



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

- Terry Moss – 1st*
- Terry Wright – 2nd*
- Mark Harrison – 3rd*
- Dillon Lamberth – 4th*
- Darrell Rogers – 5th*
- David Klein – 6th*
- Danny Sullivan – 7th*
- Baker Ring – 8th*
- Dr. Mary Genung – 9th*
- Benjamin Harris – 10th*
- Kevin Pomeroy – 11th*
- Deborah Holmes – 12th*
- Terri Boyt – 13th*
- Dr. Jamie Teachenor – 14th*
- J. Wes Wynne – 15th*
- Jeremy Mansfield – 16th*
- Robert Brown III – 17th*
- Don Schmit – 18th*
- Shannon Burgdorf – 19th*
- Merrol Hyde – 20th*
- Jerry Becker – 21st*
- Matthew Shoaf – 22nd*
- Tim Jones – 23rd*
- Chrissi Miller – 24th*

The following minutes are included in this packet:

Committee on Committees.....November 10

EducationNovember 17

General Operations.....November 3

Health & Emergency Services.....November 3

Legislative Committee.....November 10

**COMMITTEE ON COMMITTEES
MINUTES
SHANNON BURGDORF, CHAIRMAN
NOVEMBER 10, 2025**

Present:

Shannon Burgdorf, Chairman
Dillon Lamberth, Vice-Chairman
Deborah Holmes
Chrissi Miller
Danny Sullivan

Also Present:

John Isbell, County Mayor
Eric Sittler, Law Director
Jerry Becker, Commission Chairman
Jennifer Mitchell. minute taker

Vice-Chairman Lamberth brought the regular scheduled meeting of Committee on Committees to order with an invocation by Comm. Sullivan on Monday, November 10, 2025, at 5:00 p.m. Vice-Chairman Lamberth declared a quorum to conduct business.

Agenda.

Comm. Sullivan moved, seconded by Comm. Holmes, to approve the agenda. The motion carried unanimously.

Approval of Minutes of October 14, 2025.

Upon motion of Comm. Sullivan, seconded by Comm. Holmes, the Committee voted to approve the minutes of October 14, 2025. Comm. Miller abstained from the vote.

Recognition of the Public.

None

Report of the Chairman.

Chairman Burgdorf arrived at the meeting.

Chairman Burgdorf reported IT will forward the applications that have been submitted through the website from interested parties to serve on boards and committees.

Commission Chairman Becker asked if there will be a log for all who have applied.

After discussion, Comm. Sullivan moved, seconded by Comm. Lamberth, for an excel spreadsheet with all who have applied. The Committee voted (4-1-0) to approve the motion. Comm. Miller voted against.

Report of the County Mayor.

No report.

8. Regular Business.

a. Appointments.

Music City Executive Airport Authority Regional, 5-year term.

- Don Abbott, citizen
- Neil Burgess, citizen

Comm. Sullivan moved, seconded by Comm. Lamberth, to group and approve the appointments and forward to full Commission. The Committee voted (4-0-1) to approve the motion. Comm. Miller abstained from the vote.

Regional Planning Commission, 4-year term.

- Tommy Elsten, Jr., citizen

Comm. Sullivan moved, seconded by Comm. Lamberth, to appoint Tommy Elsten, Jr. to the Regional Planning Commission. The Committee voted (4-0-1) to approve the motion. Comm. Miller abstained from the vote.

Commission Chairman Becker asked whether the appointment was for a new term or to complete an expiring term. Chairman Burgdorf clarified that the appointment would fill the unexpired term of Jim Williams, who has resigned. The term will end in January 2026, at which time an appointment for a full term will need to be brought forward.

10. Adjournment. Upon motion of Comm. Miller, seconded by Comm. Lamberth, the Committee adjourned at 5:10 p.m.

**MINUTES
EDUCATION COMMITTEE
CHAIRMAN, DANNY SULLIVAN
NOVEMBER 17, 2025**

Present:

Danny Sullivan, Chairman
Baker Ring, Vice-Chairman
Merrol Hyde
Dillon Lamberth
Darrell Rogers
Wes Wynne
Absent:
Terry Wright

Also Present:

Eric Sitler, Law Director
Jerry Becker, Commission Chairman
Jennifer Mitchell, minute taker

Chairman Sullivan brought the regular meeting of the Education Committee to order with an invocation by Comm. Lamberth on Monday, November 17, 2025, at 6:30 p.m. in the Sumner County Administration building in Gallatin.

3. Adoption of the Agenda.

Upon motion of Comm. Rogers, seconded by Comm. Lamberth, the Committee voted unanimously to approve the agenda.

4. Approval of Minutes October 6, 2025.

Comm. Ring moved, seconded by Comm. Wynne, to approve the minutes of October 6, 2025. The Committee voted unanimously to approve the minutes from October 6, 2025.

5. Recognition of the Public.

None

6. Report of the Chairman.

No report.

7. Report of County Mayor.

Not present.

8. Report of Director of Schools.

- a. Update on Athletics Projects.
- b. Update on the Innovation Center.

Not present.

9. Old Business.

10. New Business.

- a. Sumner County Board of Education Budget Amendments for information only.
 1. Budget Amendment 18
 2. Budget Amendment 198

Docketing purposes only; no action taken.

- b. Sumner County Board of Education Budget Amendments for County Commission Approval.
 1. Budget Amendment 4
- c. Copier Leases – Station Camp High School and Hendersonville High School.

Comm. Wynne moved, seconded by Comm. Rogers, to group and approve items 10b and 10c. The motion carried unanimously.

11. Adjournment.

The Committee adjourned at 6:03 p.m. upon motion of Comm. Rogers and seconded by Comm. Wynne.

**MINUTES
GENERAL OPERATIONS COMMITTEE
BEN HARRIS, CHAIRMAN
NOVEMBER 3, 2025**

Present:

Ben Harris, Chairman
J. Wes Wynne, Vice-Chairman
Dr. Mary Genung
Tim Jones
David Klein
Darrell Rogers
Don Schmit

Also Present:

John Isbell, County Mayor
Eric Sitler, Law Director
Jerry Becker, Commission Chairman
Scott Shamrock, Projects and Grant Specialist
Jennifer Mitchell, minute taker

Chairman Harris brought the regular scheduled meeting of the General Operations Committee to order with an invocation by Comm. Jones on Monday, November 3, 2025, at 6:00 p.m. in the Sumner County Administration Building. Chairman Harris declared a quorum present to conduct business.

3. Approval of Agenda.

Comm. Rogers moved, seconded by Comm. Schmit, to approve the agenda. The motion carried unanimously.

