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**MINUTES  
SUMNER COUNTY BOARD OF COUNTY COMMISSIONERS  
FEBRUARY 2, 2026**

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The Board of County Commissioners of Sumner County, Tennessee met in regular session on February 2, 2026, in the Commission Chambers of the Sumner County Administration Building in Gallatin, Tennessee at 7:00 p.m. Present and presiding was the Chairman Jerry Becker. Also present were the County Clerk Carolyn Templeton, County Mayor John Isbell, Law Director Eric Sitler and Staff Attorney Steve Weiner, and the following Commissioners to wit:

Jerry Becker  
Terri Boyt  
Robert Brown  
Shannon Burgdorf  
Dr. Mary Genung  
Benjamin Harris  
Mark Harrison

Merrol N. Hyde  
David Klein  
Deborah Holmes  
Tim Jones  
Dillon Lamberth  
Jeremy Mansfield  
Chrissi Miller

Terry Moss  
Baker Ring  
Darrell Rogers  
Don Schmit  
Danny Sullivan  
Dr. Jamie Teachenor  
J. Wes Wynne

Having a duly constituted quorum, the meeting was opened in due process by Sheriff Eric Craddock. Chairman Jerry Becker noted that with twenty-one members seated, a simple majority would be by thirteen votes; and that matters requiring a two-thirds vote would be by sixteen votes during this session. Commissioners Pomeroy, Shoaf and Wright were absent from the meeting.

Invocation was led by Commissioner Baker Ring.

The Pledge of Allegiance was led by the County Clerk, Carolyn Templeton.

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**APPROVAL OF AGENDA**

Commissioner Harrison moved, seconded by Commissioner Klein, to approve the agenda.

Without objection, Chairman Becker moved Resolution 2601-11 to the consent agenda, removed the Executive Session from the Report of Chair and added an EMA update from EMA Director Ken Weidner.

Commissioner Wynne questioned why the driveway for the Brown House was not on the agenda. Chairman Becker explained Commissioner Mansfield requested to remove from the agenda.

Commissioner Wynne requested to add the use of Gantt chart format for construction projects to the agenda as approved in General Operations. Chairman Becker added to the General Operations Committee report.

Commissioner Mansfield moved, seconded by Commissioner Teachenor, to add the term limits resolution that was placed on the desks. The electronic vote to add the resolution was recorded in the following manner:

Agenda – term limits		2/2/2026 7:05:06 PM	
<b>YES - 11</b>		<b>NO - 10</b>	
<b>ABS - 0</b>			
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)			
Becker 21 - Y	Boyt 13 - Y	Brown 17 - Y	
Burgdorf 19 - N	Genung 9 - Y	Harris 10 - N	
Harrison 3 - N	Holmes 12 - Y	Hyde 20 - N	
Jones 23 - Y	Klein 6 - Y	Lamberth 4 - N	
Mansfield 16 - Y	Miller 24 - Y	Moss 1 - N	
Pomeroy 11 - NP	Ring 8 - N	Rogers 5 - N	
Schmit 18 - Y	Shoaf 22 - NP	Sullivan 7 - N	
Teachenor 14 - Y	Wright 2 - NP	Wynne 15 - N	

Chairman Becker declared the motion to add the term limits resolution to the agenda failed to carry.

Commissioner Brown requested to remove Resolution 2601-08 from the Consent Agenda. Chairman Becker moved Resolution 2601-08 to the Budget Committee report.

Commissioner Rogers asked for clarification on why no vote was taken for the addition of the Gantt chart format to the agenda. Chairman Becker explained if there is an objection then a vote can be taken. Commissioner Rogers voiced his objection to the addition. The electronic vote to add to the agenda was recorded in the following manner:

Agenda – Gantt chart		2/2/2026 7:06:45 PM	
<b>YES - 17</b>		<b>NO - 4</b>	
<b>ABS - 0</b>			
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)			
Becker 21 - Y	Boyt 13 - Y	Brown 17 - Y	
Burgdorf 19 - N	Genung 9 - Y	Harris 10 - N	
Harrison 3 - Y	Holmes 12 - Y	Hyde 20 - Y	
Jones 23 - Y	Klein 6 - Y	Lamberth 4 - N	
Mansfield 16 - Y	Miller 24 - Y	Moss 1 - Y	
Pomeroy 11 - NP	Ring 8 - Y	Rogers 5 - N	
Schmit 18 - Y	Shoaf 22 - NP	Sullivan 7 - Y	
Teachenor 14 - Y	Wright 2 - NP	Wynne 15 - Y	

Chairman Becker declared the addition of the use of Gantt charts to the agenda approved by the body.

Commissioner Harrison moved, seconded by Commissioner Klein, to approve the agenda as amended. The electronic vote was recorded in the following manner:

Agenda as amended

2/2/2026 7:07:36 PM

<b>YES - 13</b>		<b>NO - 8</b>		<b>ABS - 0</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)					
Becker 21	- Y	Boyt 13	- Y	Brown 17	- N
Burgdorf 19	- N	Genung 9	- N	Harris 10	- Y
Harrison 3	- Y	Holmes 12	- Y	Hyde 20	- Y
Jones 23	- N	Klein 6	- Y	Lamberth 4	- Y
Mansfield 16	- N	Miller 24	- N	Moss 1	- Y
Pomeroy 11	- NP	Ring 8	- Y	Rogers 5	- N
Schmit 18	- Y	Shoaf 22	- NP	Sullivan 7	- Y
Teachenor 14	- N	Wright 2	- NP	Wynne 15	- Y

Chairman Becker declared the agenda approved as amended by the body.

Chairman Becker introduced the following items on the Consent Agenda:

**CONSENT AGENDA**

**2601-01 A RESOLUTION APPROVING THE 2026 COUNTY ROAD LIST AND ANNUAL ROAD CHANGES REPORT**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body hereby approves the 2026 County Road List and Annual Road Changes Report, as attached hereto.

