of such entity to respond either directly or indirectly on the obligations.

(d) For the purposes of this section, "providing fiscal agent, financial advisor or advisory services" means a relationship that exists when a person renders or enters into an agreement to render financial advisory

of any services included within the definition of "contractor", the architect or engineer is also licensed as a contractor under the Contractors Licensing Act of 1994;

(3) Construction work that is under the coordination and oversight of a construction manager shall be procured through competitive bids.

History

Acts 1969, ch. 331, § 1; T.C.A., § 12-432; Acts 1984, ch. 822, § 2; 1990, ch. 699, § 1; 1991, ch. 518, §§ 1, 2; 1998, ch. 990, § 1; 2009, ch. 518, § 1; 2013, ch. 403, § 76; T.C.A. § 12-4-106; Acts 2018, ch. 794, §§ 1, 2; 2019, ch. 225, § 1; 2019, ch. 338, § 1.

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or consultant services to or on behalf of an issuer with respect to a new issue or issues of municipal securities, including advice with respect to the structure, timing, terms and other similar matters concerning such issue or issues, for a fee or other compensation or in expectation of such compensation for the rendering of such services. Notwithstanding the foregoing provisions of this subsection (d), a financial advisory relationship shall not be deemed to exist when, in the course of acting as an underwriter, a municipal securities dealer renders advice to an issuer, including advice with respect to the structure, timing, terms and other similar matters concerning a new issue of municipal securities.

(e)

(1) Contracts by counties, cities, metropolitan governments, towns, utility districts and other municipal and public corporations of the state for information management services, including, but not limited to, computer program analyst services shall, upon approval by a two-thirds ($\frac{2}{3}$) vote of the governing body, be procured through a request for proposals process. The request for proposals process will invite prospective respondents to participate and will indicate the service requirements and the factors used for evaluating the proposals. Such factors shall include cost, the vendor's qualifications and any additional factor or factors deemed relevant by the procuring entity for the procurement of the service. Cost shall not be the sole criterion for evaluation. The contract for such services will be awarded to the best evaluated, responsive respondent.

(2) This subsection (e) shall only apply in counties having a population of not less than four hundred seventy thousand (470,000) nor more than four hundred eighty thousand (480,000), according to the 1980 federal census or any subsequent federal census.

History

Acts 2013, ch. 403, § 70; 2022, ch. 719, § 1.

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**MINUTES
HEALTH & EMERGENCY SERVICES COMMITTEE
CHAIRMAN, JAMIE TEACHENOR
JUNE 2, 2025**

Present:

Dr. Jamie Teachenor, Chairman
Darrell Rogers, Vice-Chairman
Dr. Mary Genung
Ben Harris
Tim Jones
Terry Wright

Absent:

Merrol Hyde, Commission Chairman

Also Present:

Eric Sitler, Law Director
Jennifer Mitchell, minute taker

Chairman Teachenor called the regular meeting of the Health and Emergency Services Committee to order with an invocation by Comm. Genung on Monday, June 2, 2025, at 5:32 p.m. in the Sumner County Administration Building. A quorum was present.

3. Approval of Agenda.

Without objection, Chairman Teachenor removed item 12b. from the agenda.

Comm. Jones moved, seconded by Comm. Wright, to approve the agenda as amended. The motion carried unanimously.

4. Approval of the Minutes of April 7, 2025.

Comm. Rogers moved, seconded by Comm. Harris, to approve the April 7, 2025, minutes. The motion carried unanimously.

5. Recognition of the Public.

Cathy Arlen of 231 Chipaway Drive, Gallatin, shared 100% spay and neuter has not happened, and inmates still have contact with the general public. She also spoke of a couple of incidents where animal control did not accept animals.

6. Report of the Chairman.

Chairman Teachenor thanked the public for speaking on animal control.

7. Report of the County Mayor.

Not present; sent a letter stating he has no report on agenda items.

8. Report of the Sheriff. – Not present

a. Animal Control

Sheriff Chief Deputy Greer encouraged the public to report any animal control issues for investigation.

Comm. Jones requested contact be made to Sherrif Craddock about citizen claim.

9. Report of Emergency Management Agency.

Not present.

10. Report of EMS.

Not present. Reports attached.

11. Report of the ECC.

Not present. Report attached.

12. Old Business.

13. New Business

a. Inmate Classification MOU with TDOC – Sumner County Jail.