4. Approval of the Minutes of October 6, 2025.

Upon motion of Comm. Rogers, seconded by Comm. Jones, the Committee voted to approve the minutes from October 6, 2025. Comm. Klein abstained from the vote.

5. Recognition of the Public.

Laura Baigert of 424 AB Wade Road, Portland asked to merge the old Brown House ad hoc members with the new proposed members.

Jim Latimer of 1578 Latimer Lane, Hendersonville expressed his support to preserve the home.

Mike McClard of 102 Tioga Trail, Hendersonville expressed his support for renovations to the Latimer/Brown House and for a merged ad hoc committee.

Diane Stinson of 1011 Lynndale, Castalian Springs expressed her support for preservation of the Brown House.

Linda King and her daughter of 1008 Village Green Crossing, Gallatin spoke in support of preserving the Brown House.

6. Report of Chairman.

No report.

7. Report of Finance Director.

a. Capital Projects and ARPA Projects Update

Scott Shamrock, Projects and Grant Specialist, reported on current projects. Handout with updates is attached.

Comm. Schmit questioned the overage with The Hollows project. County Mayor John Isbell explained the bids came in over budget, so the project was broken into two phases. Comm. Klein moved, seconded by Comm. Jones, to suspend the rules to allow Planning Director Marshall Boyd to speak to the matter. The motion carried unanimously. Mr. Boyd reported phase one started the first of the year after delays with utilities, phase two to begin soon with completion in eight to nine months.

Chairman Harris brought the meeting back in session.

Comm. Jones asked if City of Hendersonville agreed to pay half of the overage on SR 258 project. Mr. Shamrock and Mr. Sitler to reach out to City of Hendersonville about the match.

8. Report of County Mayor.

a. Archive Building Extraneous Storage Cleanout.

County Mayor John Isbell stated everything has been moved and recommended removing from the agenda until the case with the Election Commission is resolved.

b. Millersville EMS Station Reconfiguration.

Plan resubmitted to State for approval, projected December completion.

c. Vacated Gallatin Square Old Courthouse, 100 Public Square

All items removed and will bring a proposal for committee to start vision casting for the courthouse.

Mr. Isbell also reported on other projects, report attached.

9. Old Business.

a. Latimer (Brown) House Ad-Hoc Formation (Confirm member appointments).

Chairman Harris reported the school board voted to put Kat Stewart on the ad hoc committee and made the following recommendations to serve on the committee.

- John Isbell, County Mayor
- Dr. Scott Langford, Director of Schools
- Wes Wynne, Commissioner
- Kathy Stewart, School Board member
- Jim Latimer, citizen

Comm. Schmit moved, seconded by Comm. Genung, to amend to include the following previous members along with the new recommended members to serve on the ad hoc.

- Jeremy Mansfield, Commissioner
- Tim Jones, Commissioner
- Chrissi Miller, Commissioner
- David Klein, Commissioner
- Stephen King, School Board member
- Mike McClard, citizen

The Committee voted (4-3-0) to approve the amendment to include the previous members of the ad hoc committee along with the new recommended members. Comm. Harris, Rogers and Wynne voted against the motion.

Comm. Wynne moved, seconded by Comm. Rogers, to amend to change the ad hoc committee to seven members as follows:

John Isbell, County Mayor
Dr. Scott Langford, Director of Schools
Wes Wynne, Commissioner
Kathy Stewart, School Board member
David Klein, Commissioner
Don Schmit, Commissioner
Jim Latimer, citizen

After discussion, Comm. Jones moved, seconded by Comm. Rogers, to call for the question. The motion carried unanimously.

The Committee voted (3-4-0) to deny the amendment to recommend seven members. Comm. Genung, Jones, Klein and Schmit voted against the amendment.

The Committee voted (4-3-0) to approve the main motion as amended. Comm. Harris, Rogers and Wynne voted against.

10. New Business.

a. Courthouse Cross Walk.

County Mayor John Isbell introduced a proposal that will be presented to Finance to settle with the City of Gallatin for monies owed and for the city to take over the crosswalk project budgeted at \$150,000.00. Spreadsheet attached.

Comm. Wynne moved, seconded by Comm. Schmit, to approve the proposal.

Comm. Klein moved, seconded by Comm. Jones, to amend to ask the City of Gallatin to waive the temporary CO fees. Comm. Jones withdrew his second. The motion failed for lack of second.

The Committee voted to approve the proposal as presented. Comm. Klein voted against.

b. Cottontown Flood Mitigation Plan Implementation.

Chairman Harris moved, seconded by Comm. Schmit, to suspend the rules to allow Planning Director Marshall Boyd to address the matter. Mr. Boyd explained that the \$100,000.00 allocation is intended for the purchase of the house on Highway 25 that experiences recurring flooding near the church. He noted that the offer includes \$60,000.00 for acquisition of the property, with the remaining funds designated for demolition and site cleanup.

Chairman Harris brought the meeting back in session.

Comm. Rogers moved, seconded by Comm. Wynne, to approve. The motion carried unanimously.

c. Property Acquisition.

Comm. Wynne moved, Comm. Rogers, to approve. The motion carried unanimously.

d. Surplus Property to GovDeals.

Comm. Rogers moved, seconded by Comm. Schmit, to approve. The motion carried unanimously.

11. Adjournment. Upon motion of Comm. Rogers and seconded by Comm. Schmit, the Committee adjourned at 7:05 p.m.

Prepared by Jennifer Mitchell

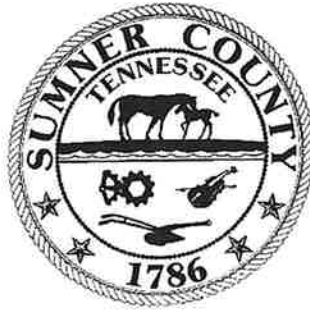


SUMNER COUNTY GOVERNMENT
FINANCE DEPARTMENT
 355 North Belvedere Drive - Room 302
 Gallatin, Tennessee 37066
 615.451.6033