**2601-02 A RESOLUTION SETTING THE SPEED LIMITS ON CARTER RIDGE ROAD AT 30 MILES PER HOUR**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body does hereby set the speed limit on Carter Ridge Road at 30 miles per hour.

**2601-03 A RESOLUTION APPROVING THE EMERGENCY COMMUNICATIONS CENTER COMPENSATION AND BENEFITS POLICY**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body does hereby approve the Emergency Communications Center Compensation and Benefits Policy attached hereto.

**2601-04 A RESOLUTION DECLARING VARIOUS ITEMS FROM SUMNER COUNTY EMS AS SURPLUS PROPERTY AND AUTHORIZING THE SALE OR DISPOSAL OF SAME PURSUANT TO EXISTING POLICIES AND PROCEDURES**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body hereby declares various items from Sumner County EMS as surplus, identified on the attachment hereto; and

**BE IT FURTHER RESOLVED** that the sale or disposal of same is authorized pursuant to existing policies and procedures; and

**BE IT FURTHER RESOLVED** that Sumner County EMS is responsible for sale or disposal of same pursuant to existing policies and procedures.

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**2601-05 A RESOLUTION APPROPRIATING \$3,931.00 FROM THE LOCAL CAPITAL PROJECTS RESTRICTED FUND BALANCE FOR ADDITIONAL MONEY NEEDED FOR THE MAYORS PARKING LOT PROJECT**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body hereby appropriates \$3,931.00 from the Local Capital Projects Restricted Fund Balance for additional money needed for the mayor's parking lot project, as shown on the attachment hereto.

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**2601-06 A RESOLUTION APPROPRIATING \$9,900.00 FROM COUNTY CLERK DATA FEES TO DATA PROCESSING SERVICES TO REBUILD THE WEBSITE FOR ADA COMPLIANCE**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body hereby appropriates \$9,900.00 from county clerk data fees to data processing services to rebuild the website for ADA compliance, as shown on the attachment hereto.

**BE IT FURTHER RESOLVED** that the Budget Committee waives their second reading for the continuity of operations.

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**2601-07 A RESOLUTION APPROVING MULTI-YEAR LEASE AGREEMENTS WITH CANON FOR COPIERS FOR GENE BROWN ELEMENTARY SCHOOL**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body does hereby approve multi-year lease agreements with Canon for copiers for Gene Brown Elementary School, as shown on the attachment hereto.

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**2601-09 A RESOLUTION TRANSFERRING \$1,000.00 FROM GRACE PLACE MINISTRY TO HABITAT FOR HUMANITY**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body hereby transfers \$1,000.00 from Grace Place Ministry to Habitat for Humanity due to Grace Place Ministry declining funds, as shown on the attachment hereto.

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**2601-11 DOCKETING BOARD OF EDUCATION BUDGET AMENDMENTS**

**TAKE NOTICE** the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body does hereby docket in its records the informational Board of Education Budget Amendments, as listed below and shown on the attachments hereto.

Budget Amendment 2  
Budget Amendment 3  
Budget Amendment 4  
Budget Amendment 5  
Budget Amendment 112  
Budget Amendment 114  
Budget Amendment 404  
Budget Amendment 417

***FOR INFORMATIONAL PURPOSES ONLY,  
NO COMMISSION ACTION TO BE TAKEN***

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Chairman Becker declared the items on the Consent Agenda, approved unanimously by voice vote of the body upon motion by Commissioner Rogers, seconded by Commissioner Burgdorf.

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**APPROVAL OF MINUTES**

The minutes for the meeting of this body held on December 15, 2025, and recorded in the office of the Clerk, Carolyn Templeton, were approved unanimously by voice vote after Commissioner Sullivan made the motion, seconded by Commissioner Rogers.

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**CERTIFICATES OF RECOGNITION**

Chairman Becker stepped down as Commission Chairman to present the following Certificate of Recognition. As Chairman Pro Tem, Commissioner Harrison assumed the duties of the Chair.

***The Sumner County Board  
of  
County Commissioners,***

*meeting in regular session on this the 2<sup>nd</sup> day of February 2026  
does hereby honor and congratulate*

***Liberty Creek High School  
Girls' Soccer Team***

*for their 2025 Tennessee State Championship win.*

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Upon motion of Chairman Becker, seconded by Commissioner Lamberth, the Commission voted unanimously by voice vote to approve the certificate of recognition honoring the Liberty Creek High School Girls' Soccer Team.

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**RECOGNITION OF THE PUBLIC**

Chairman Becker opened the floor to allow the public to speak concerning any matter on the agenda.

Chris Shoemaker of 1018 Silver Maple Lane, Portland spoke in favor of Resolution 2601-13 as presented without any amendments.

Jim Latimer of 1578 Latimer Lane, Hendersonville thanked the Commissioners for the progress that has been made on the Brown House and spoke in favor of Resolution 2601-17.

With no one else wishing to speak on regular agenda items or budget items, recognition of the public was closed.

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**REPORT OF CHAIR**

Chairman Becker reported he would not be present a letter to NES with focus on a timeline about the power outages incurred during Winter Storm Fern. However, he will send a letter from his commission and chairman seat but not on behalf of the full Commission.

Chairman Becker noted that the Veterans Service Report and Financial Statement Memo report were provided for information only.

Resolution 2610-10 for docketing purposes only:

**2601-10 DOCKETING ORDER-AUMILLER V. BOARD OF  
COUNTY COMMISSIONERS**

**TAKE NOTICE** the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body does hereby docket in its records the Order attached hereto pursuant to the requirements of said Order and Tenn. Code Ann. § 8-44-106(b).