Chairman Teachenor moved, seconded by Comm. Rogers, to discuss. The motion carried unanimously.

Chairman Teachenor moved, seconded by Comm. Rogers, to suspend the rules to allow jail representative to speak to the matter. The motion carried unanimously. He explained a new T.C.A requires felony inmates to receive an RNA (Risk Needs Assessment) using a program called Strong R. The county has been resistant to use the program because of the costs. The state has offered free license and training for certain staff to be able to move people faster. The intake classification is used as a pathway for once an inmate goes to prison. There are no costs associated and if no MOU then the county would quit the program.

Chairman Teachenor brought the meeting back in session.

Comm. Wright moved, seconded by Comm. Harris, to approve. The motion carried unanimously.

b. Millersville MOU.

Removed from the agenda.

c. Discussion: Millersville EMS Agreement to use space after Bethel Road Fire Hall living quarters modifications.

Comm. Rogers moved, seconded by Comm. Harris, to discuss. The motion carried unanimously.

Law Director Eric Sitler explained it is on the agenda for any negotiation to solidify a lease.

During discussion, Comm. Rogers moved, seconded by Comm. Wright, if move forward with City of Millersville then discussion would be with all municipalities and fire chiefs.

After further discussion, Comm. Rogers withdrew his motion; seconder agreed.

No action taken.

14. Adjournment. Chairman Teachenor declared the meeting adjourned at 6:09 p.m. upon motion by Comm. Harris and seconded by Comm. Rogers.

Prepared by Jennifer Mitchell

Sign-In Sheet

Name

Address

Agenda Item to be Discussed

CATHY ALLEN

231 CHIPMUNK DR GAITHER

Animal Control



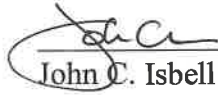
**SUMNER COUNTY
COUNTY MAYOR**

JOHN C. ISBELL
COUNTY MAYOR
johncibell@sumnercountyttn.gov

355 N. BELVEDERE DRIVE, ROOM 102
GALLATIN, TENNESSEE 37066
PHONE (615) 452-3604 • FAX (615) 451-6066

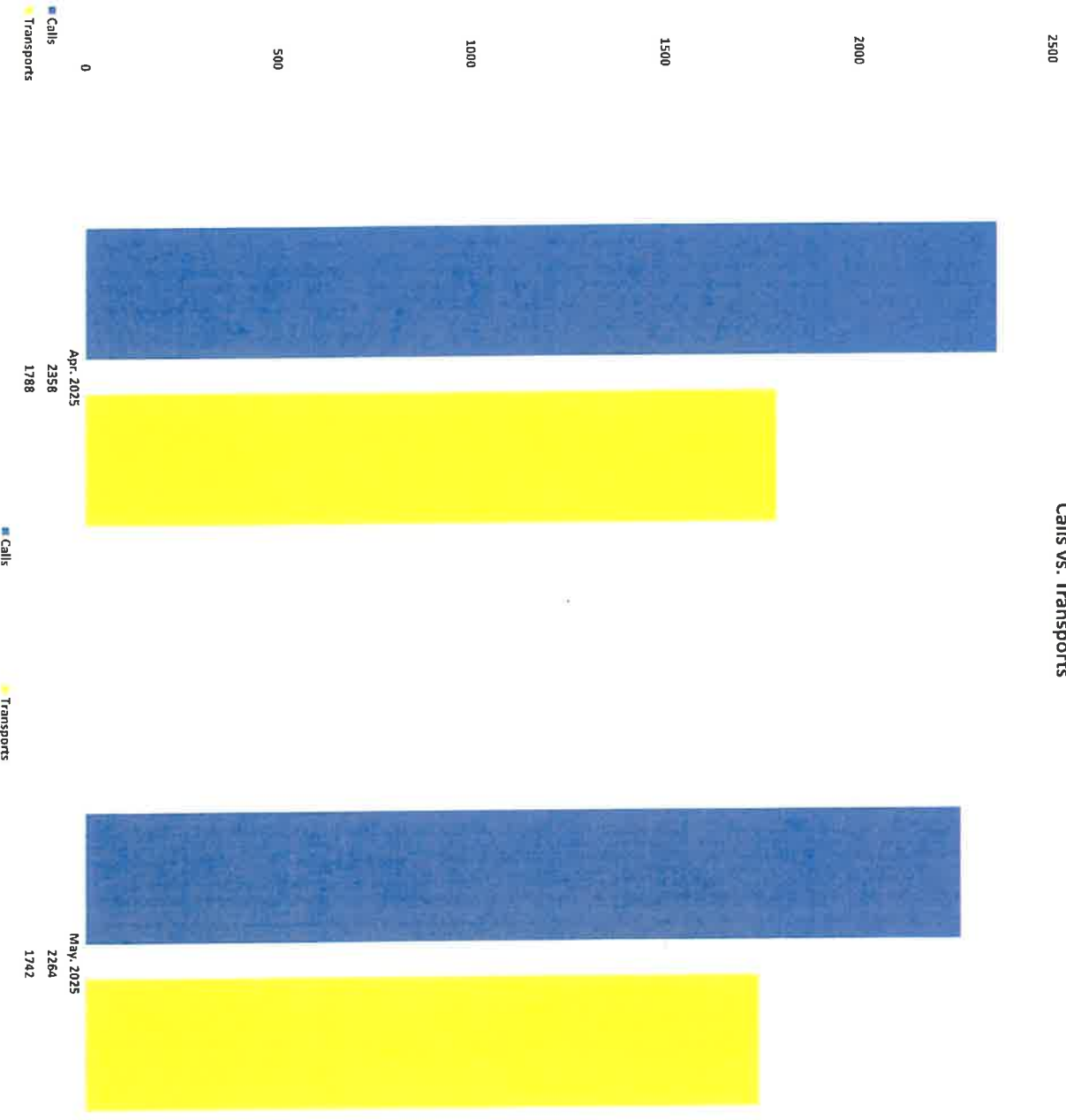
**County Mayor's Report
Health & Emergency Services Committee
June 2, 2025**