Master Projects List

Project Name	Assigned	Funding Source	Original Budget	Budget Amendments	Total Budget	Expenditures	% Complete	Estimated Completion Date	Status
Westmoreland EMS	Scott	ARRA/Capital	\$ 3,869,647.00	\$ 77,634.55	\$ 3,947,281.55	\$ 552,012.97	14%	6/5/2026	Change Orders Executed and Notice to Proceed Issued
Oak Grove VFD	Scott	ARRA/Capital	\$ 1,199,031.00	\$ 58,841.17	\$ 1,257,872.17	\$ 824,233.43	66%	9/12/2025	Awaiting Electrical equipment to finish latest change order work
Hendersonville Health Department	Scott	ARRA/Grant	\$ 2,117,550.00	-	\$ 2,117,550.00	\$ 460,825.22	22%	6/30/2026	Selected Brick color for the outer part of the building.
Courtroom 5C	Jonathan	Capital	\$ 85,000.00	-	\$ 85,000.00	\$ 38,250.00	45%	5/31/2026	Bidders are being reviewed, presenting costs to the Budget Committee on Nov 10
Recovery Court	Jonathan	Opioid	\$ 65,000.00	-	\$ 65,000.00	\$ -	0%	6/30/2026	Updating models and plans from Oct 30 Meeting
Sheriff Remodel	Scott	Capital	\$ 320,000.00	-	\$ 320,000.00	\$ -	0%	12/31/2026	Updating models and plans from Oct 30 Meeting
Brown House	Scott	Bequest	\$ 587,611.95	-	\$ 587,611.95	\$ 4,515.00	1%	TBD	In the RFQ process
Portland SWIG (3 projects)	Dustin	ARRA	\$ 7,214,180.50	-	\$ 7,214,180.50	\$ 6,698,798.72	93%	12/1/2025	Crew awaiting Altitude Valve parts to rebuild the valve.
Westmoreland SWIG (4 projects)	Dustin	ARRA	\$ 2,417,862.50	-	\$ 2,417,862.50	\$ 222,355.00	9%	3/30/2026	Lake Westmoreland Rd to be completed in the next two weeks; Bishop Trout to be completed in 2-3 weeks; Bill Henson to be completed at the end of October/beginning of November; Dewey Carr to be completed near the end of November/beginning of December.
Gallatin SWIG	Dustin	ARRA	\$ 9,000,000.00	-	\$ 9,000,000.00	\$ 9,000,000.00	75%	1/15/2026	Prepaid; passed all audit inspections
SR258/Drales Creek	Other Dept	Capital	\$ 322,396.00	-	\$ 322,396.00	\$ 34,318.52	11%	7/21/2027	Finance is working on gaining the required access to submit for Reimbursement to move the project into the ROW(Right of Way) phase.
Rolling Hills Sidewalk	Other Dept	Capital	\$ 92,800.00	-	\$ 92,800.00	\$ 36,054.89	39%	5/11/2027	In the Design Phase
Bridal House	Scott	Capital	\$ 18,000.00	-	\$ 18,000.00	\$ -	0%	3/1/2026	Friends of the Bridal House have secured a grant to repair the Chinking
The Hollows Drainage Project Phase 1	Other Dept	ARRA/Capital	\$ 748,878.00	-	\$ 748,878.00	\$ 488,079.00	65%	6/30/2025	All the storm sewer has been installed and work continues on the bank stabilization and headwall construction.
Millersville Stormwater	Dustin	ARRA	\$ 521,000.00	-	\$ 521,000.00	\$ 521,000.00	50%	10/31/2026	Prepaid; passed all audit inspections

Project Name	Assigned	Funding Source	Original Budget	Budget Amendments	Total Budget	Expenditures	% Complete	Estimated Completion Date	Status
ECD Broadband	Dustin	Grant	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 73,318.42	73%	10/31/2026	WiFi in place at Portland (Meadowbrook Park and Main Street); a contract revision is being requested to maximize funds



General Operations Committee
Mayor's Report
November 3, 2025

Archive Building Extraneous Storage Cleanout

At this time all extraneous materials have been removed. We will remove additional materials subject to the resolution from the Election Commission case. This should be removed from the mayor's report pending resolution of the court case.

Millersville EMS Station Reconfiguration

The plan revisions are completed and are being resubmitted to State for approval. They are still projecting a December completion.

Vacated Gallatin Square Courthouse

All items have been removed from the Courthouse. Next month I will bring a proposal to this committee for the formation of a Courthouse on the Square Committee to start vision casting for the courthouse.

OTHER NOTES OF INTEREST

Parking Lot Project

The bid opening is November 6th for the project.

Archives HVAC

We are waiting on the delivery of parts to complete the project.

Parking Garage Alleyway Repaving

We are waiting on the survey from the city of Gallatin. We have \$335,457.36 remaining in the budget to complete the project.

County Administration Building Roofing Project

After speaking with the original architect for the project, it has been determined that a firm with a more specific expertise is needed to address the issues with the roof. The firm is making recommendations.

Total Invoiced to AHI - Chuck Stuart, Building Official

PERMIT	TYPE	DESCRIPTION	INVOICED - CITY	ISSUED	INVOICE
BSCOMM-2020-000069	Commercial Building	Summer Co Jail Addition - Plan Review Fees	\$14,749.50	5/5/2020	INV-00013046
BSCOMM-2020-000069	Commercial Building	Summer Co Jail Addition - Building Permit	\$15,510.00	5/5/2020	INV-00013046
BSF/SYS-2020-000119	Fire Systems	Summer Co Jail Addition - Fire Sprinkler Plan Review	\$2,690.50	10/15/2020	INV-00013048
Total			\$32,950.00		

PERMIT	TYPE	DESCRIPTION	INVOICED - CITY	ISSUED	INVOICE
155 E Main St - Summer County Courthouse - Invoiced					
BSCOMM-2020-000310	Commercial Building	Summer Co Courthouse - Foundation	\$9,485.00	4/19/2021	INV-00015541
BSCOMM-2020-000337	Commercial Building	Summer Co Courthouse - Building Permit Fee	\$181,750.00	5/20/2021	INV-00017643
BSCOMM-2020-000338	Commercial Building	Summer Co Courthouse - Plan Review Fees	\$172,677.50	5/20/2021	INV-00015455
BSCERT-006072-2024	Temporary CO	Summer County Courthouse - Temporary CO	\$3,018.00	5/31/2024	INV-00054455
BSCERT-006461-2024	Temporary CO	Summer County Courthouse - Temporary CO	\$3,018.00	8/15/2024	INV-00058349
BSCERT-007052-2025	Temporary CO	Summer County Courthouse - Temporary CO	\$3,018.00	11/15/2024	INV-00080778
	Temporary CO	Summer County Courthouse - Temporary CO	\$3,018.00	February	
	Temporary CO	Summer County Courthouse - Temporary CO	\$3,018.00	May	
	Temporary CO	Summer County Courthouse - Temporary CO	\$3,018.00	August	
	Temporary CO	Summer County Courthouse - Temporary CO	\$3,018.00	November	
Total			\$394,018.50		\$21,126.00