***FOR INFORMATIONAL PURPOSES ONLY,  
NO COMMISSION ACTION TO BE TAKEN***

In compliance with the court order a copy of the order is included below:

IN THE CHANCERY COURT FOR SUMNER COUNTY, TENNESSEE  
AT GALLATIN

CHARLENA AUMILLER,	)	
	)	
Plaintiff,	)	
v.	)	
	)	
	)	Case No. 22-CV-201
SUMNER COUNTY BOARD OF	)	
COUNTY COMMISSIONERS,	)	
	)	
Defendants	)	

**ORDER ON CROSS MOTIONS FOR SUMMARY JUDGMENT**

This cause came before the Court on May 14, 2025, upon the parties' cross-motions for summary judgment. Based on the pleadings filed relating to the cross-motions for summary judgment, the record as a whole, and after oral argument, the Court ORDERS, ADJUDGES, and DECREES as follows:

***Plaintiff's Motion for Summary Judgment***

Pursuant to Rule 56 of the Tennessee Rules of Civil Procedure, Plaintiff's Motion for Summary Judgment is **GRANTED IN PART**. The Court finds that, in October 2022, certain members of the Sumner County Board of County Commissioners engaged in email deliberations concerning the subject matter of a resolution later adopted in November 2022 and re-adopted in January 2023, constituting a violation of the Tennessee Open Meetings Act, Tenn. Code Ann. §§ 8-44-101 et seq, such violation being previously stipulated to by Defendants. (Summary Judgment Hearing Tr. 77:24-79:2 , 85:17-85:20). The Court finds that the Defendants conceded the breach, such concession being the basis of the Court's finding of the Open Meetings Act violation by

Defendants and the granting in part of Plaintiff's Summary Judgment motion relating to such breach. (*Id.* 78:3-78-13).

The Court finds that the Open Meetings Act violation is technical in nature and that there is no evidence of malicious intent or a deliberate effort to conduct governmental business outside of public scrutiny. Rather, the Open Meetings Act violation resulted from the inexperience of the newly elected county commissioners and their lack of familiarity with the rules under which they operate. (*Id.* 78:12-79:16). Accordingly, the remedy provided by the Court in this matter is consistent with the legislative intent and practical challenges of compliance with the Open Meetings Act, particularly for newly elected officials.

The Court retains jurisdiction over this matter for a period of one year pursuant to Tenn. Code Ann. 8-44-106(d) and hereby directs the Chair of the Sumner County Commission without vote of the Commission to certify compliance with the Tennessee Open Meetings Act, such certifications shall be filed with the Court on September 30, 2025 and March 31, 2026. (*Id.* 79:17-80:5, 83:18-84:12). The Defendants shall include a copy of this Order in the minutes of the regularly scheduled Sumner County Commission meeting after its entry pursuant to Tenn. Code Ann. 8-44-106(b). Discretionary costs in this cause are awarded to the Plaintiff. (*Id.* 82:22-82:23). The Court reserves ruling on the Plaintiff's request for attorneys' fees. (*Id.* 82:20-82:22).

***Defendant's Motion for Summary Judgment***

Moving into Defendant's motion for summary judgment, the Court notes the Tennessee Open Meetings Act does not permanently keep a governing body from acting on a measure which was the subject of the violation. See *Neese v. Paris Special Sch.*

*Dist.*, 813 S.W.2d 432, 436 (Tenn. Ct. App. 1990). In order to cure a violation of the Open Meetings Act, the governing body must conduct a “new and substantial reconsideration of the issues” by the governing body. *Id.* Relating to public participation in the meetings of governing bodies, our Court of Appeals distinguished *Neese* in *Gray v. Dickson Cty.*, 2022 WL 1701961 at pg. 5 and footnote 4 by holding that the *Neese* case cited to a completely different iteration of an open meetings act, that being Alaska’s version, which had broader protections for citizen participation. Our Court of Appeals’ read the Tennessee Open Meetings Act as not providing any guarantee of citizen participation or the right to be heard in meetings. *Id. citing Souder v. Health Partners, Inc.*, 997 S.W.2d 140, 150 (Tenn. Ct. App. 1998). The foregoing is no longer the law as a result of Public Chapter 300, Acts 2023, but would apply to the facts of this case, since the subject matter of this cause arose prior to that law’s passage.

Another area in which the law has changed since the subject matter of this cause arose is the prior lack of a requirement of a governing body to disclose the content of a regularly scheduled meeting ahead of time. *Gray v. Dickson Cty.*, 2022 WL 1701961 at pg. 5 (Tenn. Ct. App. 2022). Posting of agendas are now required in advance of a regularly scheduled meeting by Public Chapter 213, Acts 2023.

The Court finds that based on the complete record before it that the Defendants have established their affirmative defenses relating to the cure doctrine. The uncontested facts of this case demonstrate that in November 2022 and in January 2023 (Resolutions 2211-24 and 2301-03), the Sumner County Commission reconsidered the subject matter of what took place by email correspondence of the few commissioners which created the Open Meetings Act violation and such reconsideration was not a pro-forma ratification of

the violation. The reconsideration on both occasions, again as illustrated by the record as a whole, was extensive as shown by numerous amendments proposed and extensive debate on the subject resolutions. By the Plaintiff's own admission in her Petition, the debate on the subject resolution at the November 2022 commission meeting lasted for an hour and a half. Concerning the January 2023 meeting, Plaintiff admitted in open court that notice for this meeting was proper and the resolution was voted on in public. The record is clear that Defendants have established the violation at issue in this cause was cured by substantial reconsideration of the issue by the Sumner County Commission at the November 2022 and January 2023 meetings. Furthermore, the Court has previously found that the subject matter of the Open Meetings Act violation was a memorializing resolution that was of no legal significance. (Summary Judgment Hearing Tr. 80:21-81:16). The Plaintiff has made no showing of a factual dispute that the reconsideration both in November 2022 and January 2023 cured the violation and accordingly, pursuant to Rule 56 of the Tennessee Rules of Civil Procedure, the Court **GRANTS** summary judgment to the Defendants as to their two "cure doctrine" defenses.