I have no report for the committee.

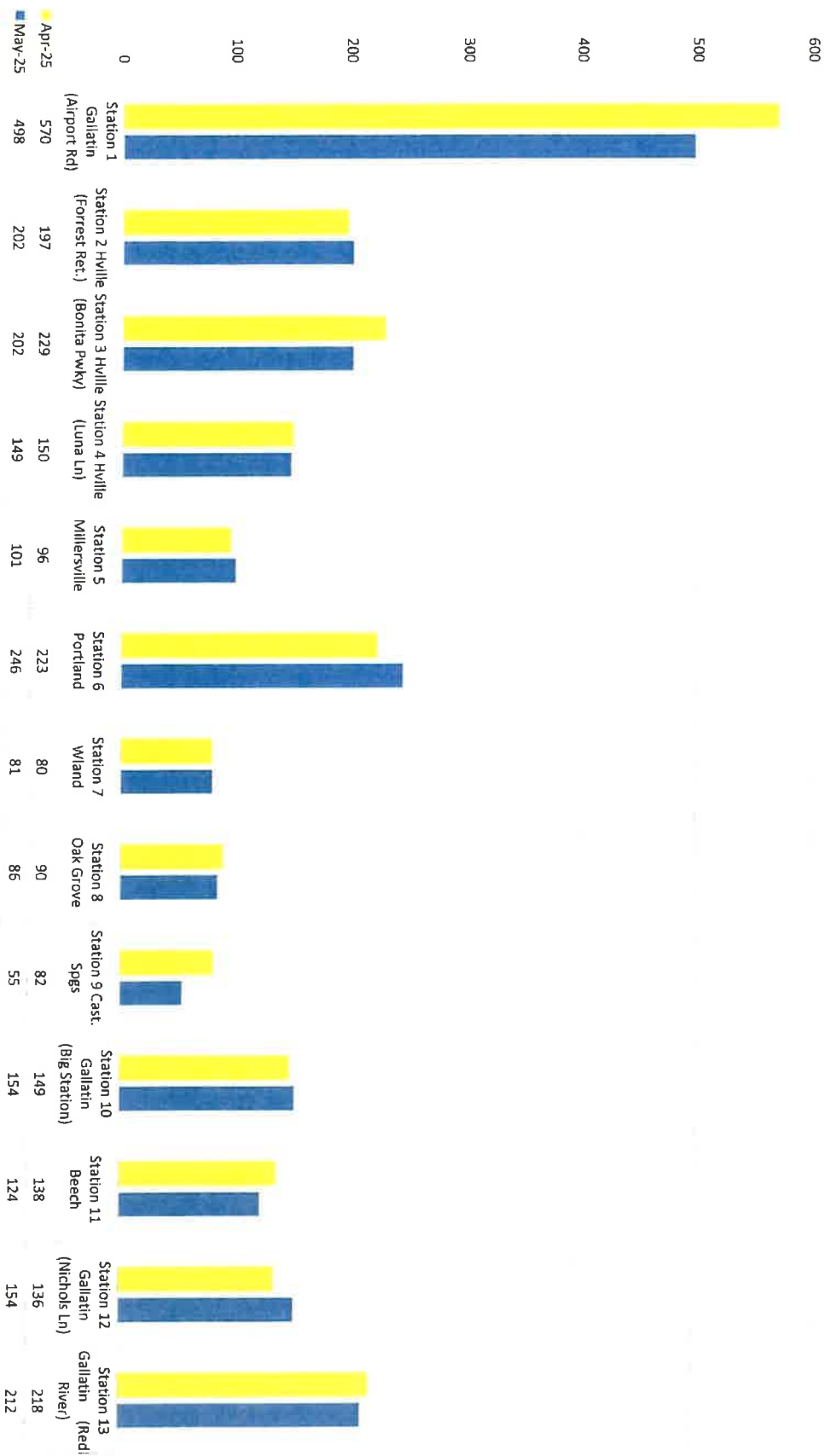

John C. Isbell

6/2/2025
June 2, 2025

Calls vs. Transports



Apr 2025 / May 2025 Call Volume



Problem Type Summary