PERMIT	TYPE	DESCRIPTION	INVOICED - CITY	ISSUED	INVOICE
120 N Boyers Ave - Summer County Parking Garage - Invoiced					
BSCOMM-2020-000337	Commercial Building	Summer Co Parking Garage - Plan Review	\$21,843.00	5/18/2021	INV-00039387
BSCOMM-2020-000338	Commercial Building	Summer Co Parking Garage - Building Permit	\$22,500.00	5/18/2021	INV-00030632
BSSEC-004644-2023	Commercial Electrical	120 N Boyers Ave - Summer Co Parking Garage- 200amps	\$14,199.50	7/6/2023	INV-00043074
BSSEC-004663-2023	Commercial Electrical	120 N Boyers Ave - Summer Co Parking Garage- Temp pole	\$68.00	7/6/2023	INV-00043076
BSSEC-004664-2023	Commercial Electrical	120 N Boyers Ave - Summer Co Parking Garage- Service Rel	\$103.00	7/6/2023	INV-00043072
Total			\$44,514.00		

TOTAL INVOICED BY CITY

\$461,482.50

Outstanding Fees
 Crosswalk
 Amount owed to Gallatin
 Amount owed by Gallatin

\$54,076.00
 \$150,000.00
 \$204,076.00
 \$907,496.25

Pay to Summer County
 Fees Waived

\$703,420.25
 \$407,406.50

**MINUTES
HEALTH & EMERGENCY SERVICES COMMITTEE
CHAIRMAN, DARRELL ROGERS
NOVEMBER 3, 2025**

Present:

Darrell Rogers, Chairman
Terry Wright, Vice-Chairman
Ben Harris
Merrol Hyde
David Klein
Don Schmit
Danny Sullivan

Also Present:

John Isbell, County Mayor
Eric Sitler, Law Director
Jerry Becker, Commission Chairman
Michael Guthrie, ECC Director
Jennifer Mitchell, minute taker

Chairman Rogers called the regular meeting of the Health and Emergency Services Committee to order with an invocation by Commission Chairman Becker on Monday, November 3, 2025, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

3. Approval of Agenda.

Comm. Schmit moved, seconded by Comm. Harris, to approve the agenda. The motion carried unanimously.

4. Approval of the Minutes of October 6, 2025.

Comm. Sullivan moved, seconded by Comm. Wright, to approve the minutes from October 6, 2025. The motion carried unanimously.

5. Recognition of the Public.

Joe McLaughlin of 2238 Hwy. 25, Cottontown expressed his support for Michael Guthrie as ECC Director.

Henry DeGroot of 1034 Lakeshore Drive, Gallatin expressed his interest in serving on the volunteer fire ad hoc committee.

Curtis Williams of 1027 Jackson Heights, spoke to the need for a long-term funding structure for the VFD and would like to see options from an ad hoc committee.

6. Report of the Chairman.

No report.

7. Report of the County Mayor.

No report.

8. Report of the Sheriff.

Not present. Reports attached.

9. Report of Emergency Management Agency.

Not present.

10. Report of EMS.

Not present.

11. Report of the ECC.

Reports attached.

12. Old Business.

a. Volunteer Fire Department Ad-hoc.

Chairman Rogers suggested two commissioners, two fire chiefs and three citizens and brought forward the following names to serve as members of the volunteer fire ad hoc.

- Wes Wynne, Commissioner
- Ben Harris, Commissioner
- *David Klein, Commissioner*
- Sam Thornton, Chief Portland Fire
- Scotty Bush, Chief Hendersonville Fire
- Curtis Williamd, Citizen
- Henry DeGroot, Citizen
- Chris Shoemaker, Citizen

Comm. Klein asked for consideration to serve on the ad hoc. Chairman Rogers added Comm. Klein to the names brought forward. Addition noted above.

Comm. Schmit moved, seconded by Comm. Wright, to approve the names brought forward by Chairman Rogers. The motion carried unanimously.

Chairman Rogers to set and notify members of the first meeting date.

13. New Business

a. Discussion: ECC & ECD operations.

No action; removed from the agenda.

14. Adjournment. Chairman Rogers declared the meeting adjourned at 5:12 p.m. upon motion by Comm. Sullivan and seconded by Comm. Wright.

Prepared by Jennifer Mitchell

October 2025

Total General Fund Deposits: \$45,910.70

Total Animal Services Deposits: \$962.00 (includes: \$732.00 / Animal Donations & \$230.00 / Animal Fees)

Calls for Service: 4,231 ***as of 10/31/2025 at 9:18 am***

Jail - Average Daily Population: 771 ***as of 10/30/2025--this total will not include the day of 10/31/2025***

Vacancies:

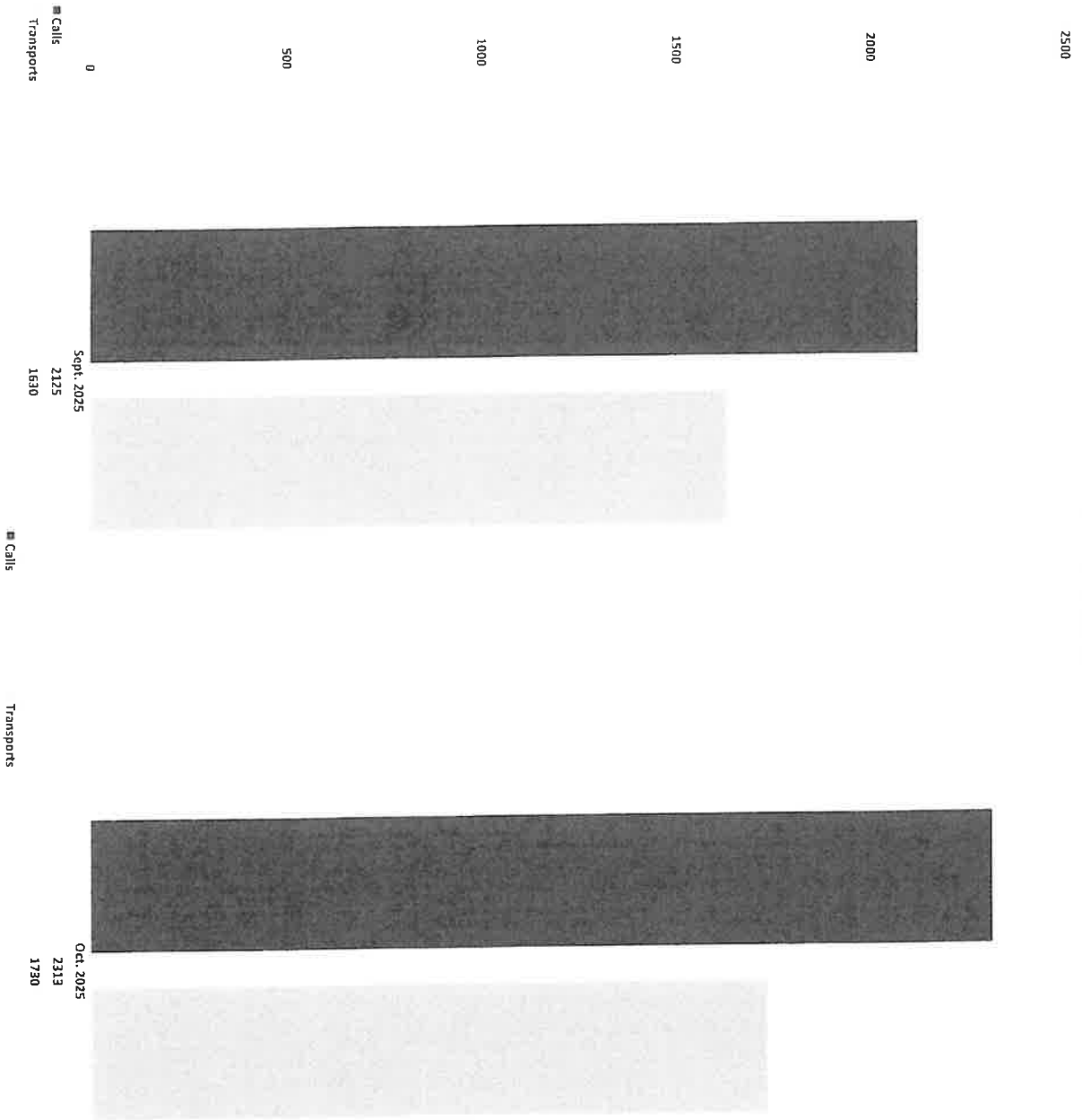
- Deputy Sheriff (Patrol): 1
- Deputy Sheriff (SRO): 1
- Court Officer/Deputy: 2
- Correctional Officers: 17
- Clerical: 1
- Part Time: 5