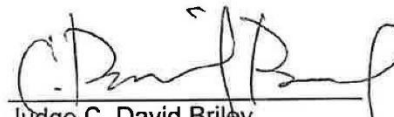
***Closing***

The Court notes that on Page 80, Line 18 of the hearing transcript, the Court was referring to the County Commission and directs that "I" be removed from that line and "they" included in its place.

The Court directs that counsel for Defendants shall prepare the Order and shall include a copy of the transcript of the hearing with its submittal. The Plaintiff shall have thirty (30) days from the date of this Order to file a motion to request attorney's fees and discretionary costs.

IT IS SO ORDERED

ENTERED this 4<sup>th</sup> day of August, 2025

  
Judge C. David Briley  
Special Chancellor by Interchange

CERTIFICATE OF SERVICE

I hereby certify that a copy of this order was sent to the following on this 4<sup>th</sup> day of August, 2025.

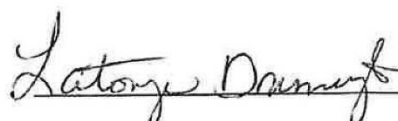
Eric Sittler, Sumner County Law Director, BPR 025694  
Steven Weiner, Staff Attorney, BPR 035383  
Sumner County Law Department  
355 N. Belvedere Dr. RM. 303  
Gallatin, TN 37066  
[esittler@sumnercountytn.gov](mailto:esittler@sumnercountytn.gov)  
[sweiner@sumnercountytn.gov](mailto:sweiner@sumnercountytn.gov)

*Counsel for the Respondents/Defendants*

Charlena Aumiller, BPR No. 31465  
143 Ruland Circle  
Hendersonville, Tennessee 37075  
[charlena.aumiller@gmail.com](mailto:charlena.aumiller@gmail.com)

*Plaintiff*

This 5 day of August, 2025



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Chairman Becker asked EMA Director Ken Weidner to provide a briefing on Winter Storm Fern. Mr. Weidner reported that during the week of January 18, 2026, all agencies began meeting to prepare for the forecasted weather event. He stated that extended response times were experienced during the storm and that the ECC dispatched 5,875 calls between January 24, 2026, and January 30, 2026. There were fourteen structure fires reported throughout the cities and county, with all departments responding effectively to meet operational demands. An assisted living facility on Hogans Branch Road was evacuated. Mr. Weidner also discussed the challenges associated with keeping roadways cleared during the storm. At the peak of the

event, approximately 34,000 Sumner County residents were without power. He concluded by noting that preliminary damage assessments are currently being compiled for potential public assistance.

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**REPORT FROM COUNTY OFFICIALS**

County Officials filed the following reports: County Investments, County General Fund, County Debt Service Fund, County Highway Fund, County Capital Outlay Fund, School General Purpose Fund, School Federal Projects Fund, School Food Service Fund, Employee Health Insurance Trust Fund, Employee Dental Insurance Trust Fund, Casualty Insurance Trust Fund, County Trustee Funds, Special Reports: County Dental Insurance Claim Payments, County Health Insurance Claim Payments, County Property Tax Collections, County EMS Billing/Collections/Balances, County Sales Tax Collections, County Wheel Tax Collections, County Tax Rates/Property Values and County School Loan Program Rates. Approval of the filing of these records does not certify to the accuracy of the documents.

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Chairman Becker introduced the following resolution:

**2601-NOT**

**A RESOLUTION TO APPROVE AND ACCEPT  
APPLICATIONS FOR NOTARIES PUBLIC POSITIONS AND  
PERSONAL SURETY GUARANTORS**

**WHEREAS**, according to the law of the State of Tennessee, an individual must apply for the office of notary public in the county of residence, or of their principal place of business; and

**WHEREAS**, state statute requires personal sureties making bonds for Notaries publics to be approved by the Sumner County Commission; and

**WHEREAS**, said applicant must be approved by the County Commission assembled; and

**WHEREAS**, Carolyn Templeton, Sumner County Clerk, has certified according to the records of his office that the persons named on the attached listing labeled "SUMNER COUNTY NOTARY PUBLIC APPLICATIONS and SURETY GUARANTORS" have duly applied for the positions so sought; and

**BE IT FURTHER RESOLVED THAT THIS TAKE EFFECT FROM AND AFTER PASSAGE.**

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TREVOR ALEXANDER  
DIANNA C ANDERSON  
TAMARA BATTLE  
BRITTNEY A BICHON  
REMI BOHUSLAVICKY  
JAMI BROWN  
SAMANTHA BUMBALOUGH  
KIMBERLY BUSH  
KATHRYN BUTLER  
DORINDA CAMPLIN  
SARAH IVY CARSON  
JOHN MICHAEL CHAMBERS  
MITCHELL A COBAUGH

JEANINE KELLY  
JESSICA KEMP  
THUAN LAM  
SUSAN E LEADLEY  
AMANDA MARTIN  
CHERRISH MCCLOUD  
A MCFADDEN  
ELLA MAE MCGRANAGHAN  
ROBERTO ENRIQUE MORALES  
ADAM MORGAN  
MARKA L NETTLE  
BROOKE OVERBEY  
DEVIN PARK

RAYMOND P CRUMP	BRENDA D PENMAN
NICOLE J CURLEY	DANI PITTMAN
KAY LEA DARNELL	JENNIFER RAYNES
ANGELIQUE EARLY	CINDY ROBERTS
RINI FARRELL	AMANDA RUFF
GRACE M FERGUSON	MARIA C RUIZ
RANDALL FLY	IVONNE SANCHEZ
MACIO L FRANKLIN	SHANNON SIRUR
CHRISTINE BOLANIS GARNER	A SISK
NICOLE GODINEZ	BRANDI STEPHENS
GREGORY GOLDEN	DEVERY STUBBS
SOPHIA GUEVARA	BYRON TAYLOR
MARK HALL	SHANIA TIDWELL
REBECCA S. HARTMAN	ANGELA J TOCCHIO
SUSAN E HEARN	DALE TUGGY
JANEL HEFLIN	KRISTINA VIRES
SUZANNE A HESSON	JIMMY WATSON
CHERYL HUEY	DREW WHITTAKER
KATHERIN L HUGHES	CLAIRE WILLIAMS
CODY HUNT	M TATE WILLIAMS
STEPHANA JOHNSON	CLAIRE WILLIAMSON
SUZETTE M JOHNSON	CHERYL JUMPER