1:21 PM 6/2/2025

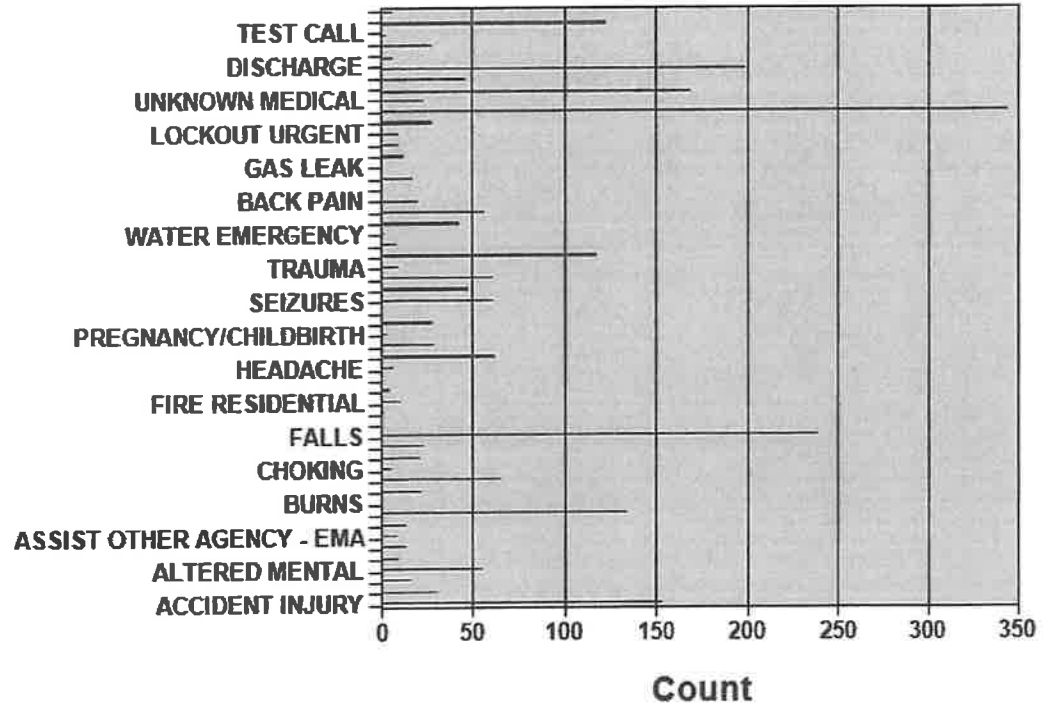
Data Source: Data Warehouse

Agency: EMS
 Division: SUMNER COUNTY EMS
 Day Range: Date From 5/1/2025 To 5/31/2025
 Exclusion: None