PTO Policy going to budget and commission this month. ***was on 10/20/2025 agenda***

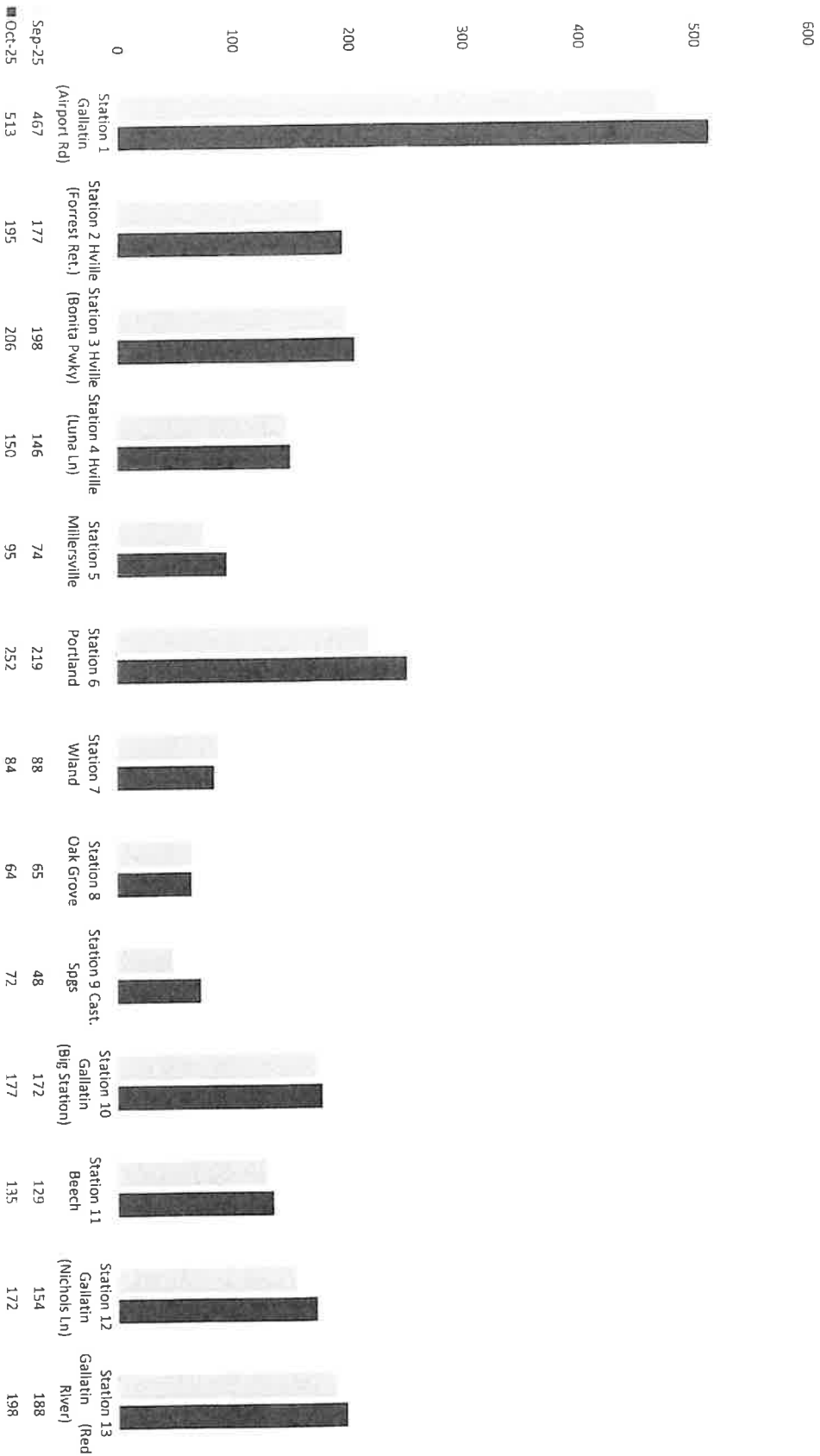
Animal Services Info:

- **Paws and Pumpkins event 10/11/2025 – Come adopt!**
 - *Resulted in 15 successful adoptions and many more homing reservations*
- **Completed Dogs Playing for Life training**
- **New Website is live**

Calls vs. Transports



September / October 2025 Call Volume



Robertson	33	15	16	20	18	25	23	24	7	13	9	9
Macon	1	4	1	2	3	3	2	0	1	1	0	1
Trousdale	0	0	0	2	0	1	0	0	0	1	0	0
Wilson	0	0	0	0	0	0	0	0	0	0	0	0
Davidson	0	12	19	0	0	2	1	0	0	0	0	0
TOTAL	34	31	36	24	21	31	26	24	8	15	9	10