Commissioner Harrison moved, seconded by Commissioner Ring, to approve. The electronic vote was recorded in the following manner:

2601-NOT			2/2/2026 7:42:41 PM
<b>YES - 21</b>	<b>NO - 0</b>	<b>ABS - 0</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)			
Becker 21 - Y	Boyt 13 - Y	Brown 17 - Y	
Burgdorf 19 - Y	Genung 9 - Y	Harris 10 - Y	
Harrison 3 - Y	Holmes 12 - Y	Hyde 20 - Y	
Jones 23 - Y	Klein 6 - Y	Lamberth 4 - Y	
Mansfield 16 - Y	Miller 24 - Y	Moss 1 - Y	
Pomeroy 11 - NP	Ring 8 - Y	Rogers 5 - Y	
Schmit 18 - Y	Shoaf 22 - NP	Sullivan 7 - Y	
Teachenor 14 - Y	Wright 2 - NP	Wynne 15 - Y	

Chairman Becker declared the election of Notaries Public approved by the body.

### HEALTH AND EMERGENCY SERVICES COMMITTEE

There was no report from the Health and Emergency Services Committee.

### EDUCATION COMMITTEE

There was no report from the Education Committee.

### HIGHWAY COMMITTEE

There was no report from the Highway Committee.

**GENERAL OPERATIONS COMMITTEE**

Commissioner Harris introduced the addition of the use of Gantt charts and stated the Finance Department has said they do not have the staff to provide at this time.

Commissioner Harris moved, seconded by Jones, to require Gantt charts for all construction projects.

Commissioner Genung moved to amend to request an additional position for the Finance Department be considered by the Budget Committee after analysis. The motion failed for lack of second.

Interim Finance Director Beth Browning stated she emailed Commissioner Harris and asked him to reconsider due to time constraints and finalization of ARPA projects.

Commissioner Teachenor moved, seconded by Commission Klein, to amend to request the requirement be included in specifications going forward.

Commissioner Mansfield moved, seconded by Commissioner Miller, to defer to General Operations Committee.

During discussion, Commissioner Rogers moved, seconded by Commissioner Harrison, to call for the question. The electronic vote was recorded in the following manner:

Call for question		2/2/2026 7:58:18 PM	
<b>YES - 17</b>		<b>NO - 3</b>	
<b>ABS - 0</b>			
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)			
Becker 21 - Y	Boyt 13 - Y	Brown 17 - Y	
Burgdorf 19 - Y	Genung 9 - NV	Harris 10 - Y	
Harrison 3 - Y	Holmes 12 - Y	Hyde 20 - Y	
Jones 23 - N	Klein 6 - N	Lamberth 4 - Y	
Mansfield 16 - Y	Miller 24 - Y	Moss 1 - Y	
Pomeroy 11 - NP	Ring 8 - Y	Rogers 5 - Y	
Schmit 18 - Y	Shoaf 22 - NP	Sullivan 7 - Y	
Teachenor 14 - N	Wright 2 - NP	Wynne 15 - Y	

Chairman Becker declared the call for question approved by the body.

The electronic vote to defer to General Operations was recorded in the following manner:

Defer to Gen Ops		2/2/2026 7:58:46 PM	
<b>YES - 17</b>		<b>NO - 4</b>	
<b>ABS - 0</b>			
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)			
Becker 21 - Y	Boyt 13 - Y	Brown 17 - Y	
Burgdorf 19 - Y	Genung 9 - Y	Harris 10 - Y	
Harrison 3 - Y	Holmes 12 - Y	Hyde 20 - Y	
Jones 23 - N	Klein 6 - N	Lamberth 4 - Y	
Mansfield 16 - Y	Miller 24 - Y	Moss 1 - Y	
Pomeroy 11 - NP	Ring 8 - Y	Rogers 5 - Y	
Schmit 18 - Y	Shoaf 22 - NP	Sullivan 7 - Y	
Teachenor 14 - N	Wright 2 - NP	Wynne 15 - N	

Chairman Becker declared the use of Gantt charts deferred to General Operations Committee approved by the body.

### COMMITTEE ON COMMITTEES

Commissioner Burgdorf introduced the following appointments. Commissioner Rogers moved, seconded by Commissioner Harris, to group and approve items E1 through E6.

#### Agriculture Extension Service

- Kinsey Rippy, 2-year term, Positive Recommendation
- Corbin Keene, 2-year term, Positive Recommendation
- Cathy Bradley, 2-year term, Positive Recommendation

#### Health Board

- Doctor Guillermo Ludi, 4-year term, Positive Recommendation
- Doctor Wayne Hooper, 4-year term, Positive Recommendation
- Doctor Austin Runyon, 4-year term, Positive Recommendation
- Registered Nurse Jessica Wood, 4-year term, Positive Recommendation

#### Regional Planning Commission

- Tommy Elsten, Jr., 4-year term, Positive Recommendation

#### Beer Board

- Mark Harrison, 1-year term, Positive Recommendation

#### Board of Construction Appeals

- Randy Baker, 3-year term, Positive Recommendation

#### Solid Waste Board

- Chris Taylor, 6-year term, Positive Recommendation

The electronic vote to group and approve items E1 through E6 was recorded in the following manner:

Group & Approve

2/2/2026 8:03:51 PM

<b>YES - 13</b>		<b>NO - 8</b>		<b>ABS - 0</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)					
Becker 21	- Y	Boyt 13	- Y	Brown 17	- N
Burgdorf 19	- Y	Genung 9	- N	Harris 10	- Y
Harrison 3	- Y	Holmes 12	- N	Hyde 20	- Y
Jones 23	- N	Klein 6	- N	Lamberth 4	- Y
Mansfield 16	- N	Miller 24	- N	Moss 1	- Y
Pomeroy 11	- NP	Ring 8	- Y	Rogers 5	- Y
Schmit 18	- Y	Shoaf 22	- NP	Sullivan 7	- Y
Teachenor 14	- N	Wright 2	- NP	Wynne 15	- Y

Chairman Becker declared the motion to group and approve approved by the body.