Select a format ▼ Export



Problem Type



1 1 3
2

Priority Description

1 1
2 2
3 3

Problem Type	Priority			Total
	1	2	3	
ABDOMINAL PAIN	0	43	0	43
ACCIDENT INJURY	154	0	0	154
ACCIDENT SERIOUS INCIDENT	31	0	0	31
ACTIVE SHOOTER	0	0	0	0
ADMINISTRATIVE INVESTIGATION	0	0	0	0
AIRCRAFT EMERGENCY	0	0	0	0
ALARM MEDICAL	0	56	0	56
ALARM SCHOOL LOCKDOWN	0	0	0	0
ALLERGIC REACTION	16	0	0	16
ALS INTERFACILITY TRANSPORT	0	0	169	169

ALTERED MENTAL	55	0	0	55
ANIMAL BITE	10	0	0	10
ASSAULT	14	0	0	14
ASSIST OTHER AGENCY - EMA	9	0	0	9
BABY BOX ACTIVATION	0	0	0	0
BACK PAIN	0	20	0	20
BLEEDING NONTRAUMATIC	14	0	0	14
BLS TRANSPORT	0	0	47	47
BREATHING DIFFICULTY	134	0	0	134
BURNS	1	0	0	1
CARBON MONOX/INHALATION/HAZMAT	0	0	0	0
CARDIAC ARREST	22	0	0	22
CHEST PAINS	65	0	0	65
CHOKING	6	0	0	6
COLD/HEAT INJURY	0	0	0	0
DECEASED	21	0	0	21
DIABETIC	23	0	0	23
DIALYSIS	0	0	0	0
DISCHARGE	0	0	199	199
DRILL	0	0	0	0
DROWNING/NEAR-DROWNING	0	0	0	0
ELECTROCUTION/LIGHTNING	0	0	0	0
EYE PROBLEMS/INJURY	0	1	0	1
FALLS	239	1	0	240
FALLS OVER 10 FT	1	0	0	1
FIRE COMMERCIAL	2	0	0	2
FIRE RESIDENTIAL	11	0	0	11
FIRE STRUCTURE	0	0	0	0
FIRE VEHICLE	0	0	0	0
FRACTURES	0	17	0	17
GAS LEAK	0	1	0	1
GI BLEED	0	13	0	13
GUNSHOT WOUND	5	0	0	5
HANGING	0	0	0	0
HAZMAT	1	0	0	1
HEADACHE	7	0	0	7
HEART PROBLEMS	62	0	0	62
LACERATION	0	10	0	10
LOCKOUT URGENT	0	10	0	10
OVERDOSE	29	0	0	29
POISONING	0	0	0	0
PREGNANCY/CHILDBIRTH	3	0	0	3
PSYCHIATRIC	28	0	0	28
PUBLIC ASSIST	0	28	0	28
RESCUE ANGLE HIGH-LOW	1	0	0	1
RESCUE SWIFT WATER	0	0	0	0
RESCUE TRENCH	0	0	0	0
SEIZURES	61	0	0	61
SICK/GENERAL WEAKNESS	0	344	0	344
SPECIAL ASSIGNMENT	0	0	7	7
SPECIAL ASSIGNMENT - COMMUNITY	0	0	0	0
STABBING	0	0	0	0
STANDBY	0	0	0	0
STROKE/CVA	48	0	0	48
SUICIDAL SUBJECT	61	0	0	61
TALK TO SUPERVISOR	0	0	28	28
TEST CALL	0	0	3	3
TRAIN DERAILMENT	0	0	0	0
TRAUMA	10	0	0	10
UNKNOWN MEDICAL	0	23	0	23
UNRESPONSIVE/SYNCOPE	118	0	0	118
VENT TRANSPORT	9	0	0	9
WAIT AND RETURN	0	0	122	122
WATER EMERGENCY	2	0	0	2
WEATHER RELATED ISSUES	0	0	0	0

6/2/25, 1:21 PM

Inform Browser : 22.309.1076.0 : 22.309.1076.0 : 22.309.1076.0 - Problem Type Summary