Responded Out of Summer County	Jan. 2024	Feb. 2024	Mar. 2024	Apr. 2024	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
Robertson	12	7	9	19	15	15	11	17	17	14	19	17
Macon	3	0	2	1	1	2	1	0	0	0	0	0
Trousdale	1	0	0	0	0	0	0	0	0	0	0	3
Wilson	0	0	0	0	0	0	0	0	0	0	0	0
Davidson	1	1	2	0	1	0	0	2	1	2	1	4
TOTAL	17	8	13	20	17	17	12	19	18	16	20	24

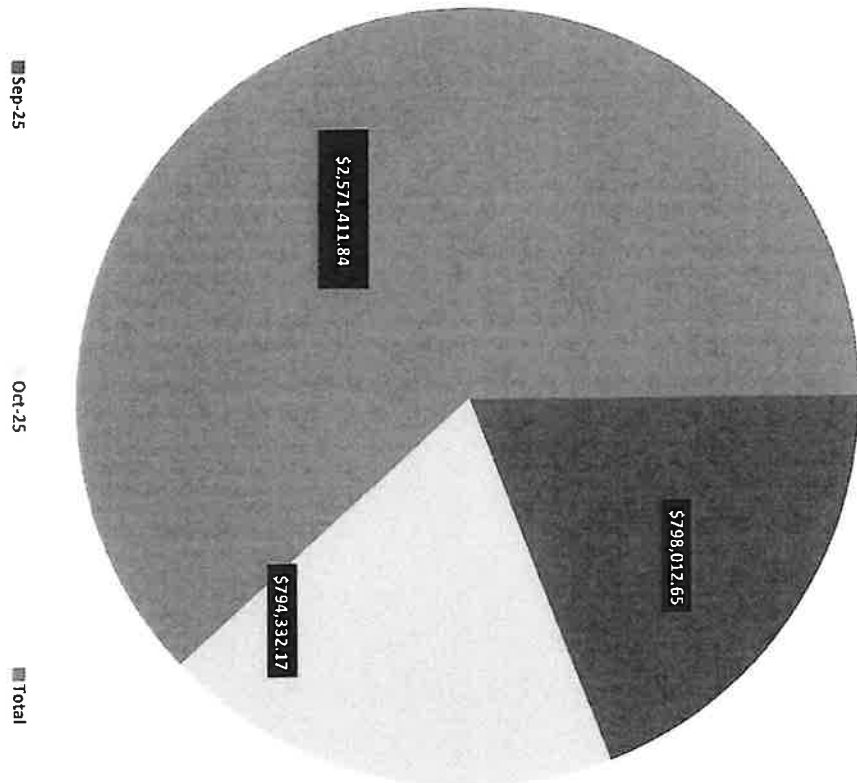
Responded Out of Summer County	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25
Robertson	11	12	15	10	13	13	14	0				
Macon	0	0	1	0	0	0	0	0				
Trousdale	0	0	2	0	0	1	0	0				
Wilson	0	0	0	0	0	0	0	0				
Davidson	1	2	2	1	0	1	1	0				
TOTAL	12	14	20	11	13	15	15	0	0	0	0	0

Responded Into Summer County	Jan. 2023	Feb. 2023	Mar. 2023	Apr. 2023	May. 2023	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Robertson	33	43	43	46	41	34	27	34	38	31	34	48
TOTAL	33	43	43	46	41	34	27	34	38	31	34	48

Responded Into Summer County	Jan. 2024	Feb. 2024	Mar. 2024	Apr. 2024	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
Robertson	39	37	32	36	42	39	59	68	48	46	50	46
TOTAL	39	37	32	36	42	39	59	68	48	46	50	46

Responded Into Summer County	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25
Robertson	39	47	40	50	35	31	65	47	65	0	0	0
TOTAL	39	47	40	50	35	31	65	47	65	0	0	0

FY2026 EMS Revenue



Charge Type Detail Report (Trip Date)
 Start Date: 2025-10-01 End Date: 2025-10-31

	Count	Dollars
Sumner County EMS TN		
ALS Base Rates		
A2 Comprehensive Transport	25	\$ 30,375.00
ALS Emerg Transport	517	\$ 525,635.00
ALS NonEmerg Transport	11	\$ 10,395.00
ALSE Facility Rates	1	\$ 501.30
ALSNE Facility Rates	54	\$ 17,096.94
Specialty Care Transport	1	\$ 1,485.00
Totals For Type: ALS Base Rates	609	\$ 585,488.24
BLS Base Rates		
BLS Emerg Transport	245	\$ 215,110.00
BLS NonEmerg Transport	167	\$ 112,725.00
BLSNE Facility Rates	34	\$ 8,970.56
Totals For Type: BLS Base Rates	446	\$ 336,805.56
Mileage		
Mileage - Ground	8,590	\$ 150,749.23
Totals For Type: Mileage	8,590	\$ 150,749.23
Misc. Supplies		
ALS Disposable Supplies	110	\$ 15,950.00
BLS Disposable Supplies	67	\$ 6,365.00
Totals For Type: Misc. Supplies	177	\$ 22,315.00
Other Charges		
Facility Mileage	1,144	\$ 10,470.35
Totals For Type: Other Charges	1,144	\$ 10,470.35
<hr/>		
Totals For Company: Sumner County EMS TN	10,966	\$ 1,105,828.38
Report Totals:	10,966	\$ 1,105,828.38