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**LEGISLATIVE COMMITTEE**

Commissioner Harrison introduced the following resolution and moved for approval; seconded by Commissioner Harris.

**2601-12 A RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT (MOA) WITH THE CITY OF GALLATIN CONCERNING USE OF SPACE IN THE SUMNER COUNTY EMS BUILDING**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body hereby approve a memorandum of agreement with the City of Gallatin concerning use of space in the Sumner County EMS building as set forth in the attachment hereto.

County Mayor John Isbell explained the request to EMS is to store computer equipment secured in a server room on a temporary basis while the City of Gallatin completes their build out.

Commissioner Klein moved, seconded by Commissioner Mansfield, to amend to renew the MOA quarterly. The electronic vote was recorded in the following manner:

Renew MOA quarterly			2/2/2026 8:11:02 PM
<b>YES - 14</b>	<b>NO - 7</b>	<b>ABS - 0</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)			
Becker 21 - Y	Boyt 13 - Y	Brown 17 - Y	
Burgdorf 19 - N	Genung 9 - Y	Harris 10 - N	
Harrison 3 - N	Holmes 12 - N	Hyde 20 - N	
Jones 23 - Y	Klein 6 - Y	Lamberth 4 - Y	
Mansfield 16 - Y	Miller 24 - Y	Moss 1 - N	
Pomeroy 11 - NP	Ring 8 - Y	Rogers 5 - N	
Schmit 18 - Y	Shoaf 22 - NP	Sullivan 7 - Y	
Teachenor 14 - Y	Wright 2 - NP	Wynne 15 - Y	

Chairman Becker declared the amendment approved by the body.

Commissioner Rogers moved, seconded by Commissioner Jones, to defer to the Legislative Committee until meeting with State Comptroller.

Chairman Becker declared the motion to defer approved (20-1-0) by voice vote of the body. Commissioner Ring voted against.

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Commissioner Harrison introduced the following resolution and moved for approval; seconded by Commissioner Burgdorf.

**2601-13 A RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT (MOA) WITH THE CITY OF GALLATIN CONCERNING THE FASTRACK WATER INFRASTRUCTURE GRANT FROM THE DEPARTMENT OF ENVIRONMENT AND CONSERVATION**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body hereby approve a MOA with the City of Gallatin concerning the FastTrack Water Infrastructure Grant from the Tennessee Department of Environment and Conservation, as shown on the attachment hereto.

Commissioner Mansfield moved, seconded by Commissioner Jones, to amend to add the following language “Be It Further Resolved” at approval of disbursement of further grant funds by the County for this project shall be conditioned upon request on the cities of Portland, Westmoreland and Gallatin creating a minimum of a five-year moratorium on annexation of unincorporated areas of the County for the purpose of residential development.”

After discussion, Commissioner Lambert moved, seconded by Commissioner Rogers, to call for the question. The electronic vote was recorded in the following manner:

Call for question 2/2/2026 8:24:50 PM

<b>YES - 12</b>		<b>NO - 9</b>		<b>ABS - 0</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)					
Becker 21	- Y	Boyt 13	- Y	Brown 17	- N
Burgdorf 19	- Y	Genung 9	- N	Harris 10	- Y
Harrison 3	- Y	Holmes 12	- N	Hyde 20	- Y
Jones 23	- N	Klein 6	- N	Lamberth 4	- Y
Mansfield 16	- N	Miller 24	- N	Moss 1	- Y
Pomeroy 11	- NP	Ring 8	- Y	Rogers 5	- Y
Schmit 18	- N	Shoaf 22	- NP	Sullivan 7	- Y
Teachenor 14	- N	Wright 2	- NP	Wynne 15	- Y

Chairman Becker declared the call for question failed to carry.

Chairman Becker asked Law Director Eric Stiler for his legal opinion. Mr. Stiler stated this project is funded through a state grant that was created for this specific project. He explained that annexation authority is governed by state statute and is a municipal power. Conditioning state grant funds on the suspension of annexation could be viewed as beyond the county’s authority and potentially unenforceable. Tying state infrastructure funding to the concessions could create litigation risks.

Commissioner Mansfield clarified that his amendment is a request to the cities Portland, Westmoreland and Gallatin.

Commissioner Lamberth read response he received from state legislators who explained any stipulation whether agreed up on or not would cause the funding to go back to the state budget and be reallocated to other areas that are interested in economic development.

After further discussion, the electronic vote to approve Commissioner Mansfield’s amendment was recorded in the following manner:

Amend 2601-13 2/2/2026 9:21:30 PM

<b>YES - 9</b>		<b>NO - 11</b>		<b>ABS - 1</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)					
Becker 21	- N	Boyt 13	- A	Brown 17	- Y
Burgdorf 19	- N	Genung 9	- Y	Harris 10	- N
Harrison 3	- N	Holmes 12	- Y	Hyde 20	- N
Jones 23	- Y	Klein 6	- Y	Lamberth 4	- N
Mansfield 16	- Y	Miller 24	- Y	Moss 1	- N
Pomeroy 11	- NP	Ring 8	- N	Rogers 5	- N
Schmit 18	- Y	Shoaf 22	- NP	Sullivan 7	- N
Teachenor 14	- Y	Wright 2	- NP	Wynne 15	- N

Chairman Becker declared the amendment failed to carry.