WOUND CARE

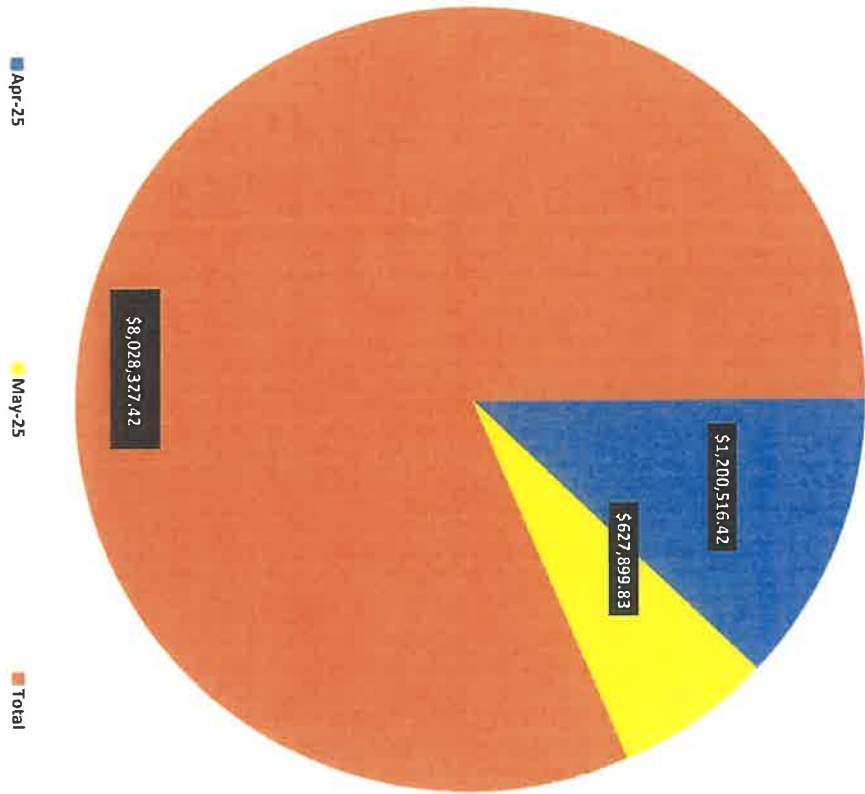
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1273	567	582	2422

Go Back

Close

FY2025 EMS Revenue

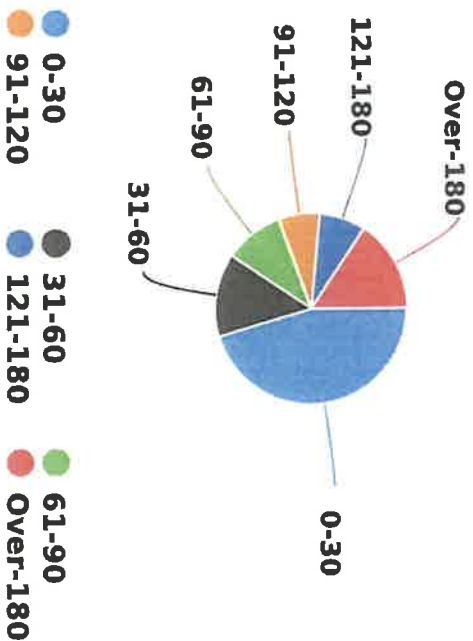
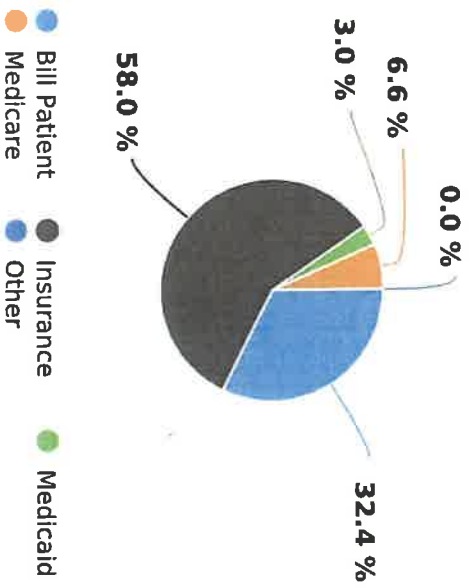


Charge Type Detail Report (Trip Date)
Start Date: 2025-05-01 End Date: 2025-05-31