Michael Guthrie
Interim Director

SUMNER COUNTY, TENNESSEE
Emergency Communications Center

Amy Simpson
Deputy Director

OCTOBER 2025 CALLS FOR SERVICE AND PHONE CALLS

2025 Year to Date

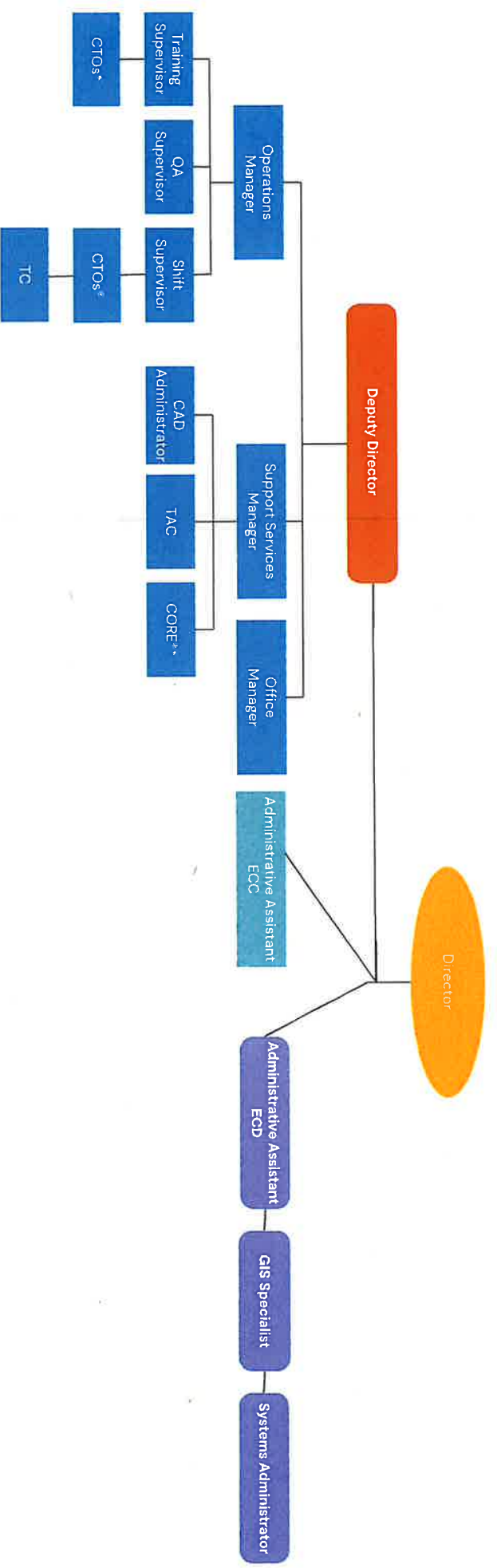
Total CFS: 209,354

Total Phone: 253,023

Totals for HES Meeting						
2025	Calls for Service			Phone Calls		
	Law Enforcement	Fire	EMS	911	Admin	Outgoing
January	15,143	2,237	2,388	4,029	12,456	6,864
February	14,574	1,993	2,187	3,764	12,410	6,970
March	16,623	2,295	2,387	4,253	13,712	7,047
April	16,713	2,267	2,398	4,326	14,132	7,146
May	17,972	2,226	2,324	4,462	14,290	7,830
June	16,438	2,138	2,223	4,554	14,005	7,345
July	18,521	2,237	2,350	4,846	13,679	8,014
August	16,481	2,126	1,710	4,645	14,577	6,882
September	18,170	2,069	1,013	4,367	13,954	6,776
October	16,876	2,194	1,081	4,307	14,012	7,369
November	-	-	-			
December	-	-	-			
2025 Total	167,511	21,782	20,061	43,553	137,227	72,243

Totals for HES Meeting						
2024	Calls for Service			Phone Calls		
	Law Enforcement	Fire	EMS	911	Admin	Outgoing
January	12,485	2,341	2,250	4,218	13,657	6,313
February	13,479	1,983	2,067	3,875	13,049	5,690
March	14,098	2,088	2,164	4,180	13,756	6,238
April	14,379	2,104	2,249	4,104	13,559	6,118
May	15,270	2,353	2,380	4,742	14,628	6,996
June	14,185	2,071	2,143	4,536	14,242	6,729
July	14,950	2,260	2,387	4,874	14,853	7,445
August	16,367	2,246	2,411	4,551	15,053	7,234
September	14,948	1,934	2,148	3,987	13,586	6,881
October	15,326	2,132	2,336	4,420	14,230	7,439
November	13,610	1,972	2,187	4,107	12,604	6,656
December	14,049	2,148	2,380	4,050	12,463	6,835
2024 Total	173,146	25,632	27,102	51,644	165,680	80,574

Sumner County Emergency Communications District and Sumner County Emergency Communications Center



PROPOSAL FOR ALLOWING THE ECD DIRECTOR TO ASSUME THE RESPONSIBILITIES OF THE ECC EXECUTIVE DIRECTOR

The Sumner County Emergency Communications District (ECD) exists to ensure 911 calls within the district are properly routed and answered by the public safety answering points within the district. Included are the responsibilities of addressing, mapping, and updated the computer aided dispatch (CAD) mapping program used by the Sumner County Emergency Communications Center (ECC) and Goodlettsville Police Department. The ECD purchased and maintains the 911 software and much of the equipment for those agencies used to receive, process, and dispatch calls for service.

Historically, and through today, the ECD budgets for telecommunicator training, materials, and pre-employment testing. The ECD purchased and maintains the CAD software and records management system used by law enforcement agencies within Sumner County. For these and other reasons, the ECD works closely with the ECC.

With this relationship already in place, the joint oversight of both agencies is a possibility. There are 100 districts and over 130 public safety answering points (PSAP) in Tennessee, and each district is given the latitude to operate its district as long as TECB rules and state statutes are followed. Some districts operate like Sumner in that they support the operations of their PSAPs. Other districts allow one person to lead both the district and the PSAP such as Hamilton, Knox, and Cumberland Counties.

This can be accomplished in Sumner County with clear expectations, a documented description of upper-level positions, and an appropriate interlocal agreement.

IF the Executive Committee chooses not to pursue an appointment otherwise to the ECC director position, then we could revisit the suggestion of combined oversight.

This, of course, would depend on the ECD Board's approval of allowing the ECD director to take that responsibility in addition to the ECD director position. A draft framework could involve components listed below.

- The positions of ECD director and ECC director will remain separate. The ECD director will assume the clearly defined role and responsibilities of oversight of the ECC. Keeping the positions separate will provide an easier transition if the boards decide to sever the responsibilities in the future.
- The ECD Board of Directors and ECC Executive Committee would remain the same with their respective responsibilities.
- The funding mechanisms for the ECD and ECC would remain the same. The Executive Committee would continue to review, approve, and fund the ECC annual budget which includes the salaries and benefits of all ECC positions and other operational expenses except those noted herein and agreed to by the ECD Board of Directors and the ECC Executive Committee.
- The ECD director would remain a county employee assigned to the ECD. The existing salary and benefits would remain the same for ECD duties and approved by the ECD Board of Directors.
- The ECD director would oversee the operations of the ECC in place of the existing position of the ECC executive director. Any supplemental pay for the ECC director responsibilities would be approved by the ECC Executive Committee and paid from the ECC budget.

- An interlocal agreement will need to be drafted and approved by the ECD Board of Directors and ECC Executive Committee. Included in that agreement shall be a clear understanding of responsibilities and liability regarding legal matters that may arise due to operations of the ECD and ECC.
- Increase the yearly salary of the existing deputy director by \$5,567.00.
- Approve the position of administrative assistant for the ECC with a salary of up to \$55,000.00 plus salary and benefits. This position will respond to records requests, assist with filing, background checks and recruitment, and other tasks with the intent of relieving managers so they can focus on technical or skilled responsibilities.