Commissioner Jones moved, seconded by Commissioner Teachenor, to amend for a three-year moratorium instead of a five-year moratorium. The electronic vote was recorded in the following manner:

Amend 2 2601-13 2/2/2026 9:22:17 PM

<b>YES - 10</b>		<b>NO - 11</b>		<b>ABS - 0</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)					
Becker 21	- N	Boyt 13	- Y	Brown 17	- Y
Burgdorf 19	- N	Genung 9	- Y	Harris 10	- N
Harrison 3	- N	Holmes 12	- Y	Hyde 20	- N
Jones 23	- Y	Klein 6	- Y	Lamberth 4	- N
Mansfield 16	- Y	Miller 24	- Y	Moss 1	- N
Pomeroy 11	- NP	Ring 8	- N	Rogers 5	- N
Schmit 18	- Y	Shoaf 22	- NP	Sullivan 7	- N
Teachenor 14	- Y	Wright 2	- NP	Wynne 15	- N

Chairman Becker declared the amendment failed to carry.

Commissioner Rogers moved, seconded by Commissioner Sullivan, to call for the question. The electronic vote was recorded in the following manner:

Callf for question 2/2/2026 9:22:51 PM

<b>YES - 16</b>		<b>NO - 5</b>		<b>ABS - 0</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)					
Becker 21	- Y	Boyt 13	- Y	Brown 17	- Y
Burgdorf 19	- Y	Genung 9	- N	Harris 10	- Y
Harrison 3	- Y	Holmes 12	- N	Hyde 20	- Y
Jones 23	- Y	Klein 6	- N	Lamberth 4	- Y
Mansfield 16	- Y	Miller 24	- N	Moss 1	- Y
Pomeroy 11	- NP	Ring 8	- Y	Rogers 5	- Y
Schmit 18	- Y	Shoaf 22	- NP	Sullivan 7	- Y
Teachenor 14	- N	Wright 2	- NP	Wynne 15	- Y

Chairman Becker declared the call for question approved by the necessary two-thirds vote.

The electronic vote to approve 2601-13 was recorded in the following manner:

2601-13 2/2/2026 9:23:22 PM

<b>YES - 20</b>		<b>NO - 0</b>		<b>ABS - 1</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)					
Becker 21	- Y	Boyt 13	- Y	Brown 17	- Y
Burgdorf 19	- Y	Genung 9	- Y	Harris 10	- Y
Harrison 3	- Y	Holmes 12	- Y	Hyde 20	- Y
Jones 23	- Y	Klein 6	- Y	Lamberth 4	- Y
Mansfield 16	- Y	Miller 24	- A	Moss 1	- Y
Pomeroy 11	- NP	Ring 8	- Y	Rogers 5	- Y
Schmit 18	- Y	Shoaf 22	- NP	Sullivan 7	- Y
Teachenor 14	- Y	Wright 2	- NP	Wynne 15	- Y

Chairman Becker declared Resolution 2601-13 approved by the body.

Commissioner Harrison introduced the following resolution and moved for approval; seconded by Commissioner Rogers.

**2601-14 A RESOLUTION CHANGING THE SUMNER COUNTY COMMISSION MEETING TIME FROM 7:00 P.M. TO 6:00 P.M.**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body does hereby change the meeting time from 7:00 P.M. to 6:00 P.M. in accordance with Rule I A of the Sumner County Standing Rules and Procedures.

Commissioner Mansfield moved, seconded by Commissioner Miller, to amend to 6:30 p.m.

Commissioner Jones moved, seconded by Commissioner Mansfield, to defer to the Legislative Committee for one month and ask the Resource Authority to change their meeting time. After discussion, Commissioner Jones changed his motion to defer to the Legislative Committee until after the next Resource Authority meeting to allow them to discuss any change. Commissioner Mansfield, who seconded the motion to defer, agreed to the change. The electronic vote was recorded in the following manner:

Defer 2601-14 2/2/2026 9:43:57 PM

YES - 11	NO - 10	ABS - 0
<small>Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)</small>		
Becker 21 - Y	Boyt 13 - N	Brown 17 - Y
Burgdorf 19 - N	Genung 9 - Y	Harris 10 - Y
Harrison 3 - N	Holmes 12 - Y	Hyde 20 - N
Jones 23 - Y	Klein 6 - Y	Lamberth 4 - N
Mansfield 16 - Y	Miller 24 - Y	Moss 1 - Y
Pomeroy 11 - NP	Ring 8 - N	Rogers 5 - N
Schmit 18 - N	Shoaf 22 - NP	Sullivan 7 - N
Teachenor 14 - Y	Wright 2 - NP	Wynne 15 - N

Chairman Becker declared the motion to defer failed to carry.

Commissioner Mansfield moved, seconded by Commissioner Miller, to change the meeting time to 7:00 p.m. After discussion, the motion was withdrawn.

The electronic vote to the amendment to change the meeting time to 6:30 p.m. was recorded in the following manner:

6:30 p.m. 2/2/2026 9:45:13 PM

YES - 11	NO - 10	ABS - 0
<small>Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)</small>		
Becker 21 - Y	Boyt 13 - Y	Brown 17 - Y
Burgdorf 19 - N	Genung 9 - N	Harris 10 - Y
Harrison 3 - N	Holmes 12 - Y	Hyde 20 - N
Jones 23 - Y	Klein 6 - Y	Lamberth 4 - N
Mansfield 16 - Y	Miller 24 - Y	Moss 1 - Y
Pomeroy 11 - NP	Ring 8 - N	Rogers 5 - N
Schmit 18 - N	Shoaf 22 - NP	Sullivan 7 - Y
Teachenor 14 - N	Wright 2 - NP	Wynne 15 - N

Chairman Becker declared the amendment failed to carry.