	Count	Dollars
Sumner County EMS		
ALS Base Rates		
A2 Comprehen Transport - SUMN	32	\$ 38,880.00
ALS Emerg Transport - SUMN	508	\$ 548,640.00
ALS NonEmerg Transport - SUMN	3	\$ 2,835.00
Facility ALS Emerg - SUMN	8	\$ 4,010.40
Facility ALS NonEmerg - SUMN	73	\$ 23,112.53
Facility SCT - SUMN	3	\$ 2,572.47
Specialty Care Transport- SUMN	3	\$ 4,455.00
Totals For Type: ALS Base Rates	630	\$ 624,505.40
BLS Base Rates		
BLS Emerg Transport - SUMN	256	\$ 224,768.00
BLS NonEmerg Transport - SUMN	210	\$ 141,750.00
Facility BLS Emerg - SUMN	1	\$ 422.15
Facility BLS NonEmerg - SUMN	43	\$ 11,345.12
Totals For Type: BLS Base Rates	510	\$ 378,285.27
Mileage		
Facility Mileage - SUMN	1,773	\$ 16,221.12
Mileage - SUMN	9,744	\$ 171,005.44
Totals For Type: Mileage	11,517	\$ 187,226.57
Other Charges		
ALS Disp Supplies - SUMN	170	\$ 24,650.00
BLS Disp Supplies - SUMN	76	\$ 7,220.00
DOA Transport - SUMN	2	\$ 1,310.00
Totals For Type: Other Charges	248	\$ 33,180.00
Totals For Company: Sumner County EMS	12,905	\$ 1,223,197.23
Report Totals:	12,905	\$ 1,223,197.23

AR = 94 Days

Current Payor	Current	31-60	61-90	91-120	121-180	Over 180	Total
Other	1,104.57	0.00	0.00	0.00	0.00	0.00	1,104.57
Bill Patient	321,024.59	288,015.25	333,474.05	316,259.34	279,634.82	347,506.24	1,885,914.29
Insurance	2,018,722.00	512,723.27	217,569.32	65,585.17	139,755.22	424,238.59	3,378,593.57
Medicaid	1,602.51	5,299.33	17,700.60	15,722.69	19,876.39	113,513.62	173,715.14
Medicare	308,261.34	8,497.73	9,173.50	6,881.83	18,762.72	32,035.14	383,612.26
Total	2,650,715.01	814,535.58	577,917.47	404,449.03	458,029.15	917,293.59	5,822,939.83



John C. Isbell

From: Amy Simpson
Sent: Monday, June 2, 2025 9:00 AM
To: John C. Isbell
Cc: Mike Guthrie; LeeAnn Bristol
Subject: ECC Stats May 2025

Totals for HES Meeting						
2025	Calls for Service			Phone Calls		
	Law Enforcement	Fire	EMS	911	Admin	Outgoing
January	15,143	2,237	2,388	4,029	12,456	6,864
February	14,574	1,993	2,187	3,764	12,410	6,970
March	16,623	2,295	2,387	4,253	13,712	7,047
April	16,713	2,267	2,398	4,326	14,132	7,146
May	17,972	2,226	2,324	4,462	14,290	7,830
June	-	-	-			
July	-	-	-			
August	-	-	-			
September	-	-	-			
October	-	-	-			
November	-	-	-			
December	-	-	-			
2025 Total	81,025	11,018	11,684	20,834	67,000	35,857

Amy Simpson, CMCP
Deputy Director
Sumner County Emergency Communications Center
253 Airport Rd.
Gallatin, TN 37066
w. 615-989-9421 / c. 615-426-9400



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**MINUTES
LEGISLATIVE COMMITTEE
JEREMY MANSFIELD, CHAIRMAN
JUNE 9, 2025**

Present:

Jeremy Mansfield, Chairman
Chrissi Miller, Vice-Chairman
Jerry Becker
Merrol N. Hyde, Commission Chairman
Tim Jones

Absent:

Matthew Shoaf
Dr. Jamie Teachenor

Also Present:

John Isbell, County Mayor
Eric Sitler, Law Director
Jennifer Mitchell, minute taker

Chairman Mansfield brought the regular scheduled Legislative Committee meeting to order with an invocation by Commission Chairman Hyde on Monday, June 9, 2025; at 5:30 p.m., Chairman Mansfield declared a quorum present to conduct business.

3. Approval of Agenda.

Without objection, Chairman Mansfield added recognition of Amy Neilson, as item 10f.

Comm. Miller moved, seconded by Comm. Jones, to approve the agenda as amended. The motion carried unanimously.

4. Approval of minutes of May 12, 2025.

Upon motion of Comm. Miller, seconded by Comm. Becker, the Committee voted unanimously to approve the minutes of May 12, 2025.

5. Recognition of the Public.

Tom Mathis of 144 Captain Bell Lane, Gallatin spoke against the tax increase on single-family residential rental properties.

Comm. Miller noted Hope Jewell needed to be added to recognitions as carryover from last month.