DRAFT INTERLOCAL AGREEMENT AMONG THE SUMNER COUNTY EMERGENCY
COMMUNICATIONS DISTRICT, SUMNER COUNTY EMERGENCY COMMUNICATIONS
CENTER EXECUTIVE COMMITTEE, AND SUMNER COUNTY GOVERNMENT

Whereas the General Assembly finds and declares that the establishment of 911 as the primary emergency telephone number to provide a single, three-digit emergency telephone number through which emergency service can be quickly and efficiently obtained. This establishment makes a significant contribution to law enforcement and other public safety efforts requiring quick notification of public safety personnel. It is the intent to provide a simplified means of securing emergency services which will result in saving lives, a reduction in the destruction of property, and quicker apprehension of criminals.

Whereas the County and the Emergency Communications District (ECD) desire to conduct certain operations related to emergency communications jointly as contemplated by T.C.A. § 12-9-104 *et seq.*

Whereas the Sumner County ECD Board of Directors authorized the execution of this interlocal agreement among the Sumner County Emergency Communications Center (ECC) Executive Committee, the County and ECD by its board action on _____.

Now, therefore, in consideration of the promises and covenants set forth herein, and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. This agreement is for the purpose of establishing the manner, terms, and conditions by which the director of the ECD assumes the role and responsibilities of director of the ECC.
2. The director of the ECD shall continue to oversee the daily operations of the ECD and report to the ECD Board of Directors for all matters solely related to the daily operations of the ECD. The director of the ECD shall continue to receive compensation as determined by the ECD Board of Directors. The County will continue to be reimbursed by the ECD for costs incurred by the ECD.
3. The director of the ECD will assume job functions as noted in the job description of the ECC executive director except as noted herein. The director of the ECD will receive compensation as determined by the ECC Executive Committee payable from the ECC account for "Director" for duties performed as the director of the ECC.
4. For all matters solely related to the daily operations of the ECC and noted in the ECC executive director's job description, the ECD director will act within the policies and/or general orders of the ECC. Any act on the part of the ECD director that would

be considered within the scope of the ECC director will be the responsibility of the County.

5. All ECD matters requiring legal assistance will be addressed by counsel retained by the ECD. All ECC matters requiring legal assistance will be addressed by counsel for the County.
6. The parties hereby agree that this agreement shall continue on an annual basis unless either party seeks to end the agreement with a ninety-day notice.
7. This interlocal agreement does not negate or replace any existing interlocal agreement between or among the ECD, ECC, and/or the County.

**MINUTES
LEGISLATIVE COMMITTEE
MARK HARRISON, CHAIRMAN
NOVEMBER 10, 2025**

Present:

Mark Harrison, Chairman
Darrell Rogers, Vice-Chairman
Jerry Becker, Commission Chairman
Ben Harris
Shannon Burgdorf
Matthew Shoaf
Danny Sullivan

Also Present:

John Isbell, County Mayor
Eric Sitler, Law Director
Jennifer Mitchell, minute taker

Chairman Harrison brought the regular scheduled Legislative Committee meeting to order with an invocation by Comm. Harris on Monday, November 10, 2025, at 5:30 p.m. Chairman Harrison declared a quorum present to conduct business.

3. Approval of Agenda.

Without objection, Chairman Harrison removed item 8b from the agenda.

Comm. Rogers moved, seconded by Comm. Burgdorf, to approve the agenda as amended. The motion carried unanimously.

4. Approval of minutes of October 14, 2025.

Upon motion of Comm. Rogers, seconded by Comm. Harris, the Committee voted (5-0-2) to approve the minutes of October 14, 2025. Comm. Shoaf and Sullivan abstained from the vote.

5. Recognition of the Public.

None

6. Report of the Chairman.

No report

7. Report of County Mayor.

Mr. Isbell reported an Interlocal Agreement between ECD and ECC will be brought forward next month.

8. Old Business.

- a. Hendersonville Library Property & Operations (From Sept. Budget).

Law Director Eric Sitler did not have an update at this time. Keep on old business.

- b. Rescinding Resolution 2411-14 Construction & Renovation Policy.

Removed from the agenda.

9. New Business.

- a. Veterans' Service Report and Presentation.

Report is in the packet, no action needed.

- b. Recovery Court Lease (From Oct. Gen Ops).

Comm. Rogers moved, seconded by Comm. Harris, to approve lease of space as shown in Exhibit A. The motion carried unanimously.

- c. Concerns regarding opioid audit review for clarification of internal auditing (From Oct. Budget).

Without objection, Chairman Harrison suspended the rules to allow Grant Accountant Dustin Owens to address the matter. Mr. Owens explained that it is prudent for him to obtain an independent review of his work and requested that a member of the Finance Department audit the agreements.

Law Director Eric Sitler advised that the request should not list a specific individual by name but instead refer generally to a member of the Finance Department. He further noted that this review is for internal purposes only and is necessary to maintain compliance with state requirements.

Comm. Shoaf moved, seconded by Comm. Sullivan, to have the finance department prepare a summary review for the Financial Management Committee to review every 6 months. The motion carried unanimously.

- d. Cumberland Connect MOU.

Chairman Harrison moved, seconded by Comm. Shoaf, to approve. The motion carried unanimously.

e. EMS Essential Purchases Grant.

Comm. Rogers moved, seconded by Comm. Sullivan, to approve. The motion carried unanimously.

10. Zoning.

- a. Planning Commission Resolution 2025-01 (First Reading): Amending requirements at Chapter 10, Section 1005 of the County Zoning Resolution Provisions for Flood Hazard Reduction relate to raising Base Flood Elevation (BFE) from 1 foot to 3 feet. The Sumner County Regional Planning Commission forwarded a POSITIVE recommendation related to this item on October 21, 2025.

Comm. Burgdorf moved, seconded by Comm. Sullivan, to approve.

Comm. Rogers asked if this could be enforced before approved by full Commission. Without objection, Chairman Harrison suspended the rules to allow Planning Director Marshall Boyd to speak to the matter. Mr. Boyd explained it has not been enforced because it has not been approved. There was discussion about a concern from a citizen about the change being enforced without approval.

Chairman Harrison brought the meeting back in session.

Comm. Rogers moved, seconded by Comm. Shoaf, to approve.

There was discussion regarding what would occur if the measure did not pass and citizens proceeded to build regardless. Without objection, Chairman Harrison suspended the rules to allow Mr. Boyd to provide an explanation of the different zones.

Chairman Harrison brought the meeting back in session.

The Committee voted unanimously to approve the first reading.

11. Adjournment. Chairman Harrison declared the meeting adjourned at 5:49 p.m. upon motion of Comm. Rogers and seconded by Comm. Sullivan.