Commissioner Mansfield moved, seconded by Commissioner Miller, to amend to change the time to 6:45 p.m. The electronic vote was recorded in the following manner:

6:45 p.m. 2/2/2026 9:46:18 PM

<b>YES - 8</b>		<b>NO - 13</b>		<b>ABS - 0</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)					
Becker 21	- N	Boyt 13	- N	Brown 17	- Y
Burgdorf 19	- N	Genung 9	- Y	Harris 10	- N
Harrison 3	- N	Holmes 12	- Y	Hyde 20	- N
Jones 23	- Y	Klein 6	- Y	Lamberth 4	- N
Mansfield 16	- Y	Miller 24	- Y	Moss 1	- N
Pomeroy 11	- NP	Ring 8	- N	Rogers 5	- N
Schmit 18	- N	Shoaf 22	- NP	Sullivan 7	- N
Teachenor 14	- Y	Wright 2	- NP	Wynne 15	- N

Chairman Becker declared the amendment failed to carry.

The electronic vote to approve Resolution 2601-14 was recorded in the following manner:

2601-14 2/2/2026 9:48:01 PM

<b>YES - 12</b>		<b>NO - 9</b>		<b>ABS - 0</b>	
Individual Votes (Y-Yes; N-No; A-Abstain; NV-Not Voting; NP-Not Present)					
Becker 21	- Y	Boyt 13	- Y	Brown 17	- N
Burgdorf 19	- Y	Genung 9	- N	Harris 10	- Y
Harrison 3	- Y	Holmes 12	- N	Hyde 20	- Y
Jones 23	- N	Klein 6	- N	Lamberth 4	- Y
Mansfield 16	- N	Miller 24	- N	Moss 1	- Y
Pomeroy 11	- NP	Ring 8	- Y	Rogers 5	- Y
Schmit 18	- N	Shoaf 22	- NP	Sullivan 7	- Y
Teachenor 14	- N	Wright 2	- NP	Wynne 15	- Y

Chairman Becker declared Resolution 2601-14 failed to carry. Commission meeting time to remain at 7:00 p.m.

### BUDGET COMMITTEE

Commissioner Boyt introduced the following resolution. Commissioner Mansfield moved, seconded by Commissioner Teachenor, to group and approve Resolutions 2601-15 through 2601-17.

**2601-15 A RESOLUTION APPROPRIATING \$40,000.00 FROM THE LOCAL CAPITAL PROJECTS RESTRICTED FUND BALANCE FOR COUNTY BUILDINGS SECURITY**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body hereby appropriates \$40,000.00 from the Local Capital Projects Restricted Fund Balance for county buildings security, as shown on the attachment hereto;

**BE IT FURTHER RESOLVED** that the Budget Committee waives their second reading for the continuity of operations.

**2601-16 A RESOLUTION APPROVING SUMNER COUNTY BOARD OF  
EDUCATION BUDGET AMENDMENT NO. 2**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body does hereby approve Sumner County Board of Education Budget Amendment No. 2, as attached herewith.

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**2601-17 A RESOLUTION TRANSFERRING \$15,000.00 OF PREVIOUSLY  
APPROPRIATED FUNDS FOR ARCHITECT FEES FOR THE  
HISTORIC BROWN/LATIMER HOUSE**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body hereby transfers \$15,000.00 of previously appropriated funds for architect fees for the historic Brown/Latimer House, as shown on the attachment hereto.

Chairman Becker declared Resolution 2601-15 through 2601-17 approved (20-1-0) by voice vote of the body. Commissioner Brown voted against.

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Commissioner Boyt introduced the following resolution. Commissioner Harrison moved, seconded by Commissioner Ring, to approve.

**2601-08 A RESOLUTION APPROPRIATING \$3,950.00 FROM THE  
GENERAL FUND UNASSIGNED FUND BALANCE TO ELECTION  
COMMISSION TO INSTALL CIRCUITS AND RELOCATE  
LIGHTS AT 1019 UNION SCHOOL ROAD**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the 2<sup>nd</sup> day of February, 2026 (rescheduled from January 26), that this body hereby appropriates \$3,950.00 from the General Fund Unassigned Fund Balance to the Election Commission to install circuits and relocate lights at 1019 Union School Road, as shown on the attachment hereto.

Commissioner Boyt questioned the validity of the invoice; the invoice has expired. Interim Finance Director Beth Browning stated the quote was provided by the Election Commission.

After discussion, Commissioner Schmit moved, seconded by Commissioner Mansfield, to defer to Budget Committee for an updated quote.

Chairman Becker declared the motion to defer Resolution 2601-08 approved (19-2-0) by voice vote of the body. Commissioners Brown and Teachenor voted against.

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**FINANCIAL MANAGEMENT**

County Mayor John Isbell reported the consulting firm will post the position next week and plans to have semi-finalists to be interviewed at the end of February 2026.

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**RECOGNITION OF THE PUBLIC  
NON-AGENDA ITEMS**

Chairman Becker opened the floor to allow the public to speak concerning non-agenda items.

With no one wishing to speak, recognition of the public was closed.

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**COMMISSIONER ANNOUNCEMENT**

Commissioner Jones announced he received information that the only specification that would cause the state to pull the waterline grant money back was water.

Commissioner Klein announced the county is a much larger area than the city limits of Portland regarding the number of building permits that have been pulled.

Commissioner Teachenor asked if anyone had any pull with NES to help customers that are struggling and still without power to reach out. Commissioner Mansfield echoed the request for help with citizens in the unincorporated part of the county that do not have city representation.

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**ADJOURNMENT**

Chairman Becker declared the Commission meeting adjourned at 10:08 p.m. upon motion of Commissioner Rogers, seconded by Commissioner Harris.

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CAROLYN TEMPLETON, CLERK

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JERRY BECKER, CHAIRMAN

Prepared by Jennifer Mitchell

Approved on \_\_\_\_\_