6. Report of the Chairman.

No report

7. Report of County Mayor.

Not present

8. Old Business.

a. Three Star Program.

Chairman Mansfield moved, seconded by Comm. Miller, to discuss. The motion carried unanimously.

After discussion, Comm. Becker moved, seconded by Comm. Chairman Hyde, to leave on old business to allow the convention center goal be removed from the plan. The motion carried unanimously.

Item to stay on old business.

9. New Business.

a. Veterans' Service Report and Presentation.

Report in the packet; no action

b. Juvenile Detention Center Contract with Williamson County.

Comm. Jones moved, seconded by Comm. Miller, to discuss. The motion carried unanimously.

Comm. Miller moved, seconded by Comm. Becker, to approve. The motion carried unanimously.

c. Highway Personnel Policy (Docketing Purposes Only).

Comm. Becker moved, seconded by Chairman Jones, to approve. The motion carried ((4-0-1), Comm. Jones abstained from the vote.

Comm. Jones asked for a red line version of changes made.

d. Discussion: Property assessments and tax rate increase on residential rental properties.

Chairman Mansfield moved, seconded by Comm. Miller, to discuss. The motion carried unanimously.

Law Director Eric Sitler explained there are several courts in the state making determinations about the statutes as far as income producing property. He stated his interpretation is if it is one unit whether rented or not rented is considered residential; two or more rentals units on one piece of property is considered commercial/industrial.

During discussion, Comm. Becker moved, seconded by Comm. Jones, to suspend the rules to allow Mr. Mathis to speak to the matter. Mr. Mathis explained he was told by the Property Assessor's office there would be an increase on single-family residential property in the name of an LLC or Corporation. He stated he has not received a bill for the commercial rate and was told he would not be charged the increased rate this year.

Chairman Mansfield brought the meeting back in session.

Chairman Mansfield moved, seconded by Comm. Becker, to ask the Property Assessor to suspend any further implementation of tax increase until court ruling.

Comm. Becker moved, seconded by Comm. Miller, to suspend the rules to allow Mr. Mathis to speak to the question if Sumner County is the first county to implement this rate increase. The motion carried unanimously.

Chairman Mansfield brought the meeting back in session.

The Committee voted unanimously to approve Chairman Mansfield's motion to ask the Property Assessor to suspend implementation of the tax increase.

e. HB2426/SB2261.

Chairman Mansfield moved, seconded by Comm. Jones, to discuss. The motion carried unanimously.

Chairman Mansfield moved, seconded by Comm. Miller, to suspend the rules to allow Comm. Klein to speak to the matter.

Comm. Klein explained a new law that increases the adequate facilities tax from \$.70/ sq. ft. to \$1.50/sq. ft. on all new residential construction and from \$.40/sq. ft. to \$1.50/sq. ft. on all new commercial/industrial construction.

Chairman Mansfield brought the meeting back in session.

Comm. Miller moved, seconded by Comm. Becker, to approve.

After further discussion, without objection, Chairman Mansfield moved the item to old business for next month.

f. Inmate Classification MOU with TDOC-Sumner County Jail.

Comm. Miller moved, seconded by Comm. Becker, to approve. The motion carried unanimously.

10. Commission Recognitions and Proclamations.

- a. Recognition Resolution: Honoring Gallatin High School Choir Department
- b. Recognition Resolution: Honoring Nurse Teresia Kingrey, Officer Jerry Soars, Officer Chris Vines, Assistant Principal Johnnie Anderson, Robert Rice
- c. Recognition: Hendersonville High School Boys' Soccer Team Div1, Class AAA State Semifinals
- d. Recognition: 2025 High School Valedictorians
- e. Proclamation: House Joint Resolution 51 – titled "A Resolution to seek ALMIGHTY God's hand of EVER-PRESENT mercy and healing on Tennessee"
- f. Hope Jewell – Beech High School Bowling State Championship Qualifier

Comm. Miller moved, seconded by Comm. Jones, to group and approve items 10a through 10f and forward to the full Commission. The motion carried unanimously.

11. Adjournment. Chairman Mansfield declared the meeting adjourned at 6:32 p.m. upon motion of Comm. Miller and seconded by Comm. Becker.

Prepared by Jennifer Mitchell

Sign-In Sheet

Name

Tom Mathis

Address

144 Capelin Blvd

Agenda Item to be Discussed

Item 9.D.